

# MUSCODA UTILITIES

## Pre-authorized Payment (PAP) Program

Take advantage of our **FREE** Pre-authorized Payment Program. You can have your Utility bill electronically paid from any bank, savings, or credit union account. Sign up today to start enjoying these benefits:

- No check to write
- No postage to pay
- No missed or late payment charges - ever!

You will still get a bill every month so you can track the amount of your bill and stay up-to-date on any news being shared by the utility. Your bill will state, PRE-AUTHORIZED PAYMENT-DO NOT PAY. Funds are withdrawn from your account on the **20<sup>th</sup>** of the month if a residential account or on the **28<sup>th</sup>** of the month if a business account. If this day falls on a weekend or holiday, the funds are withdrawn on the next business day.

## To Enroll in FREE Pre-authorized Payment Program

Fill out this Pre-authorized Payment Agreement (include a voided check or letter from your bank)

I authorize Muscoda Utilities to withdraw my payment each month from the financial institution named below from my:

\_\_\_\_ Checking    \_\_\_\_ Savings    *(I have included a voided check or letter from my bank)*

Bank Routing Number \_\_\_\_\_ Bank Account Number \_\_\_\_\_

\_\_\_\_\_  
Name on Utility Account (Please Print)

\_\_\_\_\_  
Service Address \_\_\_\_\_ Phone Number \_\_\_\_\_

\_\_\_\_\_  
Financial Institution / Name of Account Holder (Please Print)

\_\_\_\_\_  
Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE DROP OFF OR MAIL TO:**

Muscoda Utilities  
206 N Wisconsin Ave  
PO Box 206  
Muscoda WI 53573  
[utility@muscoda.com](mailto:utility@muscoda.com)

Utility Account # \_\_\_\_\_

Date sign up \_\_\_\_\_  
(For Office Use Only)

*You can cancel your electronic bill payment at any time by letting us know, prefer in writing. In the event that an electronic payment is not valid, the utilities will cancel the request and inform the customer.*