

REGULAR MEETING – June 14, 2022

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Schramm, Wardell, and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Wiederholt to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

President Hackl announced that this afternoon the Village received notice that we have been awarded up to \$2.221 million for infrastructure work in the expanded Industrial Park south of Howard Street.

APPROVAL OF MINUTES:

Motion Anderson, second Seifert to accept the minutes as presented. **Motion carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. Improvements to basketball court by pool:* Lion member Mark Cupp was present to bring the Board up to date on fund raising efforts for the proposed improvements to be made at the basketball court in memory of Coach Tracy Krueger. Cupp distributed a memorandum explaining the efforts of the Lions Club and the various fund-raisers. The Club has raised \$6,500 and the Chamber has added \$2,500 to that amount making a total donation amount of \$9,000. The quote received last month was for \$18,845.60 with the Village doing the removal of the existing materials. **Motion** Anderson, second Seifert to proceed with replacing the existing basketball court by the pool in memory of Coach Tracy Krueger with a donation of \$9,000 from the Avoca, Blue River and Muscoda Lions. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No-**none. **Motion carried.**
- b. Update on property at 226 East River Road:* Chief Schramm noted that the owners are making progress with the removal of the house and cleanup of the property.
- c. Police Department cell phone carrier:* Chief Schramm explained that with the issues of service with cell phones he would like to switch carriers to AT&T First Net. The First Net program is for first responders, Police, Fire, Public Works, or anyone who receives emergency calls. **Motion** Seifert, second E Johnson to authorize switching cell phone carriers to AT&T First Net. **Motion carried.**
- d. Police Department radio replacement:* Chief Schramm noted that the radios have not been working properly and with the electronics grant that has been received he would like to replace the radios at a cost of approximately \$2,500. **Motion** Anderson, second E Johnson to purchase two 50-watt radios with funding from the electronics grant. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No-**none. **Motion carried.**
- e. Establishing Ordinance regulating the use of “jake breaks”:* In speaking with Attorney Wood, Schramm said this type of ordinance is difficult to enforce. Also, newer trucks don’t use jake breaks.
- f. Amending Ordinance to change angle to parallel parking on the north side of Walnut Street from Wisconsin Avenue to the alley:* Discussion centered around parallel parking versus angle parking on the north side of Walnut Street; vision clearance when entering Wisconsin Avenue from Nebraska and Walnut Streets; extending the “yellow line” on the north curb by the stop sign on Walnut; loss of parking spaces on Walnut Street; and various types of parking

restriction signs such as “no truck or SUV parking” at intersections in downtown area. **Motion** Seifert, second Wiederholt to erect “No Truck/SUV” parking signs on Wisconsin Avenue at the north intersection of Nebraska Street (Community 1st Bank and old theater building) and at the Walnut Street on the south (in front of Bumper to Bumper). After more discussion on the type of sign, the motion was rescinded. It was decided to postpone action until the July Board meeting.

- g. Resolution for Compliance Maintenance Annual Report-wastewater report:** **Motion** Wiederholt, second E Johnson to approve to the Annual Compliance Maintenance Report and submit to DNR. **Motion carried.**
- h. Contract for annual seal coating:** Two quotes were received for the annual sealcoating project. Fahrner Asphalt-\$2.68/square yard and Scott Construction-\$2.36/square yard. **Motion** Anderson, second Wiederholt to contract with Scott Construction at \$2.36/square yard for annual sealcoating project. **Motion carried.**
- i. Pay request for substation expansion project:** Administrator Johnson reviewed the final pay request from Hackl Construction/Riverway Trucking for earthwork on the substation expansion project in the amount of \$10,495. Engineer Krause recommends payment. **Motion** Anderson, second Imhoff to approve the final pay request from Hackl Construction/Riverway Trucking for earthwork on the substation expansion project in the amount of \$10,495. **Motion carried. Hackl abstained from discussion and voting.**
- j. Upgrades to copier/printer with new five-year lease:** Administrator Johnson explained that the copier and printer leases are expiring, and new leases are approximately \$20 more per month. **Motion** Anderson, second Imhoff to approve the new leases for the officer copier and printer. **Motion carried.**
- k. Appointments to Committees/Commissions:** currently none.
- l. Changing out light fixtures in Kratochwill Memorial Building:** A quote has been received from Electric Designs to replace the existing lights in the Kratochwill Memorial Building to LED lighting without ballasts at a cost of \$2,200. There is funding available through WPPI for this type of upgrade. **Motion** Miller, second Anderson to contract with Electric Designs for replacement of lighting fixtures in the Kratochwill Memorial Building at a cost of \$2,200 with \$1,100 coming from WPPI Funds. **Roll call vote: Yes-E Johnson, Wiederholt, Imhoff, Miller, Seifert, Miller, and Hackl. No-none. Motion carried.**

FIRE DISTRICT REPORT: meeting will be held June 16th.

CHAMBER OF COMMERCE REPORT: Working on wine walk activities.

FESTIVAL COMMITTEE REPORT:

President Hackl noted that when the Festival Committee has the wrap up meeting, she wants to attend. This will be a Special Meeting as there would be four Board members present.

PLAN COMMISSION MEETING:

The Plan Commission met this evening to review a Certified Survey Map (CSM) for property that the proposed Grant County tower will be placed on. The CSM was recommended for approval.

DISCUSSION/ACTION ON CERTIFIED SURVEY MAP FOR PROPERTY AT THE INTERSECTION OF OLD P (property for Grant County Tower facility):

Motion Anderson, second Wiederholt to accept the Certified Survey Map for the property located on Old County P for the proposed Grant County Tower facility. **Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

No meetings were attended. **Motion** Imhoff, second Wiederholt to approve Hackl to attend the Grant County Economic Development meetings. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. Cameras have been installed at the Lions Shelter, working on condition of residential property on 5th Street, cage has been installed in squad and received a \$7,000 grant for electronics. **Motion** Wiederholt, second E Johnson to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. Busy month preparing for opening of parks, pool, setup for Morel Festival and clean up after. All employees completed the yearly hearing test. **Motion** Anderson, second Imhoff to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Very busy month preparing for Morel Festival and items after. Several new ACH applications for utility payments, prepared for Board of Appeals meetings, Amdahl worked with WPPI to complete installation of new hard drives, completed documents for annual hearing tests, and received request from Grant County Tourism to hold meeting in Muscoda on July 21st. **Motion** Imhoff, second Seifert to approve the report, additional hours for temporary office help when Louis or Johnson are gone, authorize Louis and Johnson to attend the annual Clerks Conference on August 24-26, and to host the July 21st Grant County Tourism Council meeting. **Motion carried.**

ACTION ON LICENSES/PERMITS:

The Board discussed the various liquor license renewals and violations. Attorney Wood was contacted regarding renewal of licenses. The Board has the authority to revoke any license at any time due to violations or concerns with the licensee.

Motion Wiederholt, second Imhoff to accept the applications for Class A Combination and grant licenses to: C & D Properties (Muscoda Mini Mart), RANMAR Inc., (Benders Foods) and Toor Enterprises (Shell One Stop). **Motion carried.**

Motion Imhoff, second E Johnson to accept the applications for Class B Combination and grant licenses to: Behrens Properties (Sportsmen's Supper Club), Lounge 105 (Copper Lounge), Jody Wolfram (Wolfy's Irish Inn), and David's All In LLC (David's All In). **Motion carried.**

Motion Anderson, second Wiederholt to accept the applications for Cigarette sales and grant licenses to: C & D Properties (Muscoda Mini Mart), RANMAR Inc., (Benders Foods), Toor Enterprises (Shell One Stop), and Family Dollar Stores. **Motion carried.**

Motion E Johnson, second Wiederholt to accept the applications for Operators and grant licenses to the attached list of applicants. **Motion carried. Seifert abstained.**

Motion Anderson, second Seifert to accept the application for Temporary Class B Picnic and grant license to Muscoda Fire Department for annual Chicken Bar-B-Que on September 11th. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Imhoff to approve the invoices as presented. **Roll call vote: Yes-** Miller, Seifert, Anderson, Imhoff, Wiederholt, and E Johnson. **No:** none. **Hackl abstained. Motion carried.**

CLOSED SESSION MATTERS:

- Industrial Park Development – Wis SS 19.85(1)(e)
- Update on Revolving Loan Payments – Wis SS 19.85(1)(f)

Motion Wiederholt, second Miller to adjourn into closed session to discuss Industrial Park Development pursuant to Wis. State Statutes 19.85(1)(e) and Revolving Loan Fund payment updates pursuant to Wis. State Statute 19.85(1)(f). **Roll call vote: Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. No: none. Motion carried.**

Industrial Park Development: President Hackl said that she had NAME REDACTED interested in some Industrial Park Land, however after speaking with Engineer Nies, this type of development is not allowed in the Industrial Park when funding is received from the Federal Government.

Revolving Loan Updates: Loans are current.

Motion Seifert, second E Johnson to reconvene in open session. **Roll call vote: Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. No: none. Motion carried.**

No matters for open session.

ADJOURNMENT: Motion Anderson, second Wiederholt to adjourn the meeting. **Motion carried.**

Cinda Johnson

Cinda Johnson, Village Administrator