

REGULAR MEETING – May 10, 2022

President Hackl called the meeting of the Muscoda Village Board to order at 6:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff (arrived at 6:15), E Johnson, Miller, Seifert and Wiederholt. Also present: Schramm, Wardell, and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Wiederholt to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES:

Motion Anderson, second Seifert to accept the minutes as presented. **Motion carried.**

CLOSED SESSION MATTERS:

- Conduct interviews for Police Officer
- Selection of WPPI and Utility Scholarships
- Update on Revolving Loan Payments

Motion Miller, second Anderson to adjourn into closed session to conduct interviews of Police Officers pursuant to Wis. State Statutes 19.85(1)(c), selection of WPPI and Utility Scholarships recipients and Revolving Loan Fund payment updates pursuant to Wis. State Statute 19.85(1)(f).

Roll call vote: Yes-E Johnson, Wiederholt, Imhoff (joined closed session during interviews), Anderson, Seifert, Miller, and Hackl. **No:** none. **Motion carried.**

Wardell and Johnson left the closed session during interviews.

Interview of Police Officers: The Board interviewed two candidates for the full-time Police Officer Position.

Selection of WPPI and Utility Scholarships: The Board reviewed the three applicants for the two \$1,000 scholarships that are available.

RLF Payments: Payment status has not changed.

RECONVENE IN OPEN SESSION:

Motion Imhoff, second Wiederholt to reconvene in open session. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

Motion Anderson, second Imhoff to Offer the Full-Time Police Officer Position to Max Hougan at \$28.00 per hour. **Motion carried.**

Motion Miller, second Seifert to select Emma Mueller as the recipient of the \$1,000 Muscoda Utility Scholarship and Kristin Prochaska as the recipient of the \$1,000 WPPI Scholarship. **Motion carried.**

PUBLIC APPEARANCES:

Angie Privett-parking on Wisconsin Avenue: no show.

Dan Behrens-UTV/ATV's crossing Wisconsin River Bridge: no show.

Tim Schneider-Chamber Representative-Shelter in Railroad Park-action if necessary: As Chamber Representative, Schneider explained that the Chamber would like to erect a 30' x 66' shelter in the Railroad Park to include a concrete floor, electric outlets, and picnic tables. The existing Gazebo could be moved to the Riverside Park. He said Allied Redi Mix will be donating the concrete, his company, Electric Designs will donate the wiring, and construction labor will also be donated. The plan has been discussed with the American Legion and they are in favor of it. The Chamber is asking if the Village Board would be willing to split the cost with the Chamber and Legion. Estimated cost is no more than \$30,000 including relocation of the existing Gazebo to the Riverside Park. Wardell noted that he has looked at a location in the primitive area north of 5th Street for the Gazebo. **Motion** Miller, second E Johnson to authorize the Chamber project consisting of erection of a 30' x 66' shelter in the Railroad Park with a concrete floor, electric, picnic tables, move the existing Gazebo to Riverside Park and the Village contribute up to \$10,000. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No-**none. **Motion carried.**

Darold Rux-large trucks "jake breaking": Mr. Rux would like the Village to consider it illegal to use "jake breaks" unless it is an emergency. He lives on Catherine Street/Hwy 133 and these breaks in the middle of the night are a nuisance. He was informed that this would be considered at the June Board meeting.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. Award of Contract for construction of Water Tower #4:** Delta 3 Engineer Bart Nies explained that four bids were received for the construction of the water tower ranging from \$1,644,800 to \$2,534,371. Maguire Iron, Inc. from Sioux Falls, SD is the low construction bidder and Nies recommends awarding them the bid. Nies also noted that with the favorable construction bid, engineering fees and grant administration costs, he estimated the project to come in under the two-million-dollar estimate. **Motion** Anderson, second Miller to award the Water Tower #4 Construction bid to Maguire Iron, Inc. from Sioux Falls, SD in the amount of \$1,644,800. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No-**none. **Motion carried.**
- b. Selection of water tower coating/welding inspection company:** Nies reported that three quotes were received for inspection of the water tower as it is being constructed with the low quote of \$46,300. If selected, James Orr Coating Inspection will do inspections of the water tower welds and materials being used during construction. **Motion** Wiederholt, second Imhoff to contract with James Orr Coating Inspections in the amount of \$46,300 for inspection of the welds and materials as the water tower as it being constructed off site. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No-**none. **Motion carried.**
- c. Farm lease for Village property on Old County P:** **Motion** Miller, second Wiederholt to exceed the farm lease to Ronald Studnicka for a period ending December 31, 2022.
- d. Improvements to basketball court by pool:** Wardell received an updated quote of \$18,845.60 to resurface the basketball court by the pool. This is the project that the Lion's Club initiated after the passing of Tracy Krueger in February of 2021. The Lion's will donate \$8,000 which includes donated funds from the Chamber. Questions arose about the nets, amount of donation, on-going maintenance. Mark Cupp, Lions Club member who oversees the donation project will be asked to attend the June meeting for more information on donation amount.
- e. Amending sex offender ordinance:** Chief Schramm noted that the ordinance needs to be amended to include individuals charged with sex crimes but not convicted due to mental health. **Motion** Miller, second Seifert to amend the Sex Offender Ordinance. **Motion carried.**

- f. Purchase spare Police Department body camera:* The cost for an additional Watch Guard Body Camera is \$995 plus shipping. The expense for this would be from the capital equipment fund. **Motion** Anderson, second Imhoff to purchase an additional body camera for \$995 plus shipping. **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller, and Hackl. **No**-none. **Motion carried.**
- g. Pay request for substation expansion project:* No pay requests have been received.
- h. Surrendering seasonal campsite-requesting refund:* Administrator Johnson reported that due to health issues one of the seasonal campers needs to give up their spot. The camper has inquired if they can get a prorated refund on their site. **Motion** Anderson, second E Johnson to refund a prorated amount to a seasonal camper that can no longer use their site. Refund will be contingent upon finding someone to take over the empty site. **Motion carried.**
- i. Closing various streets for the Festival:* **Motion** Imhoff, second Anderson to close Front Street from the alley to 2nd Street, Walnut Street from Wisconsin Avenue to alley, Maple Street from Wisconsin Avenue to alley and Wisconsin Avenue during the parade. **Motion carried.**
- j. Appointments to Committees/Commissions:* none currently.

FIRE DISTRICT REPORT: no minutes from meeting.

CHAMBER OF COMMERCE REPORT: New shelter and possible wine walk.

FESTIVAL COMMITTEE REPORT:

Plans are finalized for this coming weekend.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

President Hackl reported on the monthly Economic Development meeting. Looking into benefits for Director and Secretary as they have never been offered benefits before.

Motion Imhoff, second Wiederholt to approve Hackl to attend the Grant County Economic Development meetings, WPPI Board of Directors meeting on May 18-19, and WPPI Board of Directors meeting on June 2. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. Discussed the dates Boat Landing fees should be charged; April-November, same as when park is open for use. Chief Schramm also recommends Spring Cleanup hours be from 7am-noon. **Motion** Miller, second Anderson to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. Kevin Ekleberry will be attending the MEUW Annual meeting in place of Wardell this week. The welcome sign at the Riverside Park has some damage from a windstorm. Would like to move top portion of sign to the River Overlook and then get a new one for Wisconsin Avenue. **Motion** Anderson second E Johnson to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Continue to assist with Utility Clerk job duties, called delinquent utility customers for disconnects, several Morel Festival items-calls, vendors, apparel, list of activities, completed post Spring Election paperwork, and Board of Review will be May 19th. Discussed additional hours for temporary Office employee when the Administrator is gone.

Motion Anderson, second Miller to approve the report and additional hours when the Administrator is out of the Office. **Motion carried.**

ACTION ON LICENSES/PERMITS:

Motion Anderson, second Wiederholt to approve the applications and grant licenses for: Operators-Melissa Bomkamp, Kimberly Seifert, Kristin Sander, Ronald Stone; Temporary Operators-Steve Kraak for Morel Festival; and Special Class B Muscoda American Legion for Morel Festival and various dates for Burgers in the Park. **Motion carried. Seifert abstained.**

PAYMENT OF INVOICES:

Motion Anderson, second Seifert to approve the invoices as presented. **Roll call vote: Yes-** Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

Discussed holding a Special meeting on May 31st at 6pm to discuss Tax Incremental District #4 and Safe Drinking Water Loan Application for Water Tower #4.

ADJOURNMENT: Motion Seifert, second E Johnson to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator