

REGULAR MEETING – October 12, 2021

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Schramm, Wardell and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Wiederholt to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES:

Motion Anderson, second Imhoff to accept the Regular and Special minutes as presented. **Motion carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. Property condition at 226 E Water Street:* Chief Schramm reported that the owners are actively working on the project. The owners told the Board that they plan to have the home taken down by July or August of 2022. Chief Schramm will do an inspection in early June and give an update to the Board at that time.
- b. Annual hydrant replacements:* Wardell reported that he contact three contractors for hydrant replacement and only received one bid. **Motion** Miller, second Anderson to contract with Nicholas Ewers for replacement of two hydrants at a total cost of \$4,400. **Motion carried.**
- c. Distribution of various funding sources through WPPI Energies:* Wardell made a suggestion to use the funds to replace the dying ash trees at Riverside Park. Administrator Johnson will confirm with Energy Services Manager James Schwingle that tree replacement qualifies for Community Contribution Funding.
- d. LED lighting incentive for new Riverdale School softball field:* **Motion** Miller, second Anderson to help support the LED lighting for the new Riverdale School softball field using the WPPI Customer Services and Branding funds only after all other expenses have been paid for public power week, tree rebates, AC tune ups and appliance rebates. **Motion carried.**
- e. Year-end pool report:* Pool Director Cheryl Miller supplied a year-end report, inventory and recommendations for 2022 pool season. The Board reviewed the report and Wardell has a copy for his use. **Motion** Imhoff, second Anderson to accept the 2021 pool year-end report. **Motion carried.**
- f. Contract with SWWRPC for EDA grant application:* **Motion** Anderson, second Imhoff to approve the contract with Southwest Wisconsin Regional Planning Commission to write the EDA grant application for the proposed Industrial Park Expansion project. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, Johnson and Hackl. **No-**none. **Motion carried.**
- g. Appointments to Committees and Commissions:* Hackl presented her recommendations for appointments to standing committees, Plan Commission, Housing Authority and Board of Appeals. Trustee Anderson noted that the Village needs to obtain a year-end report from DAK Management on the three Housing Authority buildings. **Motion** Anderson, second Wiederholt to accept the appointments to Standing Committees, Board of Appeals, Housing Authority and Plan Commission. **Motion carried. A complete list of Committee and Commission appointments are on file.**
- h. Proposed 2022 Budgets:* No updates since the last Special meeting. The next budget meetings are October 19th and 26th.

- i. Water turn off date for seasonal campsites:* Several emails have been received from the seasonal campers asking about the water turn off date of October 18th since the yearly season is from April 1st – November 30th. The Board discussed their concerns and Wardell noted last year we waited too long and there were freeze ups. In the rules and regulations, it is at the Village’s discretion as to when to turn the water off. It was decided to leave October 18th as the water turn off date. The water at the bathhouse is available until November 30th, weather permitting.
- j. Extended stay at campground for construction workers:* Administrator Johnson received a request from construction workers asking for the bathhouse to remain open until mid-February. After discussion, she was instructed to inform them that the park is closed from December 1st to April 1st of each year.
- k. Authorization to sign CDBG Grant Agreement for proposed water tower #4 project:* Administrator Johnson announced that the CDBG Grant Agreement has been received. **Motion** Anderson, second Imhoff to authorize President Hackl and Administrator Johnson to proceed with signing the necessary CDBG Grant documents for the proposed water tower #4 project. **Motion carried.**
- l. Replacement of Police Equipment:* Chief Schramm explained that the taser needs to be replaced at a cost of \$1,200 and the camera for squad #1 needs to be replaced; estimate for WatchGuard camera and mic is \$6,000. There is funding available in the 2021 budget due to operating with only two full time officers versus three that was budgeted for. **Motion** Seifert, second E Johnson to purchase a taser for \$1,200 and a WatchGuard camera and mic for the squad at \$6,000 with funds coming for the 2021 budget. **Roll call vote: Yes**-Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No**-none. **Motion carried.**
- m. Workforce Development Housing Grant Application:* Information has been received from Grant County Economic Development for a grant opportunity for housing development; however, the application is due October 25th which requires project estimates, development plans etc. It was decided not to pursue at this time but retain the information for 2022.

LIBRARY BOARD REPORT and discussion on lawn:

Next Library Board meeting is October 20th.

FIRE DISTRICT REPORT AND ACTION ON 2022 PROPOSED BUDGET:

Hackl explained the proposed budget. The increase is for a cot lift for the Rescue Squad-\$31,000. **Motion** Anderson, second Miller to approve the 2022 Proposed Fire District budget. **Roll call vote: Yes**-Miller, Seifert, Anderson and Johnson. **No**-none. **Abstained**-Imhoff, Wiederholt and Hackl. **Motion carried.**

CHAMBER OF COMMERCE REPORT:

Next meeting is October 19th

FESTIVAL COMMITTEE REPORT:

A meeting will be scheduled.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

Motion Miller, second Anderson to approve Hackl, Imhoff and Seifert to attend the monthly Grant County Economic Development meeting at Vesperman Farms on October 22nd. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. The new squad may arrive in the next month or so. **Motion** Imhoff, second E Johnson to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. Sleepy Hollow was contacted for confirmation on purchasing the utility box for the new pickup truck. Does the Board want to leave the box at Sleepy Hollow until the new truck is delivered or bring it to Muscoda and store until needed. After discussion, it was decided to leave the utility box at Sleepy Hollow as they will be doing the installation. **Motion** Anderson, second E Johnson, to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Since the League Mutual Insurance Fund has had a favorable loss run; the Board of Directors decided to give each insured a “stipend” check to be used for recreational purposes and Muscoda’s portion is \$1,900. James Schneider, UW Extension, contacted the Village to see if we were interested in applying for a small matching grant through Grant County; funding to be used at the boat landing for handicapped benches. **Motion** Anderson, second E Johnson to approve the report, hold Special Meetings for 2022 budgets, meet with Financial Advisor and Electric Engineer and hold public hearing on December 7th for 2022 Budget. **Motion carried.**

ACTION ON LICENSES/PERMITS: **Motion** Anderson, second Johnson to accept the applications and grant operator licenses to Sara Kast and Phyllis Guist. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Johnson to approve the invoices as presented. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

Motion Imhoff, second Seifert to adjourn into closed session to discuss 2022 wages and benefits, review evaluations of public employees and conduct evaluations of Supervisors pursuant to State Statute 19.85(1)(c); review Revolving Loan Payments pursuant to State Statute 19.85(1)(f); and update on future development prospect pursuant to State Statute 19.85(1)(e). **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No:** none. **Motion carried.**

RECONVENE IN OPEN SESSION:

Motion Imhoff, second Wiederholt to reconvene in open session. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

Motion Anderson, second Imhoff, to amend the previous motion relating to Village contribution for 2022 health insurance; the Village will pay 80% of the chosen plan by the employee not to exceed \$1,533.82 for family policy and \$624.83 for single policy. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

Motion Anderson, second Imhoff to approve the following wages for 2022: Troy Wardell-\$33.50/hr.; Kevin Ekleberry-\$29.86/hr.; Ashley Wirtz-\$29.56/hr.; Michael Hill-\$20.50/hr.; Joshua Wanek-\$20.00/hr.; Gregory Miller-new employee contract; William Schramm-\$62,816 salary; Kathryn Fleischauer-\$23.50/hr.; Ronald Shutts-new employee contract; part-time Police Officers-

\$20.00/hr.; Cinda Johnson-\$26.32/hr.; Amy Louis-\$19.50/hr.; Regina Nankee-\$20.03/hr.; Kim Schroeder-\$450.00/month from May-September; William Phetteplace-\$320.00/mowing at the cemetery. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

ADJOURNMENT: Motion Anderson, second Imhoff to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator