

REGULAR MEETING – September 14, 2021

Administrator Johnson called the meeting to order in the absence of President Hackl at 7:00pm. in the Council Chambers of the Kratochwill Memorial Building.

Motion Imhoff, second Wiederholt to appoint Attorney Wood to Chair the meeting. **Motion carried.**

The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Schramm, Wardell and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Imhoff to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES:

Motion Anderson, second Seifert to accept the Regular and Special minutes as presented. **Motion carried.**

APPEARANCE:

Kyle Sweet-amendment to zoning code-property kept in accessory buildings: Sweet explained to the Board that he spoke with Administrator Johnson and she explained that the ordinance reads that a second accessory building/garage cannot contain anything that has four wheels and is motorized. This would include lawn mowers, ATV/UTV's etc. The Board referred to Plan Commission to remove that section the limits what can be stored in an accessory building.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Administration & Engineering Contract for proposed water tower #4 project: Engineer Nies was present to explain the two contracts. The Administration Contract is for \$20,000 and will be paid from the Water Department funds. **Motion** Anderson, second Imhoff to approve the Administration Contract for the proposed water tower #4 project in the amount of \$20,000 with Delta 3 Engineering. **Motion carried.** The Engineering Contract is for \$128,000 and the majority of that expense will be paid by the grant. **Motion** Anderson, second Wiederholt, to approve the Engineering Contract for the proposed water tower #4 project in the amount of \$128,000 with Delta 3 Engineering based off the local procurement policy. **Motion carried.**

MOVED TO ITEM 7k

k. Request For Qualifications on engineers for proposed industrial park expansion: Administrator Johnson explained that six proposals were received and an additional two firms have opted not to submit at this time. Troy Maggied, Executive Director of SW Wisconsin Regional Plan Commission has reviewed the six proposals and provided a recommendation of three firms that have previous experience with EDA, TIF's and industrial park developments. **Motion** Wiederholt, second Anderson to accept the Engineering Qualifications of Delta 3 Engineering to work on the proposed Industrial Park expansion. **Motion carried.**

MOVED TO ITEM 7m

m. Grant County request tower placement: Grant County Chair Robert Keeney, Sheriff Nate Dreckman and Information Technology Director Shane Drinkwater were present to discuss the proposed fiber loop around the County and for the placement of a 275' tower on property that the Village recently purchased off Old County P. Public Safety is of high importance and with a tower located at the edge of Muscoda, it would loop the Grant County Communities with

fiber optic. Sheriff Dreckman and Chief Schramm also noted the lack of radio communications in our area. The County would need approximately a 75' square for the tower placement. The consensus of the Board was to move forward and refer to Plan Commission for the possible transfer of property to Grant County.

- b. *Quotes on new utility pickup truck and box:*** Wardell provided proposals from Jones Chevrolet and Sleepy Hollow for a new utility pickup truck. Jones' quote is for \$33,000 and Sleepy Hollow is \$34,845. These prices do not include the utility truck box. Both Sleepy Hollow and Monroe Truck submitted quotes for the box. There were questions on the utility box so more information will be obtained. **Motion** Anderson, second Wiederholt to order a utility department 2022 pickup truck from Jones Chevrolet for \$33,000. **Roll call vote: Yes-** Miller, Seifert, Anderson, Imhoff, Wiederholt, and E Johnson. **No:** none. **Motion carried.**
- c. *Amendment to Ordinance 11-4-1 Regulations on outside consumption of alcoholic beverages:*** Chief Schramm reviewed the Outside Consumption Ordinance as it relates to the area that is covered. Currently it is a violation to have open intoxicants from Warehouse Street to Maple Street and from Iowa Street to 2nd Street. This area includes the Railroad Park and St John's Parish Hall. Schramm provided the Board with three suggestions: 1-leave the ordinance as is; 2-Amend the restricted area; and 3-Include the entire Village as a restricted area for open intoxicants in a public area (streets, sidewalks, etc) excluding parks. **Motion** Wiederholt, second Seifert to amend Ordinance 11-4-1 Regulating Outside Consumption of intoxications from Front Street to Beech Street and Iowa Street to 2nd Street. **Motion carried. Anderson opposed.**
- d. *Repeal and recreate Chapter 12-Cemetery Rules and Regulations:*** It was explained that Chapter 12 needs to be amended to include the Cemetery Rules and Regulations. **Motion** Anderson, second Imhoff to amend Chapter 12 of the Code of Ordinances to include Cemetery Rules and Regulations. **Motion carried.**
- e. *Use of various funding sources through WPPI Energies:*** Administration Johnson explained the various funding opportunities that are available through WPPI Energy and our wholesale power costs. Our Energy Services Manager James Schwingle provided a written description of each funding source: Community Contributions, Economic Development and Customer Services and Branding. Each year the Board selects how these funds will be spent. If we do not use the funds within the calendar year, they are forfeited. **Motion** Anderson, second E Johnson to use WPPI Economic Development funds for the annual Hidden Valleys and/or Grant County Activity Guide ads. **Motion carried.**
- f. *LED lighting incentive for new softball field:*** James Schwingle provided information on the LED lighting for the new softball field. These lights do not qualify for FOCUS rebates as there is not enough energy use. Schwingle provided information on using a portion of "Customer Services and Branding" funds as a local incentive from the Utility. There is approximately \$4,000 in that fund and it is used for tree power, appliance rebates, AC tune ups and Public Power Week promotions. Just like the other funds that are received through our wholesale power costs, if the funds are not used within the year, they are lost. Johnson was instructed to obtain more information on the funds and how they are used.
- g. *Payment on items ordered for substation expansion:*** Wardell and Johnson explained that with the substation expansion project, some of the materials that need to be purchased require a prepayment. Does the Board want to consider authorizing issuance of prepayment for materials without Board approval and then at the next meeting, a report is given by Wardell or Johnson as to payment. It was decided not to this as it puts additional liability onto Wardell and Johnson. Attorney Wood will contact Engineer Krause to confirm when Board meetings are and when to submit purchase orders for prepayment of materials.
- h. *New camper for seasonal campsite:*** Johnson reported that one of the seasonal campers sold the camper for a newer one and per our rules the Board needs to approve. **Motion** Anderson, second Imhoff to approve the new camper. **Motion carried.**

- i. Fireworks for 2022 Morel Festival:* Johnson explained that Krueger Pyrotechnics would like to have contracts for 2022 so they can purchase supplies now. **Motion** Imhoff, second Seifert to order fireworks for the 2022 Morel Festival as long as the Village is not financially obligated for them at this time. **Motion carried.**
- j. Appointments to Committees and Commissions:* President Hackl is still working on this.
- l. Use of American Rescue Plan Act Funds:* Johnson explained that she has participated in webinars regarding these funds and the general consensus is not to rush into spending these funds until the Treasury issues their final guidelines.
- n. Removal of sidewalk in 300 block of West Warehouse:* A property owner in Block 300 of West Warehouse asked about removal of the public sidewalk. Wardell viewed the property and there is sidewalk on both sides of the mention property and he would recommend not removing it. The Board decided to deny the request for removal.

LIBRARY BOARD REPORT and discussion on lawn:

Postpone until October.

CHAMBER OF COMMERCE REPORT: Fall Opener is scheduled for Saturday, September 25, 2021.

FESTIVAL COMMITTEE REPORT:

Wrap-up meeting will be held once the Committee is appointed.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

Motion Imhoff, second Miller to approve Hackl and Anderson to attend the monthly Grant County Economic Development meeting in Potosi on September 22nd. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report and had no additions at this time. **Motion** Anderson, second Wiederholt to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. He would like permission to list the old pickup truck on Wisconsin Surplus. **Motion** Miller, second Anderson to list the old pickup truck on Wisconsin Surplus. **Motion carried.** The Annual Wastewater Conference is October 6-8 and he would like to have authorization for himself and Hill to attend. **Motion** Imhoff, second Anderson to approve the Superintendent Report and authorize Wardell and Hill to attend the Annual WasteWater Conference. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Community First Bank would like to hold their 150 Anniversary celebration in the parking stalls behind the bank on September 27th. Mr. Tom McKenna along with the DNR would like to band bats next year and just wanted to make sure it was not a problem. Schedule of meetings: September 21st-Interviews of Street Laborers, Budgets meetings on: September 28th, October 5th, 19, and 26th, and tour of Village facilities and properties on October 9th. **Motion** Anderson, second Johnson to approve the report, allow Community First Bank to use parking stalls for 150 celebration, schedule meetings for interviews, budget preparation and tour of facilities. **Motion carried.**

ACTION ON LICENSES/PERMITS: **Motion** Anderson, second Johnson to accept the applications and grant license to Carly Jo Miskowic Casey. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Johnson to approve the invoices as presented. **Roll call vote:** Yes-Miller, Seifert, Anderson, Imhoff, Wiederholt, and E Johnson. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

Motion Anderson, second Imhoff to adjourn into closed session to review Street Laborer/Sewer Operator Applications, letter of Retirement from Pool Director Cheryl Miller pursuant to State Statute 19.85(1)(c) and review Revolving Loan Payments pursuant to State Statute 19.85(1)(f). **Roll call vote:** Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, and Miller. **No:** none. **Motion carried.**

Schramm left at this time.

RECONVENE IN OPEN SESSION:

Motion Anderson, second Wiederholt to reconvene in open session. **Roll call vote:** Yes-Miller, Seifert, Anderson, Imhoff, Wiederholt, and E Johnson. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

Motion Wiederholt, second Miller to accept the resignation of long time Pool Director Cheryl Miller. **Motion carried.**

Motion Imhoff, second Anderson, to offer Pool Co-Director positions to Lauree and Madison Vande Hey. **Motion carried.**

Motion Seifert, second Johnson to interview six individuals for the Street Laborer/Sewer Operator position on September 21st starting at 6pm. **Motion carried.**

ADJOURNMENT: **Motion** Anderson, second Wiederholt to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator