

SPECIAL MEETING – February 22, 2022

President Hackl called the Special Meeting of the Muscoda Village Board to order at 6:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, Johnson, Miller, Seifert and Wiederholt. Also present: Chief Schramm, Wardell and Johnson.

PROOF OF PUBLICATION: **Motion** Anderson, second Imhoff to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

DISCUSSION and ACTION ON CAGE FOR NEW SQUAD CAR:

Chief Schramm explained that when the Durango was ordered a cage was not purchased as he wanted to view the differences between manufactures of a partition and a one-three cage. He presented quotes from General Communications and Emergency Lighting. **Motion** Imhoff, second Miller to purchase a partition cage for the Durango Squad from Emergency Lighting & Electronics at a cost not to exceed \$1,149. **Motion carried.**

DISCUSSION and ACTION ON POLICE OFFICES CARRYING NARCAN:

Chief Schramm explained that Muscoda is one of the last departments in the area not carrying NARCAN which is used on overdose victims. Narcan can be obtained from the County at no cost. **Motion** Seifert, second E Johnson to authorize the Police Department to carry NARCAN nasal spray. **Motion carried.**

DISCUSSION and ACTION ON ENGINEERING/TECHNICAL SERVICES CHANGE ORDER FROM ELECTRIC POWER SYSTEMS:

A change order has been received from EPS Engineering & Design detailing the additional scope of work. Attorney Wood needs to review before the Board can decide.

DISCUSSION and ACTION ON PUMP FOR MAIN LIFT STATION:

Wardell presented a quote for a new pump at the main lift station for \$17,027 or to rebuild the existing one for \$12,628. This lift station carries approximately 80% of the Village sanitary sewer. **Motion** Anderson, second Seifert to purchase a new pump for the main lift station from B & M Technical Service for \$17,027. **Roll call vote: Yes**-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No**-none. **Motion carried.**

DISCUSSION and ACTION ON LETTERING OF POLICE SQUAD CAR:

Chief Schramm explained his reasons for having the Durango Squad car unmarked:

- Until 2012, the Chief's Squad in Muscoda was unmarked
- Since there are several white Durango's in Muscoda it helps to cover up and catch violators
- Goal is to correct bad behavior – especially speeders and crosswalk violations
- Used at trainings/traveling
- Surveillance
- Responding to bank or other alarms

Several Board members spoke on lettering the squad for: Transparency, easier for the Public to find an Officer especially elderly and children, felt it deters violators, and shows Police presence in a smaller town.

Motion Seifert, second Imhoff to have the Durango Squad Car marked. **Roll call vote: Yes-E** Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No**-none. **Motion carried.**

DISCUSSION and ACTION ON EMPLOYMENT FOR SWIMMING POOL:

Administrator Johnson noted that she has not been able to contact the Co-Directors. She will try calling this week.

DISCUSSION and ACTION ON GRANT COUNTY BROADBAND TOWER:

The preliminary design for the Grant County communications tower compound was included in packets. Administrator Johnson has contacted the Building Inspector, and he replied that he did not need to be involved in the process.

DISCUSSION and ACTION ON AMENDING ORDINANCE RELATING TO BOARD/COMMITTEE MEMBERS COMPENSATION:

The spreadsheet showing other Municipalities pay was reviewed. The Board discussed and some felt the current pay was acceptable while others didn't. **Motion** Seifert, second Wiederholt to leave the Board/Committee pay as is. **Roll call vote: Yes-E** Johnson, Wiederholt, Seifert and Miller. **No**-Imhoff, Anderson and Hackl. **Motion carried.**

WORK ON REVISIONS TO EMPLOYEE HANDBOOK AND POSSIBLE ACTION:

Some areas of the manual need to be updated such as residency, union related items, language in the comp time section, who responds to a utility issue on the weekends-Wardell noted that he has a procedure. There are sections that need to be in a manual: FMLA, workplace violence and such. The Board discussed having a professional review the manual. President Hackl said she would provide Attorney Steve Zach with the Village's manual. Attorney Zach specializes in employment matters and the Village has worked with him in the past.

Next Special Meeting will be March 1st at 6:00pm for interviews of a Police Officer.

ADJOURNMENT:

Motion Anderson, second E Johnson to adjourn the meeting. **Motion carried.**

Cinda Johnson

Cinda Johnson, Village Administrator