

SPECIAL MEETING – April 28, 2021

Administrator Johnson called the Special meeting of the Muscoda Village Board to order at 5:00pm in the Council Chambers of the Kratochwill Memorial Building in the absence of President Hackl as she was attending the Grant County Economic Development meeting.

Motion Miller, second Blood to appoint Wiederholt Chair. **Motion carried.**

ROLL CALL: Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. Also present: Engineer Nies, Wardell and Johnson.

PROOF OF PUBLICATION: **Motion** Anderson, second Miller to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – PUBLIC FACILITIES (PF) – PROPOSED WATER TOWER #4 PROJECT:

A) Public Hearing – Citizen Participation Plan (CPP): **Motion** Anderson, second E Johnson to open the Public Hearing for the CPP. **Motion carried.**

Engineer Bart Nies was present to conduct the Citizen Participation Plan Public Hearing for the Proposed Municipal Water Tower #4 project. An attendance form was distributed for all attendees to sign.

The Public Hearing took place in the Council Room of the Kratochwill Memorial Building at 5:00 pm. Notices were posted at the Kratochwill Memorial Building, Muscoda Post Office, Clare Bank, Walsh's Ace Hardware and published in the Muscoda Progressive.

Engineer Nies reviewed the following items during the CPP for the CDBG-PF:

- Activities for the Proposed Elevated Water Storage Tower Project:
 1. Water tower #4 will be located north of the new municipal well #4 on N 2nd Street: install a fire hydrant and 12" water main to connect to the proposed 300,000 gallon water spheroid, access driveway and parking lot, electrical service, installation of SCADA and site restoration/landscaping.
 2. The existing 50,000 gallon downtown water tower located by the Utility Shop will be demolished, removed, water main abandoned, site restored and landscaped.
- Based on 2010 Census, Muscoda has 58.11% Low to Moderate Income basis and the proposed amount of grant funding will benefit low-and moderate-income persons
- Due to rising cost in construction, the estimated project cost is \$2,093,500
- The Village will be requesting \$1,000,000 from CDBG-PF for this project
- Goals and objects of the CDBG program were explained
- Discussed total amount of CDBG funds available and how they are allocated
- No persons will be displaced as a result of the proposed activities.

Attendees were advised that the CDBG-PF Application Proposal can be changed in response to local demand or can apply for funding for other activities at a later date.

Attendees were advised of other housing, public facility, and economic development activities that can be assisted with a CDBG Grant.

Motion Anderson, second Imhoff to close the Public Hearing for the Citizen Participation Plan. **Motion carried.**

B) Resolution #2021-02 Adopting Citizen Participation Plan:

Motion Miller, second E Johnson to approve Resolution #2021-02 Adopting the Citizen Participation Plan. **Motion carried.**

C) Submittal of CDBG-PF Application-Proposed Water Tower #4:

Motion Miller, second Anderson to approve submittal of the CDBG-PF Application-Proposed Water Tower #4 for \$1,000,000: estimated project is \$2,093,500. **Motion carried.**

D) Resolution #2021-06 Authorizing Resolution:

Motion Anderson, second E Johnson to approve Resolution #2021-06 authorizing the Village President to sign all necessary documents on behalf of the Village Board. **Motion carried.**

E) Certifications:

Motion Anderson, second Seifert to approve the following certifications: Initial Eligibility, Statement of Assurances, Lobbying, Acquisition, Relocation and Demolition, and Fair Housing Actions with items #1, #5 and #7 selected. **Motion carried.**

F) Resolution #2021-03 Prohibit The Use of Excessive Force

Motion Miller, second Imhoff to adopt Resolution #2021-03 Policy to Prohibit The Use of Excessive Force And To Enforce Applicable State And Local Laws Prohibiting Physically Barring Entrances/Exits For Non-Violent Civil Rights Demonstrations. **Motion carried.**

G) Resolution #2021-04 Commit Matching Funds

Motion Anderson, second E Johnson to adopt Resolution #2021-04 to Commit Matching Funds. **Motion carried.**

H) Matching Funds Commitment Letter from local bank:

Engineer Nies explained that Clare Banks has provided a letter of commitment to loan the Village up to \$1,000,000 for the water tower project.

I) Resolution #2021-05 Adopting Fair Housing Ordinance:

Motion Anderson, second Imhoff to adopt Resolution #2021-05; Existing Fair Housing Ordinance. **Motion carried.**

J) Residential Anti-Displacement and Relocation Plan:

Motion Imhoff, second Anderson to adopt the Residential Anti-Displacement and Relocation Plan. **Motion carried.**

K) Update Capital Improvements Plan (CIP):

Nies explained the CIP and the updates. The Board discussed having a Special Meeting to “tour” Village facilities in June/July. **Motion** Miller, second Anderson to approve the updated Capital Improvements Plan. **Motion carried.**

L) WDNR Safe Drinking Water Program Application:

Motion Anderson, second Seifert to apply for WDNR Safe Drinking Water Program funding in 2022 to aid in construction of the Water Tower #4 Project. **Motion carried.**

ACTION ON APPOINTMENT TO WPPI BOARD OF DIRECTORS:

Administrator Johnson explained that former Village Trustee Jerry Bindl was the Village member representative on the WPPI Board of Directors and Troy Wardell is the alternate. President Hackl would like to be the member representative. Johnson explained the Village's involvement in WPPI. **Motion** Miller, second E Johnson to appoint President Hackl as member representative to WPPI Board of Directors. **Motion carried.**

CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO DISCUSS COMPENSATION FOR STREET LABORER AND DEPUTY CLERK-TREASURER:

Motion Miller, second Anderson to adjourn into closed session to discuss compensation for Street Laborer and Deputy Clerk Treasurer pursuant to Wis. SS 19.85(1)(c). **Roll call vote: Yes:** Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. **No:** none. **Motion carried.**

Wardell announced that both people selected for the Street Laborer position have declined due to wage. He spoke with Hackl and Anderson and they instructed him to advertise again.

The Board discussed the wage structure, starting pay, incentives after receiving certifications, turnover of employees and training. Johnson will post position on website, FaceBook and in the Progressive for another week with applications due on May 10th.

President Hackl arrived.

RETURN TO AND RECONVENING IN OPEN SESSION:

Motion Wiederholt, second Miller to reconvene in open. **Roll call vote: Yes:** Anderson, Imhoff, E Johnson, Miller, Seifert and Wiederholt. **No:** none. **Motion carried.**

ACTION, IF ANY, AND IF REQUIRED BY LAW TO BE TAKEN IN OPEN SESSION ON CLOSED SESSION MATTER:

Motion Seifert, second E Johnson to advertise for the Street Laborer position until May 10th at noon and offer Deputy Clerk Treasurer Amy Louis 40 hours of vacation after she passes orientation along with a 50 cent increase at that time.

ADJOURNMENT: Motion Bartlett, second Anderson to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator