REGULAR MEETING – June 9, 2026
President Imhoff called the joint meeting of the Muscoda Village Board and Plan Commission to order at 6:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Bowers, Hackl, Roh, Anderson, Hill, Johnson, Meyer, Seifert, and Imhoff. Also present: Wardell, Louis, Doudna, and Schramm.

PROOF OF PUBLICATION:
Motion Anderson, second Hill to accept Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES (regular, and special): **Motion** Anderson, **second** Meyer to approve of the minutes presented at the meeting. **Motion carried.**

OPEN PUBLIC MEETING:
Motion Wiederholt **second** Hackl to open the Public Hearing on the Conditional Use Application for 18491 Old County Road P pursuant to Zoning Code Ordinance 13-1-21(c)(4). **Roll call vote: Yes-** Bowers, Roh, Hackl, Wiederholt, and Imhoff. **Motion carried**.

The Board and Committee were informed of the reason a Conditional Use Permit application was required for the Riverdale School District property located at 18491 Old County Road P. The property was annexed from the Town of Muscoda into the Village of Muscoda at the May 12, 2026, Village Board meeting and was placed within a residential zoning district. Pursuant to Village Zoning Code Section 13-1-21(c)(4), a public school building located within a residential district requires approval of a Conditional Use Permit.

Motion Wiederholt **second** Roh to close the Public Hearing on the Conditional Use Application for 18491 Old County Road P pursuant to Zoning Code Ordinance 13-1-21(c)(4). **Roll call vote: Yes-** Bowers, Roh, Hackl, Wiederholt, and Imhoff. **Motion carried**.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Action on Conditional Use Application for 18491 Old County Road P pursuant to Zoning Code Ordinance 13-1-21(c)(4). Motion by Wiederholt second Hackl to approve the condition use permit for the Riverdale School District. **Roll call vote: Yes-** Bowers, Roh, Hackl, Wiederholt, and Imhoff. **Motion carried**.

Discussion and recommendation on vacating alleys on Block 152 of the original plat.

a. **Motion** by Hackl second by Bower to recommend to the Village Board to vacate the alleys on Block 152 of the original plat, scheduled for the July 14, 2026, Village Board Meeting. *Map presented will be filed with minutes.*

Discussion on convenance for the School Forest Subdivision. The members reviewed and discussed the option of making two lots available for purchase. Further discussion will be held at the next meeting to include that in the convenance.

CLOSED SESSION MATTERS:
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RECONVENE TO OPEN SESSION:
Motion Anderson, **second** Hill to reconvene in open session. **Roll call vote: Yes-**Hill, Meyer, Seifert, Anderson, E Johnson, Imhoff and Wiederholt. **No-**none. **Motion carried.**

ACTION ITEMS:

Motion Anderson **second** Johnson to continue utilizing the utility billing services provided by WPPI through December 2026 to allow additional time for staff training and transition. **Roll call vote: Yes-** Hill, Meyer, Anderson, Johnson, Wiederholt, and Seifert. **No-**Imhoff. **Motion carried.**

Motion Hill **second** Anderson to approve the continued employment of Cinda Johnson to assist office staff through Wednesday, June 17, 2026. **Roll call vote: Yes-** Hill, Meyer, Anderson, E Johnson, Wiederholt, Seifert, and Imhoff. **No-**none. **Motion carried.**

Motion Seifert **second** Meyer to approve a wage increase for Bailey Peterson by one ($1) dollar per hour upon successful completion of her orientation period on June 29, 2026. The wage adjustment shall become effective with the payroll processed on July 13, 2026. **Roll call vote: Yes-** Hill, Meyer, Anderson, Johnson, Wiederholt, Seifert, and Imhoff. **No-**none. **Motion carried.**

Motion Anderson **second** Hill to approve the revision to restated repurchase agreement with Cool Zone aka KJ Cold Storage. The expansion proposal from Sugar River will be filed with the minutes. **Roll call vote: Yes-** Hill, Meyer, Anderson, Johnson, Wiederholt, Seifert, and Imhoff. **No-**none. **Motion carried.**

Motion Seifert **second** Meyer to accept the recommendation of disallowance made by Statewide Services, Inc. The recommendation will be filed with the minutes. **Roll call vote: Yes-** Hill, Meyer, Anderson, Johnson, Wiederholt, Seifert, and Imhoff. **No-**none. **Motion carried.**

Motion Seifert **second** Meyer to approve Resolution 26-04 Disallowing Claim of Greg Griswold. **Roll call vote: Yes-** Hill, Meyer, Anderson, Johnson, Wiederholt, Seifert, and Imhoff. **No-**none. **Motion carried.**

Motion Wiederholt **second** Meyer to authorize Attorney Wood to prepare and send correspondence to Rick and Nancy Tisdale regarding the default of their revolving loan obligations. **Roll call vote: Yes-** Hill, Meyer, Anderson, Johnson, Wiederholt, Seifert, and Imhoff. **No-**none. **Motion carried.**

Motion Meyer **second** Hill to authorize Attorney Wood to prepare and send correspondence to Michael Bellis regarding complaint filed against Chief Schramm. **Roll call vote: Yes-** Hill, Meyer, Anderson, Johnson, Wiederholt, Seifert, and Imhoff. **No-**none. **Motion carried.**

ADJOURNMENT OF PLAN COMMISSION:

Motion Wiederholt, second Bowers to adjourn the Plan Commission from the Village Board meeting. **Motion carried.**

VILLAGE BOARD DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. ***Ordinance regulating Food Trucks.*** Discussion on number of days to allow fees and other regulations. **Motion** Anderson, second Hill to allow 12 days per calendar year, January 1 to January 1, with $500 fee. **Roll call vote: Yes-** Anderson, Hill, and Imhoff. **No-** Seifert, Wiederholt, Meyer, and Johnson. **Motion failed**. **Motion** Seifert, second Meyer to allow 18 days per calendar year, January 1 to January 1, with $600 fee. **Roll call vote: Yes-** Seifert, and Meyer. **No-** Johnson, Hill, Anderson, Wiederholt, and Inhoff. **Motion failed**. **Motion** Anderson, second Hill to allow 14 days per calendar year, January 1 to January 1, with $550 fee. **Roll call vote: Yes-** Anderson, Hill, and Imhoff. **No-** Seifert, Wiederholt, Meyer, and Johnson. **Motion failed**. Imhoff requested more information be collected and brought back at a later time.
b. ***Chamber of Commerce – JC Ball Park project.*** Imhoff expressed his concern with the proposed poster items distributed before there was Village Board approval. Behrens is putting together a committee for the park project and looking to form a 501C3 to raise money for the project, completing by Fall 2026. The Village Board is concerned with the request to rename the park from the JC Ball Park and to shorten the field making it only usable for little league play. Wardell and Doudna will talk with Attorney Wood and report back to the Village Board in July. Motion Meyer, second Anderson to allow Behrens/Summer Rec Legue to proceed with

fundraising for the JC Ball Park with preapproval by the Village Board before any changes are made. **Roll call vote: Yes-** Johnson, Seifert, Meyer, Anderson, Hill, Wiederholt, and Imhoff. **Motion carried**.

c. **Consumer Maintenance Annual Report.** Superintendent Wardell reported on the annual report and reviewed the grading process. **Motion** Anderson second Hill to approve the resolution and report for the annual CMAR. **Motion carried**.

d. ***Award of contract for sealcoating.*** Seal coating bids were requested for the 2026 season. Bids were requested by the square Bids should be by the square yard using HFRS2 Emulsion Asphalt and FA2 dark/black-blue granite covered aggregate. Prior to applying seal coat, Contractor shall sweep surface of all existing materials and sweep up all excess chips after project is completed. Work must be completed before October 1, 2026. A one-year warranty and proof of insurance are required. Superintendent Wardell stated he received two bids; Scott Construction at $1.83/S.Y. and Fahrner Asphalt Sealers at $2.11/S.Y. **Motion** Anderson second Hill to accept the bid from Scott Construction at $1.83/S.Y. **Motion carried**.

e. ***Seasonal campsite applications:*** All sites are full.

