

REGULAR MEETING – October 10, 2023

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Schramm, Wardell and Johnson.

PROOF OF PUBLICATION:

Motion Imhoff, second Anderson to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES (regular and special):

Motion Anderson, second E Johnson to accept the minutes as presented. **Motion carried.**

APPEARANCES:

Ty Hougau-restoration of prairie grass area: Hougau informed the Board that during his school years at Riverdale they studied plants in the prairie grass area along with birds and butterflies. He would like to see that area restored and his company, Quercus Land Stewardship Services, is willing to let him take on this project. **Motion** Wiederholt, second Anderson to allow Hougau and his company to restore the prairie grass area. **Motion carried.**

PLAN COMMISSION REPORT: Preliminary Plat and Plans for residential subdivision, closing a portion of Middle Street and sale of property – done in closed session later in the meeting:

Engineer Nies explained that the Plan Commission reviewed the preliminary plat and plans. Recommended changing Christmas Tree Street to Christmas Tree Lane, change Willow Street to Balsam Street, move a lot by the ATC right of way, and change the lot size by the Grant County Communication Tower. There will be 66-68 building lots, 8" water and sewer mains, street will be 36' back of curb to back of curb, two stormwater retention ponds and a recreation area. There will be no public sidewalks.

The Plan Commission also heard a request to vacate that portion of Middle Street lying between Highway 133 and Morel Lane. The Commission recommends proceeding with vacating this street but retaining the utility easements.

Motion Anderson, second Imhoff to accept the Plan Commission report. **Motion carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Award of Contract of Industrial Park Expansion project: Engineer Bart Nies informed the Board that five bids were received for the project ranging from \$4,063,781 to \$8,328,031. This is a significant increase over the budget amount that was submitted to EDA in 2020-2021. The original budget for the project was \$2,777,275. The EDA award was for 80% of the budget amount. With the increase in cost, the Village share is \$2,201,960.75. The Village has 90 days from bid opening to award or reject the bids. Nies noted that he contacted other contractors earlier today and all reported that costs are increasing and that this was a good contract amount. If awarded today, Gerke Excavating would like to start this fall. EDA needs to approve the bid amount before the contractor can start. It was decided to postpone a decision until the Village can meet with its Financial Advisor.

b. New residential subdivision- preliminary plat and plans: Nies reviewed the recommendations from the Plan Commission. **Motion** Seifert, second Miller to accept the Residential Subdivision preliminary plat map and plans. **Motion carried.**

c. New residential subdivision-land convenances/deed restrictions: Engineer Nies and Attorney Wood will supply samples.

d. Request to be reimbursed for balance of lost payroll funds due to scam email: Librarian Lorna Aigner has requested to be reimbursed \$1,150.14 which is the balance remaining after the Insurance Company payments have been received for the incident. **Motion** Seifert, second E Johnson to approve the request from Lorna Aigner to be reimbursed \$1,150.14 which is the amount remaining after all funds have been received from the Insurance Company relating to payroll scam. **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **Motion carried.**

e. Update on dog park development: Wardell reported that he received an estimate of \$13,000 for fencing materials. The Board decided to donate up to an acre of property south of Morel Lane by Muscoda Protein Products wastewater facility. Administrator Johnson will contact Caleb Schneider to let him know what the Village's contribution is.

f. Agreement with Dept of Transportation for cost share on Hwy 80/Wisconsin Avenue reconstruction project: Village share is approximately \$300,000 and the project is slated for 2026-2027. This item was postponed until the Village meets with the Financial Advisor.

g. Purchase of patrol rifle for Durango squad car: Chief Schramm reported that the rifle that was in the Durango was borrowed from Grant County, and they have asked for it back. He can get one for \$1,000. **Motion** Anderson, second Wiederholt to approve the purchase of a rifle for the Police Department for \$1,000. **Roll call vote:** Yes-Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No-none. Motion carried.**

h. Distribution of 2023 Community: The Village has \$1,500 each year to be used for a community project or activity. Chamber President Dan Behrens was in the audience and gave an update on the "Muscoda Mile" history project. The Chamber has received positive feedback and is looking forward to proceeding with the project that will span from Riverside Park to the Railroad Park Gazebo area. **Motion** Anderson, second Imhoff to donate \$1,500 to the Chamber of Commerce for the Muscoda Mile History project. **Roll call vote:** Yes-Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No-none. Motion carried.**

i. Operator Licenses, Class A Combination Application from Family Dollar: **Motion** Wiederholt, second Anderson to accept the application and grant a Class A Combination License to Family Dollar. **Motion carried. Motion** Imhoff, second Wiederholt to accept the applications and grant operator licenses to the following: Sophia Sander, Amanda Kreul, Michelle Grimm, Margaret Mead, and Nicole Sandmire. **Motion carried. Motion** Anderson, second Imhoff to accept the Agent application for Priscella Santos for Family Dollar stores. **Motion carried.**

j. 2024 Seasonal Camping Fees: Current rate is \$1,500 from April-November and \$200 for winter storage. **Motion** Imhoff, second Anderson to leave the rates at \$1,500 from April-November and \$200 for winter storage. E Johnson and Seifert voted no. **Motion carried.**

CHAMBER OF COMMERCE REPORT:

Fall Opener was successful.

LIBRARY BOARD REPORT: none.

FIRE DISTRICT REPORT AND 2024 PROPOSED BUDGET:

The proposed Fire District budget has a 2% increase. 2023 Budget-\$219,544. 2024 Proposed-\$231,825. **Motion** Anderson, second E Johnson to approve the 2024 Fire District Proposed Budget of \$231,825. **Roll call vote:** Yes-Miller, Seifert, Anderson, Imhoff, Wiederholt, and E Johnson. **No-none. Abstained-Hackl. Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

The September Grant County Economic Development meeting was held in Potosi and three Village Trustees attended. The next meeting will be in Cassville on October 25th. The Grant County Tourism Council meeting is the third Thursday of the month. **Motion** Imhoff, second Anderson to approve attendance by Board members and/or Administrator at Grant County Economic Development monthly meeting and Grant County Tourism Council monthly meeting. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. He informed the Board that there have been more chargeable incidents and at the Chief's meeting migrant workers were discussed. **Motion** Anderson, second Miller to approve the Police Report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. MEUW meeting is in Sun Prairie on October 18th. **Motion** Imhoff, second Seifert to approve the Superintendent Report and authorize attendance at the MEUW meeting on October 18th. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Continue to work on TID #5 documentation, all aspects of Utility Clerk, several TEAMS meetings with WPPI regarding billings, sales taxes, parallel generation etc., attended the annual Civics System (Village financial software) training, completed Revolving Loan Fund #23-01, and preparation of 2024 budget. Riverdale Schools is hosting a Regional Advisory meeting explaining how to get students' graduate career and life ready with a panel discussion on the Youth Apprenticeship programs that schools in our area offer. Johnson asked for permission to attend on behalf of the Village. Each year Muscoda Utilities has an ad on the Lions calendar; do you want to continue with that sponsorship? **Motion** Anderson, second Seifert to approve the Administrator Clerk report, authorize attendance at the Regional Advisory Council meeting hosted by Riverdale School and advertise on the annual Lions calendar. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second E Johnson to approve the invoices as presented. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

- Conduct evaluations of Supervisors-Wis SS 19.85(1)(c)
- Real estate matters-sale of property in Industrial Park-Wis SS 19.85(1)(e)
- Updates on Revolving Loan payments-Wis SS 19.85(1)(f)

Motion Seifert, second Miller to adjourn into closed session to conduct Supervisor evaluations, pursuant to Wis SS 19.85(1)(c), to review offer to purchase land in the Industrial Park pursuant to Wis SS 19.85(1)(e), and updates on Revolving Loan payments pursuant to Wis SS 19.85(1)(f) **Roll call vote: Yes-**Miller, Seifert, Anderson, Wiederholt, Imhoff, E Johnson and Hackl **No:** none. **Motion carried.**

Real estate matters-sale of property in Industrial Park: Administrator Johnson reported that the Plan Commission met to discuss the Offer to Purchase Property from Bill Schramm owner of Schramm Mowing & Lawn Care. Schramm explained his offer to purchase approximately three (3) acres of land adjacent to the Jeff Hackl property south of Highway 133 and north of Morel Lane. He would use the property to store Schramm Mowing & Lawn Care equipment and a place for individuals to rent space to store campers, boats, etc. He has offered \$3,000 an acre and is willing to have the proposed property surveyed.

Updates on Revolving Loan payments: [REDACTED] loan is due and Administrator Johnson will meet with him. [REDACTED] is a couple of weeks late.

Conduct Supervisor evaluations: this will be done at the next Special meeting.

RETURN TO AND RECONVENING IN OPEN SESSION:

Motion Wiederholt, second Miller to reconvene in open session. **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No:** none. **Motion carried.**

ACTION, IF ANY, AND IF REQUIRED:

Motion E Johnson, second Seifert to sell approximately three (3) acres of land at \$3,000 per acre to Schramm Mowing & Lawn Care, (owner Bill Schramm). The property is located south of Hwy 133, north of Morel Lane and east of the Jeff Hackl property. Schramm will be responsible for surveying of the property. **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No:** none. **Motion carried.**

ADJOURNMENT: **Motion** Wiederholt, second E Johnson to adjourn the meeting. **Motion carried.**

Cinda Johnson

Cinda Johnson, Village Administrator