REGULAR MEETING – September 15, 2026
President Imhoff called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Hill, Johnson, Meyer, Seifert, Wiederholt and Imhoff. Also present: Wardell, Louis, Doudna, and Schramm.

ROLL CALL. Roll was taken. A quorum was present

PROOF OF PUBLICATION: Motion Hill, second Anderson to accept Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES (regular): Motion Wiederholt, **second** Anderson to approve the regular meeting minutes presented. **Motion carried.**

CORRECTION TO PREVIOUSLY APPROVED MINUTES. Doudna requested a correction to the September 9, 2025 regular meeting minutes, which incorrectly identified the position for which Mike Ernst was nominated as the Plan Commission rather than the Finance Committee.
Motion Anderson, **second** Johnson, to amend the approved September 9, 2025 regular meeting minutes under "Appointment to Finance Committee" by replacing "Plan Commission" with "Finance Committee" in the motion made by Meyer and seconded by Seifert. **Motion carried.**

Appearance: Sarah Grant. She emailed a request to be on the agenda to speak to the Village Board on removal of the Village of Muscoda flock camera. Sarah never showed up or contacted the Village Office.

VILLAGE BOARD DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. ***Old 80 Road Right of Way Transfer;*** Superintendent Wardell discussed the Old 80 Road cooperative maintenance agreement between the Village of Muscoda, Grant and Iowa Counties, Wisconsin, and the Town of Pulaski, Iowa County, Wisconsin. Under the agreement, the Village would transfer maintenance responsibilities for the roadway to the Town of Pulaski and relinquish to the Town any GTA funds received for the roadway.
   Motion Hill, seconded Anderson, to approve the agreement as presented, authorize President Imhoff and Administrator Doudna to sign it, and forward it to Shelia Wardell, Pulaski Town Clerk. **Roll call vote:** Seifert, Wiederholt, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.**
b. ***Construction loan for School Forest Subdivision;*** The Village Board requested this be moved to the scheduled Special Meeting on September 30, allowing time for Superintendent Wardell to talk with Bart and Delta 3 regarding the possibility of an additional road. This would help guide them on the amount of funds to borrow.
c. ***JC Ball Park;*** Meyer stated there was inquiry on the cost of sandblasting and painting but still waiting on the fence cost
d. ***Housing Authority Meeting Pay.*** Kathy Rice at Dak Management is looking for direction from the Village Board on the rate of pay for the Committee members. **Motion** Meyer, second Hill, to pay the Housing Authority Committee Members the same rate of pay other Committee pay at $50 per meeting. **Roll call vote:** Seifert, Wiederholt, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.**
e. ***Request for Proposal-Residential Solid Waste and Recycling Collection and Disposal;*** The item will be placed on the October agenda for further discussion.
f. ***Report on Condition of Property by Mike Reuter;*** Chief Schramm explained that additional materials concerning the Walmer property were provided at the start of the meeting because a special inspection warrant had been issued and the property had been inspected earlier that day. Chief Schramm answered Board members' questions and contacted Village Attorney Ben Wood

by phone so members could speak with him directly. Attorney Wood confirmed that Village Building Inspector Mike Reuter had issued raze orders. He advised the Board to allow the inspector to carry out the duties for which he was hired and exercise his professional judgment without Board members directing each step of the process. Attorney Wood also stated that once a raze order is served, the party has 30 days to file an injunction with the court.

Imhoff requested that each recommendation provided by Mike Reuter be voted on separately for the following properties;

137 N Wisconsin Ave

Motion Seifert, **second** Meyer, to extend the recommended time frame for completion to April 30, 2027. **Roll call vote:** Ayes-Seifert, Wiederholt, Meyer, Hill, Anderson, and Imhoff; Nays-non; Abstained Johnson. **Motion carried.**

219 N 2nd St

Motion Anderson, **second** Hill, to approve the recommendations made by Mike Reuter; The owner is being provided approximately twelve (12) months to demonstrate reasonable and substantiable progress toward correcting the conditions with a reinspection in one (1) year, September 2027. **Roll call vote:** Ayes-Seifert, Wiederholt, Meyer, Hill, Anderson, Johnson and Imhoff; Nays-non. **Motion carried.**

303 N 2nd St

Motion Meyer, **second** Wiederholt to approve the recommendations made by Mike Reuter; The owner is being provided approximately twelve (12) months to demonstrate reasonable and substantiable progress toward correcting the conditions with a reinspection in one (1) year, September 2027. **Roll call vote:** Ayes-Seifert, Wiederholt, Meyer, Hill, Anderson, Johnson, and Imhoff; Nays-non. **Motion carried.**

124 W Catherine St

Motion Anderson, **second** Wiederholt, to approve the recommendations made by Mike Reuter issuing a RAZE Order to the owner Dark Metal Artworks, LLC owner of record, shall raze, remove, and properly dispose of the structure located 124 W Catherine St, Muscoda, Wisconsin, Tax Parcel No 153-00585-0000, and restore the property to a dust-free and erosion free condition by the deadline provided on the RAZE order when served. **Roll call vote:** Ayes-Seifert, Wiederholt, Meyer, Hill, Anderson, Johnson and Imhoff; Nays-non. **Motion carried.**

1107 N 3rd St

Motion Anderson, **second** Hill, to approve the recommendations made by Mike Reuter issuing a RAZE Order to the owner Scott Walmer shall raze and remove the residential dwelling located at 1107 N 3rd St Muscoda, Wisconsin, Tax Parcel No 153-00035-0000 by the deadline provided on the RAZE order when served. **Roll call vote:** Ayes-Johnson, Hill, Anderson, Meyer, Wiederholt, and Imhoff. Nays-Seifert. **Motion carried.**

g. Seasonal Sites; No updates, sites are full.

h. Seasonal Rates for 2027; **Motion** Wiederholt **second** Hill to leave the rates at $1500 per season with $200 for winter storage for those returning the following year. **Roll call vote:** Ayes-Johnson, Hill, Anderson, Meyer, Wiederholt, and Imhoff. Nays-Seifert. **Motion carried.**

i. Establish General Campground Rules; The item will be placed on the October agenda for further discussion.

j. Paymentus- Start-up cost to integrate credit card services to our website for online reservations; The Board discussed the startup cost to integrate credit card payments with the Village's website for online reservations. **Motion** Anderson, second Johnson, to accept the Statement of Work from Paymentus for integration with Powderkeg, the developer of Muscoda.com, to allow the Village to accept online payments through its website.

Roll call vote: Johnson, Hill, Anderson, Meyer, Wiederholt, Seifert, and Imhoff. **Motion carried.**

k. License applications; Operator Licenses; **Motion** Seifert, second Meyer to approve applications and grant licenses for the operator applications; Carlie Brownlee, Ariana Fish, Jodi Gillingham and Dhaliwal Sehajpreet. **Motion carried.**

l. ***2027 Public Employee Benefits- Health Insurance;*** **Motion** Anderson, **second** Hill to approve the Village of Muscoda cost of insurance at 85%. **Roll call vote:** Johnson, Hill, Anderson, Meyer, Wiederholt, Seifert, and Imhoff. **Motion carried.**

m. ***2027 Public Employee Benefits-Dental and Life Insurance;*** Deputy Clerk Louis stated that the Village of Muscoda currently pays the following amounts; Life Insurance rate is $197.32 per month for all fulltime employees; Dental Insurance rate is $124.54 per month, for those currently insured. She noted that the representatives have not passed along any rate increases for 2027. **Motion** Seifert, **second** Meyer to approve the Village of Muscoda for life insurance of $197.32, and dental insurance at $124.54 each month. **Roll call vote:** Johnson, Hill, Anderson, Meyer, Wiederholt, Seifert, and Imhoff. **Motion carried.**

n. ***Online Caselle Training for 2027 Budget;*** The item will be placed on the agenda for the Special Meeting on Wednesday, September 30, 2026.

o. ***Appointment to Joint Review Board- Citizen Member;*** Administrator Doudna requested an additional citizen member for the Joint Review Board Committee in case our current member was unable to attend. Per State Statue the committee must have a citizen member present. The State Statue also supersedes the Village Ordinance that no employee shall sit on a committee. She spoke with Alexandra Buzzelli, and she agreed to fill in as needed, noting this committee meets one time per year. **Motion** Seifert, second Hill to approve the appointment of Alexandra Buzzelli as a backup citizen member to the Joint Review Board. **Roll call vote:** Johnson, Hill, Anderson, Meyer, Wiederholt, Seifert, and Imhoff. **Motion carried.**

CHAMBER OF COMMERCE REPORT; Superintendent Wardell talked about the Fall Opener scheduled.

FESTIVAL COMMITTEE; Johnson reviewed the Committee is looking to move the Car Show to Benders Parking Lot, moving the set-up in the Village parking lot to the side street using that for handicap parking. Johnson stated the next meeting is scheduled for Wednesday, October 7 at 5pm. **Motion** Meyer **second** Seifert, to approve the Festival Committee report. **Motion carried.**

LIBRARY BOARD: None.

REPORT ON MEETINGS ATTENDED BY BOARD MEMEBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS; Administrator Doudna stated no one attended the last meeting. **Motion** Anderson **second** Hill, to approve the Board or staff to attend the Economic Development Meeting at Vesperman Farms. **Motion carried.**

POLICE REPORT: Chief Schramm reported that firearms qualifications is scheduled for October and that the new squad car has been ordered. He asked whether the full-time vacancy should be posted again. Seifert expressed support for reposting the position. The Department Report was included in the Board's meeting packets. **Motion** Johnson, **second** Meyer to approve the Police Report. **Motion carried.**

SUPERINTENDENT REPORT: Superintendent Wardell reported that he is working with Delta 3 and GPro to repair the parking lot. He stated that a section of Industrial Drive will be closed on Wednesday, September 16, to install a pipe across the road for a lift station serving the east side of the Meister property. Meyer asked about the pool pump. Wardell stated that he is awaiting pricing and is also evaluating valves that may need replacement. The new Vac is scheduled to arrive on Thursday, September 17. The Department Report was included in the Board's meeting packets.
Motion Anderson, **second** Hill to approve Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK TREASURER REPORT: Administrator Doudna reported the following training set up for office staff; WPPI implementing phase one of the new version to NorthStar on Tuesday, September 22, online and in person training will be available; election training in Richland

Center on September 24, LandNav- Tax program training October 13, online ETF training, online training with Caselle, and election webinars. It was noted that the Joint Review Board meeting is scheduled for Monday, September 28. The office is currently working on the election, budget, balancing end of month with utilities and GL in coordination with Johnson Block, open enrollment, coordinating training for Reiter and Peterson. Doudna did mention looking at taking back space from the room used by ADRC and will update Board at next meeting. The Department Report was included in the Board's meeting packets. **Motion** Anderson, **second** Hill to approve the Administrator Report. **Motion carried.**

PAYMENT OF INVOICES:
Motion Hill **second** Anderson to approve the amended invoices. Roll **call vote: Yes-** Hill, Meyer, Anderson, Seifert, Johnson, Wiederholt, and Imhoff. **No-**none. **Motion carried.**

CLOSED SESSION:

**** Doudna, Louis and Wardell stayed in closed session**

RECONVENE TO OPEN SESSION:
Motion Wiederholt, **second** Meyer to reconvene in open session. **Roll call vote:** Johnson, Hill, Anderson, Meyer, Wiederholt, Seifert, and Imhoff. **Motion carried.**

ACTION ITEMS:
Motion by Meyer, **second** by Seifert, to approve a one-dollar ($1.00) per hour pay increase for Kandy Reiter upon completion of her ninety-day (90-day) probationary period, to be reflected in the Monday, October 5 payroll. **Roll call vote:** Johnson, Hill, Anderson, Meyer, Wiederholt, Seifert, and Imhoff. **Motion carried.**

ADJOURNMENT:
Motion Wiederholt **second** Meyer to adjourn the meeting. **Motion carried.**

Carla Doudna

Carla Doudna, Village Administrator/Clerk