

SPECIAL MEETING – September 28, 2021

President Hackl called the Special Meeting of the Muscoda Village Board to order at 6:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, Johnson, Seifert and Wiederholt. Also present: Schramm, Wardell, Louis and Johnson.

Wardell left shortly after the meeting started but did return.

Schramm left shortly after the meeting started, did return briefly and then needed to leave again.

PROOF OF PUBLICATION: Motion Anderson, second Wiederholt to accept the Proof of Publication. Motion carried.

PLEDGE OF ALLEGIANCE.

DISCUSSION/ACTION ON LETTER FOR 2022 SEASONAL CAMPERS:

Clerk Johnson distributed a letter for the seasonal campers and asked for authorization to send. The Board discussed the letter and made some changes on prices and a specific date for turning water off. Motion Wiederholt, second Seifert to increase the yearly rate to \$1,300; \$200 non-refundable deposit to hold site for 2022; \$200 winter storage fee; and water will be turned off on October 18, 2021. Motion carried.

Schramm stepped in for a few minutes: Squad 2 is ordered; new/updated equipment will be needed however the cost can be taken from 2021 Budget as there is excess funds in the wage account due to no third full time position for several months. Also need to replace taser and camera.

REVIEW/UPDATE RULES AND REGULATION FOR SEASONAL CAMPGROUND SITES:

The Rules and Regulations for seasonal campers were reviewed and no changes made.

ELECTRIC PROJECT UPDATES-ACTION IF NECESSARY:

Johnson provided several documents relating to the substation expansion project including detailed costs that have been paid, the Certificate of Authority (CA), emails and minutes. The Board reviewed the information and had questions relating to the projects. It was decided to ask Engineer David Krause to attend a meeting on October 13th at 6pm. Johnson was instructed to send an email to Krause asking for: detail estimate on circuit rebuild, who is doing the labor work at the sub and is it at time/material or is it being bid out, who is paying for the fence rebuild, request to attend meeting on October 13th.

Financing for the project: to date approximately 1.1 million has been spent on this project and the General Fund is paying for interim expenses until bonding for the substation and rebuilding of the circuits happens. Per our Financial Advisor Carol Wirth, it is recommended to borrow at one time for both projects to save on bond cost and having to do two separate rate case analysis. Ms. Wirth can attend a meeting on October 19th to discuss financing of these projects, exempt and taxable bonds, interest rates, etc.

Administrator Johnson explained the Payment in Lieu of Taxes and that the Board needs to decide if the Electric utility will pay the full payment or freeze a portion of it.

EMPLOYEE MANUAL REVIEW/UPDATE-ACTION IF NECESSARY:

Copies of the employee manual were distributed for all to review.

PREPARE FOR 2022 BUDGETS:

Wardell had photos of the 1997 International dump truck showing the rusted rear axle. This is from common wear and tear. If purchasing a used dump truck it should be newer than 2014 due to emissions and have an automatic transmission.

Administrator Johnson reviewed the budget in detail, explaining each category and how the calculations are arrived at.

Also distributed were 2022 health insurance rates and scenarios, dental and life insurance costs and a current wage sheet. At the meeting on the 21st comparisons of wages and benefits from MEUW were distributed and wage/benefits information from Boscobel and Fennimore.

Administrator Johnson was instructed to post for the Pool Director position.

ADJOURNMENT:

Motion Anderson, second Imhoff to adjourn the meeting. **Motion carried.**

Cinda Johnson

Cinda Johnson, Village Administrator