

REGULAR MEETING – November 14, 2023

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Seifert and Wiederholt. Also present: Schramm and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Imhoff to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES (regular and special):

Motion Anderson, second Wiederholt to accept and approve the minutes from: October 10, 17, and 24 and November 6 and 7, 2023. **Motion carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Award of Contract of Industrial Park Expansion project: This was awarded at the November 7th Special Board meeting.

b. Water Tower #4 pay application #10 for Maguire Iron, Inc: **Motion** Imhoff, second E Johnson to approve pay application #10 for Maguire Iron, Inc in the amount of \$37,781 with a retainer of \$81,019. **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, and Hackl. **Motion carried.**

c. 2023-2024 Snow removal contract for Wisconsin Avenue: Administrator Johnson announced that one bid was received for snow removal on Wisconsin Avenue from Hackl Construction/Riverway Trucking. **Motion** Anderson, second Wiederholt to contract with Hackl Construction/Riverway Trucking for snow removal on Wisconsin Avenue on a per hour per equipment basis. **Roll call vote:** Yes-E Johnson, Wiederholt, Anderson, and Seifert. **No-none. Abstained-**Imhoff and Hackl. **Motion carried.**

d. Agreement with Dept of Transportation for cost share on Hwy 80/Wisconsin Avenue reconstruction project: The Village's share for this project would be approximately \$300,000. The reconstruction is slated for 2026-2027. **Motion** Anderson, second Imhoff to cost share with the Department of Transportation when they do the reconstruction on Wisconsin Avenue/Hwy 80 and Catherine Street/Hwy 80. Estimated Village share is \$300,000 **Roll call vote:** Yes-Seifert, Anderson, Imhoff, Wiederholt, E Johnson, and Hackl. **No-none. Motion carried.**

e. Spring cleanup charges: Chief Schramm presented information on the number of vehicles and vehicles with trailers that participated in the annual spring cleanup. The Board also viewed slides of the vehicles and trailers. The Board discussed at length options for charging: per vehicle, size of trailer, single axel versus dual axel, per item-appliance, electronics, tires, etc., and limit on number of tires. After much discussion it was decided to charge a flat rate for each vehicle car/SUV/truck and a price for trailers. **Motion** Imhoff, second E Johnson to charge \$20 per car/SUV/truck and an additional \$20 for each trailer no matter the size. **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, and Hackl. **No-none. Motion carried.**

f. Proposed budgets for 2024: Worksheets for the 2024 proposed budgets were distributed. Administrator Johnson explained the estimate for 2023, all the proposed revenues and expenditures have been completed. The document has been submitted for publication. The allowable levy for the Village is \$884,383. It was decided to have a meeting on November 28th at 6pm to review the proposed budgets.

g. Replace water heater and electric panel at Village Hall: Johnson explained that the hot water heater is leaking and needs to be replaced along with some electrical work. **Motion** Anderson, second Imhoff to replace the hot water heater and electric panel as needed. **Roll call vote:** Yes-Seifert, Anderson, Imhoff, Wiederholt, Johnson and Hackl. **No-none. Motion carried.**

h. Distribution of 2023 Community Contributions: Completed in October.

i. Santa Day expenses: **Motion** Imhoff, second Anderson to continue the practice of donating up to \$500 for Santa Day at the Library. **Motion carried.**

j. Annual employee appreciation gift: **Motion** Anderson, second Wiederholt to approve the annual employee appreciation gift of \$50 from a business in the Village. **Motion carried.**

k. Seasonal site applications: Administrator Johnson distributed information on the seasonal sites, new applications and asked for permission for her Office along with the Police Department to use their discretion with new applications. An application, photo of camper and proof of insurance is required by each applicant. **Motion** Imhoff, second E Johnson to approve the applications for seasonal sites and allow the Village personnel to use their discretion on approving applications. **Motion carried.**

l. Operator Licenses: **Motion** Anderson, second E Johnson to accept the applications and grant operator licenses to the following: Tonya Warren, Pacy Howard, Aliyah Sander, and Heather Myers. **Motion carried.**

CHAMBER OF COMMERCE REPORT: no report.

LIBRARY BOARD REPORT: in packet.

FIRE DISTRICT REPORT AND 2024 PROPOSED BUDGET:

Hackl announced that the Fire District would be meeting on Thursday to discuss the budget.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

The annual Grant County Economic Development meeting will be held in Platteville on December 6th. The WPPI Board of Directors meeting is December 14th in Sun Prairie. The Grant County Tourism Council meeting is this Thursday. **Motion** Imhoff, second Anderson to approve attendance by President Hackl for attendance at the WPPI Board of Directors meeting, Board members and/or Administrator at Grant County Economic Development monthly meeting, and Grant County Tourism Council monthly meeting. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. The new speed boards are in and will be installed near the Mini Mart and the 400 block of Wisconsin Avenue. The “U-Turn” signs will be removed on Wisconsin Avenue/Hwy 80, it is still a violation to do a “U-Turn”, but it doesn’t need to be posted. **Motion** Anderson, second E Johnson to approve the Police Report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. **Motion** Imhoff, second Seifert to approve the Superintendent report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. TEAMS meetings with WPPI regarding utility billings/collections/journals etc., processed delinquent utilities for tax roll, seasonal site contacts and new applications, Revolving Loan closing, met with prospect, quarterly payroll reports, prepare information requested by the Public Service Commission on outage complaint, and work with building inspector and property owner on possible raze of home. **Motion** Imhoff, second Seifert to approve the Administrator Clerk report. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Wiederholt to approve the invoices as presented. **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

- Updates on Revolving Loan payments-Wis SS 19.85(1)(f)

Motion Anderson, second E Johnson to adjourn to receive updates on Revolving Loan payments pursuant to Wis SS 19.85(1)(f) Roll **call vote: Yes**-Seifert, Anderson, Wiederholt, Imhoff, E Johnson and Hackl **No: none. Motion carried.**

Updates on Revolving Loan payments

As requested, Administrator Johnson prepared a spreadsheet showing all loans, original date, due date, current principal balance, monthly payment amount and fund balance.

The prospect that Johnson met with last month has not returned an application. All information has been provided to him along with contact information for Grant County Economic Development and Southwest Regional Planning.

RETURN TO AND RECONVENING IN OPEN SESSION:

Motion E Johnson, second Wiederholt to reconvene in open session. **Roll call vote: Yes**-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, and Hackl. **No: none. Motion carried.**

ACTION, IF ANY, AND IF REQUIRED:

No action taken.

ADJOURNMENT: Motion Anderson, second Wiederholt to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator