

## REGULAR MEETING – February 13, 2024

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Schramm and Johnson.

### PROOF OF PUBLICATION:

**Motion** Imhoff, second E Johnson to accept the Proof of Publication. **Motion carried.**

### PLEDGE OF ALLEGIANCE.

### APPROVAL OF MINUTES (regular and special):

**Motion** Miller, second Imhoff to accept and approve the minutes. **Motion carried.**

### APPEARANCE-Grant County Representatives-update on telecommunications options:

Grant County Chair Robert Keeney and Director of Information Technology Shane Drinkwater were present to discuss Wi Fi coverage at the campground and what the Village is looking at for service. There is a fiber line on 2<sup>nd</sup> Street then going west on River Road and north on Wisconsin Avenue. To allow Wi Fi for seasonal sites, campers, primitive area and ballpark, access points would be needed and could be installed on shelters or utility poles. There is also a fiber line on 2<sup>nd</sup> Street by the Village Hall which could be accessed by the Village Offices and Police Department. Grant County will prepare an estimate to provide public Wi Fi to the recreation area at Riverside Park, Jaycee Ballpark and Village Hall.

### CHAMBER OF COMMERCE REPORT:

Chamber President Dan Behrens and Vice President Scott Oeschner were present with a scale model of one of the “historical” markers that would be placed at Railroad Park and Riverside Park. The goal of the Chamber is to have the markers at Railroad Park installed by the Mushroom Festival, with the assistance of installation from Village employees. Village employee time would be part of the Village’s contribution. Behrens reviewed the quote which was approximately \$31,000. The Chamber is inquiring if the Village would contribute \$16,000-\$20,000, including labor. At this time, they are just looking for a commitment and will try to get other donations. The Board discussed the project and felt that it was beneficial to the Village, however they would like more information on the costs and other contributors and will place this on the next agenda.

### DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

**a. Muscoda Master Sales Agreement as required by EDA:** Administrator Johnson explained the required EDA document which has been reviewed and recommended for approval by Attorney Wood and Engineer Nies. **Motion** Seifert, second Imhoff to approve the Muscoda Master Sales Agreement as required by EDA. **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Seifert, Miller, and Hackl. **No**-none. **Motion carried.**

**b. Update on exceeding limits into the wastewater system:** No updates at this time.

**c. Annual chicken permits:** **Motion** Miller, second E Johnson to accept John Brown’s chicken permit. **Motion carried.**

**d. License applications:** **Motion** Wiederholt, second E Johnson to accept the applications and grant licenses for: Special Class B Picnic License to Muscoda Lions for March 1 and 2, Temporary Operator licenses for Robert Nankee and Rick Post, Mobile Home Licenses to Rux’s Mobile Home and Evergreen Terrance and operator licenses to Sabrina Bennett, Dezmen Hines, and Harlee Walton. **Motion carried.**

**e. Letter from citizens regarding junk ordinance:** President Hackl received a complaint from “Muscodas Citizens” regarding a junk ordinance violation. The junk has already been disposed of.

**f. Seasonal site applications:** Have received several inquiries with one completed application which has been reviewed by Chief Schramm. **Motion** Miller, second E Johnson, to accept the application for seasonal site. **Motion carried.**

**LIBRARY BOARD REPORT:** None at this time.

**FIRE DISTRICT REPORT:** no meeting until March.

**REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS:**

The monthly Grant County Economic Development meeting will be February 28<sup>th</sup> in Hazel Green and Executive Board meeting prior. Grant County Tourism Council is the third Thursday of each month at various locations. **Motion** Imhoff, second Wiederholt to approve attendance at these meetings. **Motion carried.**

**POLICE REPORT:**

Chief Schramm submitted his monthly report. Discussed parking on the north side of University Street between 3<sup>rd</sup> and 5<sup>th</sup> Street by the entrances for the new seasonal sites. With ball games at the park, there is potential for driveways being blocked. The Board decided not to do anything at this time unless there is an issue. **Motion** E Johnson, second Miller to approve the Police Report. **Motion carried.**

**SUPERINTENDENT REPORT:**

Wardell submitted his monthly report. Questions arose on tree trimming along Greentree Trail for the house that was moved into the Village and snow removal procedures. **Motion** Imhoff, second Wiederholt to approve the Superintendent report and place snow removal procedures on the next agenda. **Motion carried.**

**ADMINISTRATOR CLERK-TREASURER REPORT:**

Johnson submitted her monthly report. Trainings, preparing for audit, yearend processes, several issues with January utility billing, tax collections and balancing for both Counties. **Motion** E Johnson, second Seifert to accept the report. **Motion carried.**

**PAYMENT OF INVOICES:**

**Motion** Weiderholt, second E Johnson to approve the invoices as presented. **Roll call vote: Yes-** Miller, Seifert, Imhoff, Wiederholt, E Johnson, and Hackl. **No:** none. **Motion carried.**

**CLOSED SESSION MATTERS:**

- Updates on Revolving Loan payments and status of application #24-01-Wis SS 19.85(1)(f)
- Orientation period for Utility Clerk-Wis SS 19.85(1)(c)

**Motion** E Johnson, second Wiederholt to adjourn into closed session to receive updates on Revolving Loan payments pursuant to Wis SS 19.85(1)(f) and orientation period for Utility Clerk pursuant to Wis SS 19.85(1)(c) **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Seifert, Miller and Hackl **No:** none. **Motion carried.**

**Updates on Revolving Loan payments:** Administrator Johnson noted that loans are current.

**Orientation period for Utility Clerk:** Administrator Johnson reported that Carla Doudna will be with the Village for three months. Carla is doing an outstanding job and Johnson recommends that she be removed from orientation.

**RETURN TO AND RECONVENING IN OPEN SESSION:**

**Motion** E Johnson, second Miller to reconvene in open session. **Roll call vote:** Yes-Miller, Seifert, Imhoff, Wiederholt, E Johnson, and Hackl. **No:** none. **Motion carried.**

**ACTION, IF ANY, AND IF REQUIRED:**

**Motion** Imhoff, second Seifert to remove Utility Clerk Carla Doudna from orientation and per her employment agreement increase her wage by 50 cents an hour. **Roll call vote:** Yes-Miller, Seifert, Imhoff, Wiederholt, E Johnson, and Hackl. **No:** none. **Motion carried.**

**ADJOURNMENT:** **Motion** Wiederholt, second E Johnson to adjourn the meeting. **Motion carried.**

*Cinda Johnson*  
Cinda Johnson, Village Administrator