

REGULAR MEETING – September 10, 2024

President Hackl called the meeting of the Muscoda Village Board to order at 6:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson(7p), Miller(6:05p), Seifert and Wiederholt. Also present: Schramm, Wardell, and Johnson.

PROOF OF PUBLICATION:

Motion Imhoff, second Seifert to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES (regular and special):

Motion Anderson, second Seifert to accept and approve the minutes. **Motion carried.**

APPEARANCES: (presentation after item “f”)

Dan Behrens-October 5th activities-UTV Fest and Memorial Ride: On Saturday October 5th there will be a UTV Fest, Memorial Ride, Food Trucks and live music. He is anticipating several UTV's and motorcycles. Signs for parking would be greatly appreciated, such as the parking lot by the laundromat, Village Hall, and St John's. Behrens will work with Wardell on signs.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Pay application #6-Industrial Park Expansion-Gerke Excavating, Inc: Delta 3 Engineer Bart Nies was present and explained pay application #6 in the amount of \$479,441. Construction is going well and the Gerke crew is good to work with. **Motion** Anderson, second Imhoff to approve pay application #6 from Gerke Excavating, Inc. in the amount of \$479,441. **Motion carried.**

b. Consider approving submittal of Clean Water Fund Program (CWFP) Application: Engineer Nies explained that this application is for the sanitary portion of the Industrial Park expansion project. **Motion** Seifert, second Wiederholt to submit the application to the DNR Clean Water Fund Program for the sanitary sewer portion of the Industrial Park expansion project. **Motion carried.**

c. Consider approval of CWFP Authorized Representative Resolution #24-04: **Motion** Anderson, second Imhoff to approve Resolution #24-04 CWFP Authorized Representative naming Village President as the Representative. **Roll call vote: Yes**-Miller, Seifert, Anderson, Imhoff, Wiederholt and Hackl. **No**-none. **Resolution adopted.**

d. Consider approval of CWFP Reimbursement Resolution #24-05: **Motion** Seifert, second Miller to approve the CWFP Reimbursement Resolution #24-05. **Roll call vote: Yes**-Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No**-none. **Resolution adopted.**

e. Consider establishing a regional stormwater control system in the Industrial Park: Engineer Nies reviewed the updated proposed regional stormwater control system map and probable costs. Since the August 1st meeting, the design has been changed due to known construction plans of the industries. With this information, reconstruction of Industrial Drive is not needed at this time. Estimate cost of phase #1 is \$1,208,000.00; this entire cost is TIF #5 eligible. Phase #2, stormwater piping east of Fairfield Specialty Eggs, is not required at this time. The Village would have developer's agreements with both Meister Cheese and Fairfield Specialty Eggs. If this project is approved, construction would start in 2025. **Motion** Imhoff, second Wiederholt to proceed with Phase #1 of the Proposed Regional Stormwater Control Project. **Roll call vote: Yes**-Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No**-none. **Motion carried.**

f. Update on exceeding limits into the wastewater system: Nies reported that on June 29th Fairfield Specialty Eggs (FSE) reconstructed their piping inside the plant. Since that time, their volume discharge has decreased, however, the testing results are inconsistent. One time the BOD's are extremely high and the next sample they are not. Even with the high BOD results, they have not affected Muscoda's lagoon permit limits. Wardell has taken samples from a different location, but those results have not been received. Nies noted that one explanation could be that the location of the samples does not have enough flow for dilution

of domestic waste. After discussion, it was decided that Wardell should continue to sample and monitor the results.

g. Amend and create section 6-4-5(d)(3)-abatement of nuisance: *This ordinance would remove Village personnel from stump removal or landscaping after a nuisance tree is removed. Motion* Seifert, second Imhoff, to adopt ordinance 6-4-5(d)(e) relating to stump removal and/or landscaping. **Roll call vote: Yes-** Miller, Seifert, Anderson, Imhoff, Wiederholt and Hackl. **No-none. Ordinance adopted.**

h. Recycling Event for October 12: Office employee Carla Doudna has coordinated with Dynamic Recycling to offer a free e-recycling collection event for October 12th from 8am-11am. L&M Salvage will also provide free disposal of appliances. This event is open to anyone in our area, not just Muscoda residents.

i. 2025 Health Insurance costs for public employees: Administrator Johnson distributed documents relating to 2025 health insurance policy premiums, various examples depending on Village contribution and yearly cost.

j. Seasonal campsite applications and 2025 fees: An application for a seasonal campsite was distributed. **Motion** Anderson, second Seifert to approve the application. **Motion carried.** Discussion on 2025 fees: current fees are \$1,500 from April 1st-November 30th and \$200 for winter storage. This will be discussed during the budget meeting.

k. License applications: Cigarette and operators: Motion Anderson, second Seifert to approve the cigarette license application and grant the license to Next Level Perspective LLC. **Motion carried. Motion** Imhoff, second Anderson to approve the application and grant Operator licenses to: Izeah Currier and Michael Dailey. **Motion carried.**

l. Schedule budget meetings: It was decided to hold budget meetings on Tuesday evenings starting on September 24th at 6pm. Trustee Seifert noted that she will not be able to attend the regular monthly October meeting and asked if the meeting could be moved. It was decided not to move the regular monthly meeting.

CHAMBER OF COMMERCE REPORT: Fall Opener is September 21st.

LIBRARY BOARD REPORT: The search continues for a new Library Director.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

The next meeting will be in Potosi on September 25th. The annual League conference will be October 23-25 in Madison. **Motion** Imhoff, second Wiederholt to approve attendance at various meetings including Annual League meeting. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. A new printer for the Office was ordered. Homecoming is the last week in September. Working with School to possibly change route for homecoming parade. Schramm asked if the Village wanted to increase their fees for renewals and registrations as CVR fees are increasing their fees to us. **Motion** Seifert, second E Johnson to increase renewals fees to \$16 and registrations fees to \$38. **Motion carried.** Blowing grass into street/curb area was brought up. It is an ordinance violation; the Board wants it enforced. **Motion** Anderson, second Imhoff to accept the monthly Police Report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. Public Power week is the first full week in October. There will be a luncheon for all utility customers on Thursday, October 10th from 11-2. Doudna and the crew are working on the required DNR water lateral service inventory. On October 1st, MEUW is holding a meeting on HR. **Motion** Wiederholt, second E Johnson to approve the Superintendents Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report which included a list of detailed tasks that the Office staff is working on and what has been completed. Also included was information from the annual Clerks Conference that she and Louis attended. **Motion** Imhoff, second E Johnson to accept the report. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Imhoff to approve the invoices as presented. **Roll call vote: Yes-**E Johnson, Imhoff, Anderson, Seifert, Miller and Hackl. **No-**none. **Abstained-**Wiederholt. **Motion carried.**

CLOSED SESSION MATTERS:

Motion Seifert, second Miller to adjourn into closed session to review evaluations of public employees, conduct evaluations of Supervisors and discussion on performance of public employees pursuant to Wis. SS 19.85(1)(c) and update on revolving loans pursuant to Wis. SS 19.85(1)(f). **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

Wardell and Johnson left at this time.

RETURN TO AND RECONVENING IN OPEN SESSION:

Motion Imhoff, second Anderson to reconvene in open session. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

No decisions made during closed session.

ADJOURNMENT: Motion Miller, second Imhoff to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator