

REGULAR MEETING – August 10, 2021

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Schramm, Wardell and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Imhoff to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES:

Motion Imhoff, second Anderson to accept the Regular and Special minutes as presented. **Motion carried.**

APPEARANCE:

Paul Tichenor: designated parking for boat trailers-Mr. Tichenor was not present

Copper Lounge owner Wendy Roh: Ms. Roh was unable to attend due to family matters but did submit a written explanation of hosting a “Music In The Park” event on September 10th from 5-9pm in the Railroad Park. If the Board approves this event, she would pay for live music, sponsor the Udder Brothers ice cream truck and Chef’s Hideout Mobile Kitchen. A local resident has offered to organize a car show. She would not be serving alcohol in the Park. Chief Schramm noted that the Railroad Park is outside the open intoxicants ordinance and individuals of age can consume alcohol beverages in the Park. **Motion** Wiederholt, second E Johnson to approve the Music In The Park event for September 10, 2021 sponsored by Copper Lounge. **Roll call vote: Yes-E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. No: none. Motion carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. Announcement of CDBG-PF application results:** The Village has been notified that the State Department of Administration will award up to \$1,000,000 for the proposed water tower construction project. **Motion** Imhoff, second Miller to authorized President Hackl and Administrator Johnson to the sign necessary documents for the grant award of up to \$1,000,000 for the proposed water tower construction project. **Roll call vote: Yes-Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. No: none. Motion carried.**
- b. Condition of property at 226 E Water Street:** Chief Schramm provided a report and photos of this property. The property is in direct violation of Ordinance 11-6-4(h) dilapidated buildings. Property owners, Richard and Loretta Harsha were present and explained that they intend to “gut” the inside of the home this fall, reclaim some items, and then in the Spring of 2022, have the structure demolished. Long range goal is to rebuild on the property. Attorney Wood recommended establishing time frames for items to be completed: gutting of interior, demolished of structure, etc. The Board decided to have the Chief meet with the Harsha’s the last week of September for updated report and photos and place it on the October agenda.
- c. Discharge permit for Fairfield Specialty Eggs (FSE):** Wardell provided a Discharge Permit for use of wastewater system by FSE. They have signed the permit and agree to sample testing of their waste as the Village deems necessary. The Board agreed with the FSE permit and authorized President Hackl to sign.
- d. Parking restrictions on north side of Hwy 133/Front Street:** When the Post Office was located at the intersection of Hwy 133 and 80 the curb was painted yellow to allow for parking

of mail trucks. That building has been sold and the new owners would like to use the area to park. **Motion** Wiederholt, second Seifert to remove “no parking” area at the intersection of Hwy 133/80 (old Post Office area). **Motion carried.**

- e. **Contract for resurfacing basketball court by tennis courts:*** Quotes have been received for approximately \$16,000-\$18,000 to resurface the court. In the Spring, the estimate was around \$8,000. The Muscoda Lions Club had agreed to fundraise for half of the project when it was \$8,000 and they did raise the \$4,000. The Lions would like to know, now that the price has doubled, is the Village going to pursue the project and should they continue to fundraise. The Board discussed the project and will pursue the resurfacing, thus the Lions should continue to fundraise.
- f. **Update on utility pickup truck:*** Wardell obtained a quote from Sleepy Hollow on a used 2015 truck with 80,000 miles and compartments for storage on the truck bed for \$30,346 or a new one for \$43,054 with a minimum of twelve (12) weeks for delivery. The Board discussed the price difference between the used and new and advised Wardell to obtain quotes on new pickup trucks including box with compartments.
- g. **Appointments to Committees and Commissions:*** President Hackl is still working on this.
- h. **Extension of ATC Lease:*** **Motion** Miller, second Seifert to extend the ATC Lease to use the property by the landfill until June 30, 2022 or until the Muscoda Industrial Park substation project is complete. **Motion carried.**
- i. **New financial software for Village Office computers:*** Administrator Johnson explained that the financial software that the Village uses for payroll, accounts payable, budgeting, etc will be obsolete at the end of 2023. WPPI currently supports the financial software but once it is obsolete, they will not be offering that service. WPPI did complete an intensive interview process with potential software vendors. Upon watching demonstrations and speaking with another municipality, Johnson would like the Board to consider purchasing new financial software from Civic System. **Motion** Seifert, second E Johnson to purchase new financial software from Civic Systems in the amount of \$22,500 and to start conversion in 2022. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.** Johnson will also check on American Rescue Plan Act funding for this expense.

LIBRARY BOARD REPORT: The minutes from April 14, 2021 were included in packets.

CHAMBER OF COMMERCE REPORT: Fall Opener is scheduled for Saturday, September 25, 2021.

FESTIVAL COMMITTEE REPORT:

Wrap-up meeting will be held once the Committee is appointed.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

No one attended the July Grant County Economic Development meeting in Lancaster. **Motion** Wiederholt, second Miller to approve Hackl, Imhoff and Seifert to attend the Grant County Economic Development meeting in Arthur on August 25th. **Motion carried.**

POLICE REPORT:

Chief Schramm submitted his monthly report. Chief announced that he and others will be teaching the Citizen Police Academy and if anyone is interested, please let him know. **Motion** Imhoff, second Wiederholt to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report and noted with the summer storms, there have been minimal issues. **Motion** Anderson, second Imhoff to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report and asked for dual monitors for her computer. The current monitor is not operating correctly. The Board discussed scheduling the tour of facilities; Johnson will work on scheduling this. **Motion** Anderson, second Wiederholt to approve the report and purchase dual monitor setup for Clerk's computer. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No:** none. **Motion carried.**

ACTION ON LICENSES/PERMITS: **Motion** Anderson, second Seifert to accept the applications and grant licenses: Operators-Amanda Johnson; Temporary Beer/Wine-Chamber of Commerce for Fall Opener; Temporary Beer-American Legion for wrestling club fundraiser; and Temporary Operator-Angela Tanner for Fall Opener. **Motion carried.**

PAYMENT OF INVOICES:

Motion Anderson, second Imhoff to approve the invoices as presented. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

CLOSED SESSION MATTERS:

Motion Anderson, second Imhoff to adjourn into closed session to review orientation period for Deputy Clerk Treasurer pursuant to State Statute 19.85(1)(c) and review Revolving Loan Payments pursuant to State Statute 19.85(1)(f). **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No:** none. **Motion carried.**

Wardell and Schramm left at this time.

RECONVENE IN OPEN SESSION:

Motion Anderson, second Imhoff to reconvene in open session. **Roll call vote: Yes-**Miller, Seifert, Anderson, Imhoff, Wiederholt, E Johnson and Hackl. **No:** none. **Motion carried.**

ACTION ON CLOSED SESSION MATTERS:

Motion Seifert, second Johnson to approved the completed orientation period for Deputy Clerk Treasurer Amy Louis and increase her wage by 50 cents per hour and to grant a week of vacation. **Roll call vote: Yes-**E Johnson, Wiederholt, Imhoff, Anderson, Seifert, Miller and Hackl. **No:** none. **Motion carried.**

ADJOURNMENT: **Motion** Anderson, second Imhoff to adjourn the meeting. **Motion carried.**

Cinda Johnson

Cinda Johnson, Village Administrator