f. ***License applications/renewal;***

Motion Anderson, **second** Wiederholt to approve the Class A Combination License applications and grant licenses to: C & D Properties- Agent Jeremy Saunders, Bender Enterprises- Agent Erin Witt, Toor Enterprises one Stop, LLC- Agent Sahibpreet Singh, and Family Dollar Stores- Agent Brandi Roatch. The list of applicants will be filed with the minutes. **Motion carried.**

Motion Anderson, **second** Johnson to approve the Class B Combination License applications and grant licenses to: Behrens Properties- Agent Daniel Behrens, Bucks Mushroom Limited Company- Agent Sara Luchsinger, Jody Wolfgram-Agent Jody Wolfgram, and English Prairie Distilling Company-Agent Susan Oechsner. The list of applicants will be filed with the minutes. **Motion carried.**

Motion Anderson, **second** Wiederholt to approve the Operator Licenses and grant licenses. The list of applicants will be filed with the minutes adding Vanda Sailing. **Motion carried.**

Motion Anderson, **second** Hill to approve the Cigarette License applications and grant licenses to: C & D Properties, Bender Enterprises, Toor Enterprises one Stop, LLC, Next Level Perspective, LLC, and Family Dollar Stores. The list of applicants will be filed with the minutes. **Motion carried.**

g. **Change of Agent: Motion** Anderson second Hill to approve Brandi Zaring-Roatch as Agent for Family Dollar Stores of Wisconsin, LLC. **Motion carried.**

CHAMBER OF COMMERCE REPORT: Superintendent Wardell stated that the Fall Opener is being held September 19, 2026, at Castle Rock.

FESTIVAL COMMITTEE REPORT: The committee hasn't met since the festival. **Motion** Hill, **second** Wiederholt to accept the minutes presented. **Motion carried.**

LIBRARY BOARD REPORT: Nothing currently to report. Next meeting is coming up.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

E. Johnson briefly reviewed the last meeting, farmer housing shortage. The next Economic Development Meeting will be on June 24 at County Heights in Hazel Green, speaker will be Kim Jacobson, Director Family Promise. **Motion** Meyer, **second** E Johnson to authorize attendance at the monthly Economic Development meeting by Board members and/or other staff. **Motion carried.**

POLICE REPORT:

Chief Schramm talked about switching out the department's portable radios, he will work on requesting bids. He gave a property update noting that five letters were sent out and that Mike Reuter will be setting appointments to meet with property owners. Update on the Griswold court date in July, spoke on the concerns with the e-cycles/scooters, vicious dog notice given and reviewed election training for law

enforcement. Department report was provided to the Board in the meeting packets. **Motion** E Johnson, **second** Meyer to approve the Police Report. **Motion carried.**

SUPERINTENDENT REPORT:
Superintendent Wardell stated the boat ramp will be installed tomorrow, June 10, 2026. He plans to spray for mosquitoes, weather permitting and noted that the pool will be open as much as possible. Department report was provided to the Board in the meeting packets. **Motion** Meyer, **second** Weiderholt to approve Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK TREASURER REPORT:
Administrator Doudna reviewed the email from Michael Kuchta, City Administrator for the City of Lancaster. He asked if the Village of Muscoda was interested in reviewing other trash/recycling collection options. Trustee Wiederholt has spoken with Rodger Mattson at GFL Environmental and provided his number. The Village Board requested that Superintendent Wardell and Administrator Doudna reach out to Rodger looking at what option might be available. Department report was provided to the Board in the meeting packets. **Motion** Anderson, **second** Hill to approve the training in July and the Administrator Report. **Motion Carried.**

PAYMENT OF INVOICES:
Motion Anderson, **second** Meyer to approve the amended invoices to include mileage for Cinda Johnson to attend the Cassville and Castle Rock Economic Development Meetings, DNR Invoice and lifeguard certification for Timothy Bailey. **Motion** Hill, **second** Meyer to approve the presented amended invoices including the additions. Roll **call vote: Yes-** Hill, Meyer, Anderson, Seifert, E Johnson, Wiederholt, and Imhoff. **No-**none. **Motion carried.**

ADJOURNMENT:
Motion E Johnson, second Hill to adjourn the meeting. **Motion carried.**

Carla Doudna **Carla Doudna, Village Administrator/Clerk**