

REGULAR MEETING – January 11, 2022

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, and Seifert. Also present: Schramm and Johnson.

PROOF OF PUBLICATION:

Motion Imhoff, second Anderson to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES:

Motion Anderson, second E Johnson to accept the Regular minutes as presented. **Motion carried.**

APPEARANCE-Joe Ruskamp-new construction on Howard Avenue:

Joe Ruskamp, owner of Nuts and Bolts on Howard Avenue appeared before the Board inquiring about the new construction just north of his property as he understands that it is the same business as his. He heard that they received economic development funds from the Village and as he recalls the manual spoke about “same businesses”. They also do not have any permits posted. He was informed that the owners have stated that they will be having a car lot and that they did not receive financial assistance from the Village. Administrator Johnson explained that Building Inspector, Mike Reuter informed her that Commercial and Industrial construction do not require posting of permits. Mr. Ruskamp thanked the Board for the information.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. Adoption of State Statute 254.92(2)-Providing tobacco products to those 17 and younger:* Chief Schramm explained that this ordinance would prohibit adults from providing tobacco products to individuals 17 and younger; not just the sale of tobacco. **Motion** Anderson, second Seifert to approve the Ordinance relating to providing tobacco products to those 17 and younger. **Motion carried.**
- b. Replace seat covering in Squad #2:* Schramm explained that it will cost approximately \$1,000 to change the back seat of the Durango from cloth to vinyl. **Motion** Miller, second E Johnson to approve the expenditure of \$1,000 to replace the back cloth seat to vinyl. **Motion carried.**
- c. Appointment of Election Inspectors for 2022-2023:* **Motion** Anderson, second Seifert to approve the list of Election Inspectors as presented by the Administrator. **Motion carried.**

FIRE DISTRICT REPORT:

Meeting was held on December 16th.

CHAMBER OF COMMERCE REPORT:

Next meeting is January 18th at Sportsmen’s.

FESTIVAL COMMITTEE REPORT:

Next meeting is January 12th at 5:00pm.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

No meetings reported on.

Motion Anderson, second Imhoff to approve Hackl to attend the Grant County Economic Development meetings on January 14th and 26th. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. The new Squad will be put into service this week. Officer Shutts has resigned his position effective January 15th. Discussion on what to do with the Squad #2 since it will be taken out of Police service. The Board decided to keep it until the new Utility truck arrives in case another vehicle is needed and will discuss later. **Motion** Imhoff, second Miller to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. President Hackl announced that Michaels & MJ Construction were both impressed with the work of Muscoda employees. Snow shoveling notices-Administrator Johnson explained the process with the notification of property owner/renter. If the property is not shoveled a second time, the Village can shovel without notice, and they can also receive a citation. **Motion** Imhoff, second Miller to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Reviewed workload for January and new comp time report. Discussed how to handle after hour or weekend outages when an electric employee is not on call. This will be reviewed when the employee manual is updated. **Motion** Anderson, second Imhoff to approve the report, continue with a separate report showing overtime/double time paid-out and schedule Special Meeting for January 25th to work on the employee manual. **Motion carried.**

ACTION ON LICENSES/PERMITS:

None.

PAYMENT OF INVOICES:

Motion Anderson, second E Johnson to approve the invoices as presented. **Roll call vote: Yes-** Miller, Seifert, Anderson, Imhoff, E Johnson and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

Motion Anderson, second E Johnson to adjourn into closed session to discuss status of Revolving Loan payments pursuant to Statue Statute 19.85(1)(f) and review applications for Police Officer eligibility pool pursuant to State Statute 19.85(1)(c). **Roll call vote: Yes-**E Johnson, Imhoff, Anderson, Seifert, Miller and Hackl. **No:** none. **Motion carried.**

RLF Payments: Payment status has not changed.

Application for Police Officer eligibility pool: Chief Schramm reviewed the few applications he has received, wages from Lancaster and Boscobel and posting of position. The Board discussed and advised Schramm to post again with an hourly wage range of \$21-25.

RECONVENE IN OPEN SESSION:

Motion Imhoff, second E Johnson to reconvene in open session. **Roll call vote: Yes-** Miller, Seifert, Anderson, Imhoff, E Johnson and Hackl. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

Motion Anderson, second E Johnson to post for a Police Officer with an hourly wage range of \$21-25. **Roll call vote:** Yes-Miller, Seifert, Anderson, Imhoff, E Johnson and Hackl. **No:** none.
Motion carried.

ADJOURNMENT: **Motion** Anderson, second Seifert to adjourn the meeting. **Motion carried.**

Cinda Johnson

Cinda Johnson, Village Administrator