

REGULAR MEETING – November 9, 2021

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Schramm, Wardell and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Imhoff to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES:

Motion Anderson, second Miller to accept the Regular and Special minutes as presented. **Motion carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. **Proposed 2022 Budgets:*** The Board reviewed the proposed budgets for the various funds and decided to add \$40,000 to the proposed levy versus using fund balance. The Budget Hearing is scheduled for December 7th at 7:00pm. **Motion** Imhoff, second Wiederholt to publish the proposed budget with a \$40,000 increase over last year levy. **Miller voted no. Motion carried.**
- b. **2021-2022 snow removal contract for Wisconsin Avenue:*** Wardell opened the sole bid for snow removal from Riverway Trucking/Hackl Construction. **Motion** Miller, second Anderson to contract with Riverway Trucking/Hackl Construction for snow removal on Wisconsin Avenue on an hourly basis. **Roll call vote: Yes-**Miller, Seifert, Anderson, Wiederholt, and Johnson. Hackl and Imhoff abstained. **No-**none. **Motion carried.**
- c. **Review of employee's sick leave used while out on Covid:*** In 2020 employees were allowed to use FMLA leave while out on Covid leave, however that program expired on December 31, 2020. At the February Board meeting, the Board instructed employees to use their sick leave time when out on Covid and the hours used would be reviewed at the end of the year for possible reimbursement of time used. Administrator Johnson prepared a list of four employees who fell under this program. **Motion** Miller, second Anderson to return the employees sick leave hours used when they were out on Covid related time and any additional employees through 2021. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, Johnson and Hackl. **No-**none. **Motion carried.**
- d. **Santa Day expenses:*** For several years the Board has approved up to \$500 for Santa Day at the Library. **Motion** Wiederholt, second Anderson to approve up to \$500 for Santa Day. **Motion carried.**
- e. **Annual employee appreciation gift:*** Administrator Johnson explained that for many years the Board has gifted each full-time and permanent part time employee with a \$50 certificate to a Village merchant. These funds are allocated in the budget. **Motion** Imhoff, second Anderson to approved \$50 gift certificates for full time and permanent part-time employees. **Motion carried.**

LIBRARY BOARD REPORT and discussion on lawn:

Tabled lawn discussion until next spring.

FIRE DISTRICT REPORT:

Hackl reported that the Fire District has approved the 2022 Budget.

CHAMBER OF COMMERCE REPORT:

New President is Dan Behrens, Vice President is Matt Schneider and Secretary is Michelle Bloyer.

FESTIVAL COMMITTEE REPORT:

A meeting will be held prior to the December board meeting. Tentative date is November 30th at 5:00pm

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

Motion Anderson, second Imhoff to approve Hackl to attend the annual Grant County Economic Development meeting in Platteville on December 1st. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. Squad #2 was rear ended and since it will be replaced soon, the Chief recommended that it not be fixed and that the proceeds from the insurance claim are placed in the capital Police Account. Officer Shutts has achieved full certification. **Motion** Wiederholt, second E Johnson to approve the Police report and not repair damages to Squad #2 since it will be sold as soon as the new one arrives. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. The timer switch on the Library building lights needs to be replaced as the automatic timer is not working properly. **Motion** Anderson, second E Johnson, to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. CPR, first aid and AED training will be November 18th and the new internet line will also be hooked up that same day. Johnson also reported that she and Louis will be training on the new financial software December 1-3 and 6-8. There will be overtime learning the new software and to do daily business as trainings are all day. Need to schedule a Plan Commission and Special meeting to discuss the land sale with Grant County. **Motion** Anderson, second E Johnson to approve the report, hold a Plan Commission meeting on November 16, and Special Meetings on November 16th and December 7th. **Motion carried.**

ACTION ON LICENSES/PERMITS: **Motion** Anderson, second Johnson to accept the application and grant operator license to Mary Hogan. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Seifert to approve the invoices as presented. **Roll call vote: Yes-** Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

Motion Imhoff, second Seifert to adjourn into closed session to discuss salary versus hourly wage for Chief of Police pursuant to State Statute 19.85(1)(c) and review Revolving Loan Payments pursuant to State Statute 19.85(1)(f). **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No:** none. **Motion carried.**

RECONVENE IN OPEN SESSION:

Motion Anderson, second Seifert to reconvene in open session. **Roll call vote:** Yes-Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

No action taken.

ADJOURNMENT: **Motion** Wiederholt, second Anderson to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator