REGULAR MEETING – August 12, 2026
President Imhoff called the meeting of the Muscoda Village Board to order at 6:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Hill, Johnson, Meyer, Seifert and Imhoff. Also present: Wardell, Louis, Doudna, and Schramm.

ROLL CALL

PROOF OF PUBLICATION: Motion Hill, second Anderson to accept Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES (regular): Motion Anderson, **second** Johnson to approve the regular meeting minutes presented. **Motion carried.**

Appearance: Donald Bingham.

VILLAGE BOARD DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. **Proposed Regional Stormwater Control Plan;** Meise Construction, Inc- Pay Application #2 and Meise Construction, Inc- Change Order #1.
Motion Meyer, **second** Anderson to pay Meise Construction Final Pay Application #2 contingent upon receipt of final lien waivers by Delta 3 for the proposed Regional Stormwater Control Plan Project. **Roll call vote:** Seifert, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.** Imhoff signed and dated the Meise Construction Final Pay Application #2.
Motion Anderson **second** Meyer to pay Meise Construction Final Change Order #1 contingent upon receipt of final lien waivers by Delta 3 for the proposed Regional Stormwater Control Plan Project. **Roll call vote:** Seifert, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.** Imhoff signed and dated the Certificate of Substantial Completion for Contract #1/Meise Construction.

b. ***Proposed Residential Development- School Forest Subdivision; Award of Construction Bids Old 80 Road Right of Way Transfer****;* Bart Nies of Delta 3 Engineering discussed the Project location and components; construction bids; estimated opinion of probable costs; and Tax Incremental Financing District (TID) #4 funding for the Proposed Residential Development – School Forest Subdivision Project.
Motion Anderson **second** Johnson to award Contract #1 – Stormwater Facility and Utility Construction w/Alternate 'A'-Clearing & Grubbing and Alternate 'B'-Polyethylene Water Services to Rule Construction = $342,655.50 for the Proposed Residential Development – School Forest Subdivision Project. **Roll call vote:** Seifert, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.**

c. ***Old 80 Road Right of Way Transfer;*** moved to the September meeting.

d. ***Recommendation from Plan Commission for Conditional Use Application for the new Riverdale School District Storage Shed at 801 N 5th St. pursuant to Zoning Code Ordinance 13-1-21(c)(4);*** Motion Meyer, second Anderson to accept the recommendation from the Plan Commission regarding the Conditional use Permit for the Riverdale School District new storage building at 801 N 5th Street. **Roll call vote:** Seifert, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.**

e. ***Construction Loan for School Forest Subdivision;*** Administrator Doudna presented the information provided by Clare Bank on a five hundred thousand dollar ($500,000.00) loan at 3.89% for ten years (10). The Board would like her to reach out to Carol Wirth about the borrowing and bring it back to the September meeting.

f. ***Ordinance on Food Trucks in the Village of Muscoda;*** nothing to present will bring back in September.

g. ***JC Ball Park upgrades and renaming;*** Dan Behrens stated he can't move forward until the Village Board makes some decisions. He stated that the grant he was hoping to apply for won't be available, has spoken to Jeff Cmapbell at the school about getting the building class involved, the Lion's Club is donating and well as BP. Meyer talked about the concession stand and the bleachers. It was requested that the topic be brought back to the September meeting.

h. **Housing Authority Meeting Pay.** Administrator Doudna updated the Board with the loan resolution from 1980 showing the fifty-year (50) mortgage for the DAK Management Buildings the Village has. The information was also forwarded to Attorney Wood given the loan will be paid in full by 2031. Kathy Rice at Dak Management provided a copy of the HUD contract and renewal letter, balance sheet as of June 30, 2026 and the 2025 audit report. The Village Board asked that Administrator Doudna reach out to Kathy Rice of DAK Management with the following questions; *The Board would like to tour the buildings and learn more about the needs of each building, as well as any future projects that are being considered or anticipated. *Current list of the previous updates? *The reserve account balance of $42,886.39. Is that amount currently being allocated toward an upcoming project? *Is the Housing Authority Committee aware of the meeting pay at this time and when will that start? *When is the next meeting scheduled? The item will be placed on the September agenda for further discussion.

i. **Request for Proposal-Residential Solid Waste and Recycling Collection and Disposal;** The item will be placed on the September agenda for further discussion.

j. **Update on Squad 2 – Repair or Replace:** Chief Schramm asked whether Imhoff had received any feedback from Fillback Ford. Imhoff stated that Fillback Ford had not submitted a bid. Chief Schramm reported that funds are available in his current budget to cover the purchase of the new squad that was approved at the previous month's meeting. The cost of outfitting the vehicle with the necessary equipment is estimated at approximately fifty thousand dollars ($50,000.00). **Motion** Meyer, **second** Johnson, to proceed with the planned purchase of a new squad. If necessary, the Board approved transferring funds from the General Fund to the Capital Account to cover the purchase and outfitting costs. **Roll call vote:** Seifert, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.**

k. ***Purchase of Portable Radios for the Police Department.*** **Portable Radio Purchase:** Chief Schramm reported that he tested the radios and recommended purchasing four Motorola APX 900 Model 2 portable P25 digital radios with VHF conventional operation, including batteries and chargers, from ComElec Services for a total cost of two thousand six hundred dollars ($2,600.00) **each**. Chief Schramm noted that sufficient funds are available in his budget under wages to cover the purchase. **Motion** Hill, **second** Anderson, to approve the purchase of four Motorola portable radios from ComElec Services for two thousand six hundred dollars ($2,600.00). **Roll call vote:** Seifert, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.**

l. ***Report on Condition of Property.*** Chief Schramm reviewed the report submitted by Mike Reuter. He stated that the Walmer property had approximately three days remaining to respond, after which an inspection warrant would be issued. The Board reviewed the report and discussed the requirements being requested of the property owners. Seifert suggested that additional clarification was needed regarding those requirements. She stated that she was not comfortable making a motion to proceed with the recommendations contained in the Building Inspection Summary Report and requested an opportunity to review the drafts prepared by Attorney Wood and Mike Reuter. The item will be placed on the September agenda for further discussion.

m. ***Parking on the 100 block of West Pine Street;*** The Village Board received inquiries regarding parking on the 100 block of West Pine Street when turning from Wisconsin Avenue. The concern was that, due to limited roadway width and the lack of sufficient passage for two vehicles in the first few blocks of West Pine Street, a vehicle turning onto

West Pine Street could be forced to stop in the lane of oncoming traffic, potentially requiring an oncoming vehicle to back up. Chief Schramm expressed is concern with this but will do as directed by the Village Board. **Motion** Meyer, **second** Hill, to have Chief Schramm place no-parking signs along the north side of West Pine Street from the alley to Wisconsin Avenue. **Roll call vote: Yes** – Meyer, Johnson, Hill, Anderson; **No** – Seifert and Imhoff. **Motion carried.**

n. ***Closure of Street for Donkey Baseball scheduled for Sunday, August 16;***
   i. ***University Str from 3rd Str to 4th Str***
   ii. ***4th Str from University Str to Mechanics Str***

   Motion Meyer, **second** Johnson to close the requested streets as in the past for the Donkey Baseball that is scheduled. **Motion carried.**

o. ***Appointment of emergency Chief Election Inspector for Elections;*** Administrator Doudna noted that one of the Village's scheduled Election Workers had a conflict and was unable to work as planned. She requested approval to appoint David Baumann, who has completed the required training, as a Chief Election Inspector for the Village of Muscoda elections. **Motion** by Meyer, **second** by Anderson, to approve the appointment of David Baumann as a Chief Election Inspector for the Village of Muscoda elections. **Motion carried.**

p. ***Health Insurance Rate;*** Deputy Clerk Louis presented the Health Insurance rates using previous years format for the Village Board to review. The item will be placed on the September agenda for further discussion.

q. ***Seasonal Sites;*** No updates, sites are full.

r. ***License applications;*** **Motion** Meyer **second** Johnson to approve applications and grant licenses for the operator applications; Krystal Mathews and Lilyannah Barr. **Motion carried.**

CHAMBER OF COMMERCE REPORT; Dan Behrens presented another invoice before leaving the meeting earlier. He is requesting that the money the Muscoda Morel Festival Committee voted to donate be used to pay for half of the total invoices and are as follows; Electric Designs-$5150.00 for 3rd Phase of the Muscoda Mile, concrete pads, rebar and custom steel post holders and Signs to Go- $7891.40 for signs ordered for the Muscoda Mile. **Motion** Anderson **second** Johnson, to approve the $6520.70 payable to the Muscoda Chamber of Commerce from the Festival Funds. **Roll call vote:** Seifert, Meyer, Johnson, Hill, Anderson, and Imhoff. **Motion carried.**

FESTIVAL COMMITTEE; Johnson is working on getting something scheduled.

LIBRARY BOARD; Meyer stated the next meeting is in October.

REPORT ON MEETINGS ATTENDED BY BOARD MEMEBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS; Administrator Doudna briefly reviewed the Economic Development hosted by the Village of Muscoda in July. She included in the packet the next Economic Develop Meeting will be held at Vesperman Farms in Lancaster on August 21st. **Motion** Johnson **second** Meyer, to approve the Board or staff to attend the Economic Development Meeting at Vesperman Farms. **Motion carried.**

POLICE REPORT. Chief Schramm reported that the Flock Camera helped locate a stolen car, update on several cases with court dates. Department Report was provided to the Board in the meeting packets. **Motion** Anderson, **second** Johnson to approve the Police Report. **Motion carried.**

SUPERINTENDENT REPORT:
Superintendent Wardell updated the Board regarding the new services at Meisters. Department report was provided to the Board in the meeting packets. **Motion** Meyer, **second** Johnson to approve Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK TREASURER REPORT: Administrator Doudna reminded the Village Board that she and Deputy Clerk Louis will be attending the Clerks Conference in Green Bay the week of August 17–21. The Board was updated on several office matters, including Resolutions, Ordinances, the Calendar of Duties, and Developer Agreements with Meister and FSE. Administrator Doudna also reported on discussions with Johnson Block and WPPI regarding assistance with NS and the General Ledger. Additional information will be provided at the Special Meeting on Monday, August 24, 2026, when Johnson Block will be present for the Audit Review. The Department Report was provided to the Board in the meeting packets. **Motion** Seifert, **second** Meyer to approve the Administrator Report. **Motion Carried.**

PAYMENT OF INVOICES:
Motion Meyer **second** Hill to approve the amended invoices. Roll **call vote: Yes-** Hill, Meyer, Anderson, Seifert, Johnson, and Imhoff. **No-**none. **Motion carried.**

CLOSED SESSION MATTERS: No matters to discuss.

ADJOURNMENT:
Motion Anderson **second** Seifert to adjourn the meeting. **Motion carried.**

Carla Doudna

Carla Doudna, Village Administrator/Clerk