

REGULAR MEETING – July 12, 2022

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Wardell and Johnson.

PROOF OF PUBLICATION:

Motion Imhoff, second Anderson to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES:

Motion Anderson, second Miller to accept the minutes as presented. **Motion carried.**

PUBLIC APPEARANCES:

Jeremy Saunders: Notified President Hackl that he would not be attending.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Water Tower #4 Pay Application #1-Maguire Iron: Delta 3 Engineer Mark Digman was present to explain the first pay application in the amount of \$142,025. Construction on the tower has started, old tower should be down this week and water main capped. The pay application is recommended for payment. **Motion** Anderson, second Imhoff to approve pay application #1 from Maguire Iron in the amount of \$142,025 for water tower #4 project. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No-**none. **Motion carried.**

Moved to item number “e”

e. Contract with Delta 3 Engineering for Engineering Services related to the EDA Grant: Engineer Digman explained the contract for Engineering Services related to the EDA Grant in the amount of \$332,500. **Motion** Wiederholt, second Anderson to approve the Engineering Services contract with Delta 3 Engineering for \$332,500 for the EDA Grant. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

b. Review of Annual Advice Disclosure from Ehlers & Associates: Ehlers & Associates will be working with Delta 3 on the creation of Tax Incremental Finance (TIF) District Number #4 and they have supplied the disclosure. **Motion** Anderson, second Imhoff to accept Ehlers & Associates annual advice disclosure. **Motion carried.**

c. Contract with Ehlers & Associates for creation of TIF District Number #4: A contract for services related to creating the TIF #4 was reviewed. Cost is not to exceed \$16,500. **Motion** Anderson, second E Johnson to accept the contract with Ehlers & Associates for the creation of TIF District #4 in the amount of \$16,500. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No-**none. **Motion carried.**

d. Contract with SWWRPC for Administration of EDA Grant: contract proposal has not been received.

f. Amending Ordinance relating to parking restrictions on certain streets in downtown area: Superintendent Wardell stated that he has not received any complaints and suggested leaving the parking as is. Chief Schramm also informed President Hackl that there have not been any issues at the intersections of Wisconsin Avenue & Nebraska Street and Wisconsin Avenue & Walnut Street. It was suggested to paint the north curb yellow further back from the stop sign on East Walnut Street as you are entering Wisconsin Avenue. Trustee Seifert commented that

she would still like to see something done as she feels these intersections are dangerous especially on West Nebraska. After discussion, no further action was taken.

- g. Discussion on 2022 Inspection reports for Retail Food at Pool, Water Slide and Campground:** These three areas are state inspected each year. There were recommendations on each license: water slide needs to be inspected every three years is past due, the State wants to see a layout of the park posted for visitors (Administrator Johnson is working with UW Extension on a map) and a few other minor items that need to be corrected.
- h. Contract with Ramaker & Associates for Water Slide Inspection:** A contract was presented from Ramaker & Associates to complete the slide inspection for \$1,500. **Motion** Imhoff, second Wiederholt to contract with Ramaker & Associates to complete the pool slide inspection for \$1,500.00. **Motion carried.**
- i. Appointments to Committees/Commissions:** none at this time.
- j. Replace water fountain in Kratochwill Memorial Building:** Administrator Johnson presented a proposal for replacing the broken fountain for \$1,690.23 from Dave Cooper. **Motion** Anderson, second Miller to hire Dave Cooper to replace the water fountain in the Kratochwill Memorial Building for \$1,690.23 **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No-**none. **Motion carried.**
- k. Purchase of laptops:** Administrator Johnson explained that Wardell's laptop is no longer working properly. Also, one for the Clerk's office to use at the counter, bring to meetings etc would be beneficial. Two quotes have been obtained. **Motion** E Johnson, second Seifert to purchase two laptops at a cost not to exceed \$1,900 each. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**
- l. 2023 Grant County Road Aid participation:** **Motion** Anderson, second Wiederholt to participate in the 2023 Grant County Road aid program. **Motion carried.**
- m. Contract with B&M for installation of a new lift station test pump:** B&M is looking for a location to test a new pump in a lift station. The Village would pay for installation and the pump would be free. **Motion** E Johnson, second Anderson to contract with B&M for a new demo lift station "test" pump with the Village paying for installation only at a cost not to exceed \$6,000. After testing, the Village retains the pump. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No-**none. **Motion carried.**

FIRE DISTRICT REPORT: none.

CHAMBER OF COMMERCE REPORT: Working on Fall Opener and wine walk.

FESTIVAL COMMITTEE REPORT:

Waiting on final bills then a meeting will be held.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

President Hackl reported on the monthly Economic Development meeting. Continue to work on benefits for Director and Secretary. **Motion** Imhoff, second Anderson to approve Trustee Miller to attend Grant County Economic Development and for anyone who can attend the Grant County Tourism Council meeting at the Chamber shelter on July 21st. **Motion carried.**

POLICE REPORT:

Chief Schramm had submitted his monthly report. **Motion** Anderson, second E Johnson to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. The Railroad Park Gazebo will be moved Wednesday morning. **Motion** Anderson second E Johnson to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Worked on documents for vacating Water Street, completed Revolving Loan documents for Loan #22-01, started working on EDA grant requirements, and continue to assist with Utility Clerk job duties including calling delinquent utility customers for disconnects. Temporary Office Assistant Deb Amdahl is a huge assist to us. **Motion** Seifert, second Anderson approve the report and authorized Johnson and Louis to attend the Civic Systems training in September. **Motion carried.**

ACTION ON LICENSES/PERMITS:

Motion Wiederholt, second Anderson to approve the applications and grant licenses for: Operators to Morgan Reimann, Angelica Rundle and Shano MacLeod. **Motion carried.**

PAYMENT OF INVOICES:

Motion E Johnson, second Anderson to approve the invoices as presented. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

- Discussion on Industrial Park Development-Wis. SS 19.85(1)(e)
- Update on Revolving Loan Payments-Wis. SS 19.85(1)(f)

Motion Seifert, second E Johnson to adjourn into closed session to discuss Industrial Park Development pursuant to Wis. State Statutes 19.85(1)(e) and Revolving Loan Fund payment updates pursuant to Wis. State Statue 19.85(1)(f). **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No:** none. **Motion carried.**

Industrial Park Development: no new updates.

RLF Payments: Payment status has not changed, and one individual has taken out an application.

RECONVENE IN OPEN SESSION:

Motion Anderson, second E Johnson to reconvene in open session. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

No action was taken.

ADJOURNMENT: **Motion** Wiederholt, second E Johnson to adjourn the meeting. **Motion carried.**

Cinda Johnson

Cinda Johnson, Village Administrator