

REGULAR MEETING – April 11, 2023

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert, and Wiederholt. Also present: Schramm, Wardell and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Imhoff to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES (regular and special):

Motion Anderson, second Wiederholt to accept the minutes as presented. **Motion carried.**

APPEARANCES:

Jerry Bindl: spring cleanup process/fee-action if necessary. Bindl spoke on the cost of cleanup and felt that fees need to be higher to cover the invoice from Town and County. The taxpayers that do not use this service should not be paying for it. After considerable discussion, Bindl was told that the Board would be researching options prior to next spring to see if there is a better formula to use versus the flat \$20 gate fee.

Colin Dilley: junk ordinance. Dilley did not appear.

Kim Sands: water system. Sands read a prepared statement on her understanding of the fluoride that is being put into the municipal water system. She also referred to information on the CDC website and asked the Board to investigate this matter. She was told that it would be placed on the May agenda.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Proposed elevated water storage tower #4 pay application #6: Pay request #6 for Maguire Iron, Inc. in the amount of \$250,858 of which \$189,300 is CDBG grant eligible. **Motion** Anderson, second Miller to approve pay application #6 in the amount of \$250,858 to Maguire Iron, Inc for water storage tower #4. **Motion carried.**

b. Replacement of utility truck box and status of utility box at Sleepy Hollow. A truck box is needed for the Public Works one ton. A quote was received from Sleepy Hollow for a stainless steel box, wiring, hitch and strobe package less the trade in of the box owned by the Village that is stored on their lot. They are offering \$5,100 for trade in and the Village paid \$8,047 in October, 2021. The final cost for the new box would be \$15,399. Discussion on selling the 2021 box on Wisconsin Surplus or a Wilkinson Action Muscoda Yard Sale. **Motion** Wiederholt, second Imhoff to negotiate with Sleepy Hollow to see if they can get the price down to \$13,000 including the trade of the utility box from 2021. **Roll call: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No-**none. **Motion carried.** Trustee Anderson will speak with Sleepy Hollow.

c. Condition of property at 515 N 5th Street-proceed with abatement: The Police Report including photos of the property were included in packets. Chief Schramm asked the Board how they wanted to proceed with this property and the condition that it is in. The property is overgrown and has an abandoned pool with no fencing. The Board discussed what steps they can legally do, how to abate the pool, are there other outstanding liens on the property, etc. Recommended speaking with DNR to see how to abate the pool. If the Village cleans up the property, the expense would be a lien on the property. **Motion** E Johnson, second Seifert to instruct Chief Schramm to speak with Attorney Wood on how to handle this complaint, order a title search to determine other liens on the property and speak with DNR on how to abate the pool. **Motion carried.**

d. Ordinance 6-4 relating to dead and/or diseased trees and contracting with a Forester: Included in packets was information Chief Schramm obtained regarding a Forester and/or someone to inspect dead and/or diseased trees. The better option was from Southwest Regional Planning Commission. They would

charge \$70 per hour with a four hour minimum. Discussion as to who is responsible for removal of dead trees that are in the area between the sidewalk and curb. There is no clear answer without having surveys completed to determine the right-of-way. **Motion** Wiederholt, second Imhoff to send letters to all property owners asking them to remove dead and/or diseased trees, clean up properties, when spring clean up is, compost days, brush pickup etc. **Motion carried.**

e. Contracting with a credit card company for payment of fees, police tickets, etc. Chief Schramm submitted information on a credit card company that the City of Lancaster uses, and the service is free to the municipality. **Motion** Imhoff, second Anderson to proceed with establishing payments received through a credit card company free of charge. **Motion carried.**

f. "NO PARKING" areas during festival: The Festival Committee and Chief Schramm have recommended no parking on Wisconsin Avenue all day on Saturday May 20th from the Railroad tracks north past the parking lot of Village Hall. **Motion** Miller, second Seifert to post no parking on Wisconsin Avenue from the Railroad tracks north just past Village Hall on Saturday May 20th during the Festival. **Motion carried.**

g. Closing various streets for Festival: **Motion** Anderson, second E Johnson to close Front Street and Walnut Street from Wisconsin Avenue to 2nd Street for Festival activities and parts of N 2nd Street for parade lineup. **Motion carried.**

h. Water fountain for Kratochwill Memorial Building: Administrator Johnson presented quotes from Strang's and Ash Creek for a water fountain with hands free bottle refill versus a standard water cooler. **Motion** Seifert, second Anderson to accept the quote from Strang's for a hands free water cooler at \$3,500. **Roll call vote: Yes**-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No**-none. **Motion carried.**

i. 2023 Pool Pass prices: Administrator Johnson presented the pool price listing for the various categories-residents versus nonresidents and early bird discounts. **Motion** Imhoff, second Anderson to keep the prices the same and continue with the early bird discount through June 1, 2023. **Motion carried.**

j. Kratochwill Building rental fees: Administrator Johnson explained the fee structure for renting the Village Hall. **Motion** Anderson, second E Johnson to adopt the following fee structure for rental of the Kratochwill Memorial Building: \$75 for rent for any activities and a \$20 setup fee after 4:30pm on the day preceding the activity and a matching deposit. **Motion carried.**

k. Update on pool staff applications: Four returning and one new guard, one returning cashier and two new cashier applications. Pool Director Lauree Vande Hey will be attending the job fair at the High School to see if she can recruit any new guards.

l. Farm lease for Village property on Old Cty P: Ron Studnicka who has previously rented this property is interested in continuing the lease. He does understand that construction may start in the fall of this year. **Motion** Anderson, second Miller to lease the farmland to Ron Studnicka for \$667.20 in 2023. **Motion carried.**

CHAMBER OF COMMERCE REPORT:

Continue discussions with Mark Cupp and Ken Thiede on the walking path with information signs. The Chamber would like to keep their name on the Jaycee Ballpark scoreboard and will donate \$1,000 for that advertising. The Native American Hoop Dancers that will be performing after the Festival parade will be sponsored by the Chamber.

FIRE DISTRICT REPORT:

The minutes from the March 16th quarterly meeting were included in packets.

UPDATE ON EMS SERVICES:

A memo from Grant County Emergency Services relating to staffing of ambulances was distributed. Hackl noted that currently the Muscoda EMS is staffed, but it is a growing concern that smaller communities are having a difficult time with.

FESTIVAL COMMITTEE REPORT:

The Festival Committee report was included in packets explaining activities for this year's festival. **Motion** Imhoff, second Wiederholt to approve the report. **Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS AND ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

Grant County Economic Development monthly meeting is at SWTC in Fennimore on April 26th, Grant County Tourism is the 3rd Thursday of the month at various locations and a WPPI Board of Directors meeting is April 26-27 in Madison. **Motion** Anderson, second Imhoff to approve attendance at Grant County Economic Development monthly meeting, Grant County Tourism Council monthly meeting and WPPI Board of Directors meeting. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. At least one extra person is needed for traffic control during the Festival parade, teaching ATV/Snowmobile safety class, purchased extra counteract books and Officer Hougan will be with the Village one year in May. **Motion** Anderson, second E Johnson to accept the Police Report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. Water will be turned on at the seasonal sites, weather permitting, around April 15th. Received a request from a property owner to add a handicap accessible curb/gutter at 4th and Walnut as three out of the four corners have accessibility. Lawn at the Library-does the Village want to continue fertilizing? **Motion** Imhoff, second E Johnson to accept the Superintendent Report, add a handicap accessible area at 4th and Walnut and fertilize the Library lawn. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Spring Election and all required post-election work has been completed, several Festival activities, utility clerk duties, verification of parcels for TID #4, established an interactive google spreadsheet for campsites and shelter use, completed various reports for DOR, and several hours on fraudulent claim. **Motion** Anderson, second Miller to approve the monthly Administrator Clerk report. **Motion carried.**

REPORT ON FRAUDULENT EMAIL:

Administrator Johnson reported that on March 31, 2023 it was determined that a fraudulent email was received on June 21, 2022 regarding change in bank information for direct deposit. Investigation of the email correspondence, insurance claim paperwork, and other reporting is being completed.

ACTION ON LICENSES/PERMITS:

Motion Anderson, second E Johnson to accept the applications and grant temporary Class B Picnic License to the American Legion for the Morel Festival and monthly Burgers in the Park and operator license application for Katerina Aspenson. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Seifert to approve the invoices as presented. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

- Updates on Revolving Loan payments-Wis SS 19.85(1)(f)
- 2023 Pool Staff applications-Wis SS 19.85(1)(c)

Motion Imhoff, second E Johnson to adjourn into closed session for updates on Revolving Loan payments pursuant to Wis. State Statute 19.85(1)(f) and review 2023 pool staff applications and set

compensation pursuant to Wis. State Statute 19.85(1)(c). **Roll call vote: Yes**-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No:** none. **Motion carried.**

Chief Schramm left at this time.

Revolving Loan payment update: All loans are current.

2023 Pool Applications: A list of pool applications was reviewed.

RECONVENE IN OPEN SESSION:

Motion E Johnson, second Miller to reconvene in open session. **Roll call vote: Yes**-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

Motion Miller, second Wiederholt to hire the following for 2023 pool staff:

Lifeguards: Gracie Anderson-\$10.75/hr; Samantha Schlehein-\$10.50/hr; Christopher Steiner-\$12.25/hr; Maddie Biba-\$10.25/hr; Faith Vande Hey-\$10.50/hr; Ryane Vande Hey-\$11.50/hr and Megan Kreul-\$10.00/hr.

Cashiers: Caleb Schlehle-\$8.75/hr; Braylon Seifert-\$8.50/hr and Grace Wanek-\$8.50/hr.

Swim lessons: Cheryl Miller-\$16.75/hr.

ADJOURNMENT: Motion Miller, second Imhoff to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator