

REGULAR MEETING – May 9, 2023

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert, and Wiederholt. Also present: Schramm, Wardell, and Johnson.

PROOF OF PUBLICATION:

Motion Imhoff, second E Johnson to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES (regular and special):

Motion Anderson, second Seifert to accept the minutes as presented. **Motion carried.**

APPEARANCES:

Kathryn Benedict and Emma Schieldt-number of chickens and to allow roosters: Schieldt was present and explained to the Board why she wants to keep her rooster. When she purchased the young chicks, she was unaware that one was a rooster. Her and her three year son have raised the chicks and he is very attached to them. It is a smaller breed rooster, and she has spoken to neighbors, and none have any concerns about it. She also explained that she lives within a block of the Village limits. Attorney Wood explained that it is not advised to spot zone an area that would allow roosters and if the ordinance was changed, it would affect all properties. **Motion** Imhoff, second Anderson to leave the ordinance as is, six chickens and no roosters. **Motion carried.**

Glenda Thayer-dangerous intersection in downtown area: Thayer explained that when entering Wisconsin Avenue from Nebraska Street it is extremely dangerous as you have the bank drive through exit, E Nebraska Street, curb cut out at the Mini Mart and one just south of W Nebraska and State Hwy 133. Not including all the pedestrian activity. Thayer suggested possibly removing two parking stalls on the west side of Wisconsin Avenue. The Board did inform Ms. Thayer that this intersection was discussed at length last year for the same reasons and no good solution was arrived at. Some members felt it would be detrimental to the businesses to lose those parking stalls. Discussed “compact” car parking only and how that would be enforced. Chief Schramm will look at other municipalities that have compact car parking ordinances. Since this was not an action item it will be placed on the agenda for June.

PLAN COMMISSION REPORT AND RECOMMENDATIONS:

Administrator Johnson reported that the Plan Commission met earlier this evening to review the resolution to narrow East River Road from 90’ to 60’ and review two Certified Survey Maps (CSM). The Commission recommended narrowing East River Road and accepting the CSMs. These are action items after the Public Hearing.

PUBLIC HEARING ON NARROWING EAST RIVER ROAD:

Motion Anderson, second Imhoff to open the Public Hearing. **Motion carried.** Administrator Johnson informed the Board and public that the required publication notice was completed along with personal notification of property owners if they resided in Muscoda. East River Road has a 90’ right of way, one of the widest right of way in the Village. A property owner along this street would like to build a home but with this right of way, they cannot. All surrounding streets have 60’ right of way. **Motion** Anderson, second Wiederholt to close the Public Hearing. **Motion Carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Resolution to narrow East River Road from 90' right of way 60': **Motion** Wiederholt, second E Johnson to adopt a Resolution to narrow East River Road from 90' to 60'. **Motion carried.**

b. Approval of Certified Survey Map for Meister Cheese Company: **Motion** Anderson, second Miller to accept the Certified Survey Map for Meister Cheese Company that will divide their northern most parcel into two. **Motion carried.**

c. Approval of Certified Survey Map for Rick and Barbara Stilwell: **Motion** Anderson, second Wiederholt to accept the Certified Survey Map for Rick and Barbara Stilwell, Block 18 which will allow for two buildable lots. **Motion carried.**

d. Chemicals in municipal water supply: Kim Sands was present and read some information on fluoride use in the public water supply and that it is poisoning. Sands asked the Board to eliminate the fluoride in the municipal water supply. Attorney Wood explained that in Wisconsin the eliminating of fluoride in the water supply can either be done by public referendum or by a vote of the Board. **Motion** Anderson, second Wiederholt to leave the fluoride in the municipal water system. **Motion carried.**

e. Chicken permit applications for: Emma schieldt-413 S Iowa Street, John Brown-109 N 4th Street and Colin Dilley-122 E Mechanics. Administrator Johnson had prepared a map showing the location of each application. **Motion** Anderson, second Seifert to approve chicken applications as presented. **Motion carried.**

f. Elevated water storage tower #4-pay request #7: Pay request #7 for Maguire Iron, Inc. in the amount of \$38,000 of which some is CDBG grant eligible was presented. **Motion** Anderson, second Miller, to approve pay application #7 in the amount of \$38,000 to Maguire Iron, Inc for water storage tower #4. **Motion carried.**

g. Replacement of utility truck box and status of utility box at Sleepy Hollow: Trustee Anderson went to Sleepy Hollow to discuss the price for the public works one ton dump box. The lowest price on the stainless steel box with trade-in is \$14,000. A steel box, with trade-in of the owned utility box and the old dump box that is on the 2012 Chevy one ton is approximately \$11,800. After much discussion, it was decided that with the age of the truck, to install a steel box. **Motion** Wiederholt, second Seifert to purchase a new steel dump box for the 2012 Chevy one ton, with installation, trade-in utility box and old dump box from Sleepy Hollow at a cost not to exceed \$11,900. **Motion carried.**

h. Condition of property at 515 N 5th Street-proceed with abatement: Chief Schramm met with Attorney Wood on the property in question. A title search has been completed. If the property owner takes care of the pool, he can bury it on site, if the Village does the removal, then testing for lead and other items need to be completed. It was decided to have Attorney Wood issue a letter to the owners informing them to comply within 20 days or they would be issued tickets each day.

i. Appointments to Committees / Commissions: tabled until the June meeting.

j. Clarification on Ordinance 6-4 relating to dead trees: As a follow up to the discussion from previous meetings, a property owner has again inquired about a large dead tree that is between the sidewalk and curb area across from their home. Attorney Wood informed the Board that trees in the public way, i.e., curb to sidewalk, that are dead or diseased are the responsibility of the municipality. At the April meeting, Chief Schramm presented quotes from SWWRPC and another firm to do a tree survey. **Motion** Anderson, second Wiederholt to contract with SWWRPC to conduct a tree survey of dead or diseased trees in the public way at a cost of \$70 per hour with a minimum of four hours. **Motion carried.**

CHAMBER OF COMMERCE REPORT:

Fall Opener will be September 16th and continue to work on Wine Walk.

FESTIVAL COMMITTEE REPORT:

The Festival Committee report was included in the packets. Activities are planned, still looking for volunteers for both Friday and Saturday. Access to the inside of Kratochwill Memorial Building on Saturday of Festival. There will be two ADA approved port-a-potties and wash stations in the parking lot. **Motion** Imhoff, second Anderson to approve the Festival report and to have the Kratochwill Memorial Building open to the public on Saturday during the Festival. **Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

Grant County Economic Development monthly meeting are held monthly on the 4th Wednesday at various locations and Grant County Tourism is the 3rd Thursday of the month at various locations. Muscoda will host the monthly Grant County Economic Development meeting in August. Need a location and possible tour. Trustee Anderson discussed fixing the fence around the campground. **Motion** Anderson, second Imhoff to approve attendance at Grant County Economic Development monthly meeting and Grant County Tourism Council monthly meeting. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. Spring cleanup was successful. It was recommended by Schramm and Wardell to change the times to 6am – noon as very few people came out after noon. The Chief reported that he has received inquiries on campers parked on the street for more than 72 hours. Owners do move it every weekend. **Motion** Imhoff, second E Johnson to approve the Police Report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. Wisconsin Avenue flowerpots-continue with this project, Chamber purchases flowers and Village waters them. MEUW Conference this week in Green Bay; permission for Ekleberry to attend. Jaycee Ballpark scoreboard: The Chamber and Meister Cheese have asked to have their names on the board, which they will pay for. The Chamber will also donate \$1,000 towards the cost of the scoreboard. **Motion** Imhoff, second E Johnson to approve the Superintendent Report, continue with the flowerpots on Wisconsin Avenue, authorize Ekleberry to attend MEUW Conference, and approve the Chamber of Commerce and Meister Cheese Company names on Jaycee Scoreboard. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Working on most all aspects of the Festival planning, completed comparison of property values from 2022 to 2023 in preparation for Open Book, building permits, paperwork on narrowing East River Road, required DOR and DNR reports, mailing of letter to all property owners and renters, as required completed Board of Review annual certification, and some utility clerk duties including disconnecting of delinquent customers. Schramm and Johnson updated the Board on the fraudulent payroll transactions. **Motion** Anderson, second Miller to approve the Administrator Clerk report and authorize Johnson and Louis to attend the Annual Clerk's Conference in August and Civic System's annual financial software conference in September. **Motion carried.**

ACTION ON LICENSES/PERMITS:

Motion Miller, second Wiederholt to approve the following applications and grant licenses for:

Temporary Class B Picnic License-Chamber of Commerce softball tournament

Temporary Operator Licenses: Christy Kreul, Terity Welsh, Cody Frohne, Kaylee Mullikin, Scott Oechsner, Sue Oechsner, Camryn Bird, Sandy Bomkamp, and two for Wild Hills Winery. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Seifert to approve the invoices as presented. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

- Updates on Revolving Loan payments-Wis SS 19.85(1)(f)

- Review applications and make selection for WPPI & Utility Scholarships-Wis SS 19.85(1)(f)
- Orientation period for Police officer-Wis SS 19.85(1)(c)

Motion Anderson, second Imhoff to adjourn into closed session for updates on Revolving Loan payments and review applications and make selection of WPPI & Utility Scholarships pursuant to Wis. State Statute 19.85(1)(f) and orientation period for Police Officer pursuant to Wis. State Statute 19.85(1)(c). **Roll call vote: Yes**-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No:** none. **Motion carried.**

Revolving Loan payment update: All loans are current.

Orientation period for Police officer-Chief Schramm informed the Board that Officer Max Hougan is within a week of his orientation period; he recommends his status be change. He has successfully completed his first year and should be taken off orientation.

Review and selection of WPPI & Utility Scholarship applications: Administrator Johnson distributed applications at the April meeting allowing the Board a month for review. The Board discussed them and made their selection.

RECONVENE IN OPEN SESSION:

Motion Anderson, second E Johnson to reconvene in open session. **Roll call vote: Yes**-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

Motion Imhoff, second Anderson to accept Chief Schramm's recommendation that Officer Max Hougan be taken off orientation (probation). **Motion carried.**

Motion Wiederholt, second Miller to select Camryn Bird as the recipient of the \$1,000 Muscoda Utility Scholarship and Skylar Brownlee as the recipient of the \$1,000 WPPI Scholarship. **Motion carried.**

ADJOURNMENT: Motion Imhoff, second Wiederholt to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator