

REGULAR MEETING – March 9, 2021

President Hackl called the meeting of the Muscoda Village Board to order at 6:30pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Blood, Miller, and Wiederholt. Also present: Schramm, Wardell and Johnson.

PROOF OF PUBLICATION:

Motion Anderson, second Miller to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES:

Motion Bartlett, second Anderson to accept the Regular and Special minutes as presented. **Motion carried.**

SECOND CITIZEN PARTICIPATION PUBLIC HEARING-Proposed Municipal Well #4 Project:

Motion Anderson, second Blood to open the Second Citizen Participation Public Hearing. **Motion carried.**

Delta 3 Engineer Bart Nies was present and conducted the Public Hearing on behalf of the Village. All attendees signed the attendance sheet. The following items were discussed:

- Proposed Municipal Well #4
- Components of Project:
 - 1,050 gpm well; 22'x26' well house; on-site 125 kW generator; and associated appurtenances
 - Maple Street (Wisconsin Ave. (S.T.H.'80') – Third St.): Sanitary sewer, water main, and storm sewer system replacement and full street reconstruction
 - Second Street (Maple St. – Pine St.): Sanitary sewer, water main, and storm sewer system replacement and full street reconstruction
 - Riverdale Schools' Easement (Pine St. – Elm St.): directional drilled eight-inch (8") water main
 - Alley between Wisconsin Ave. and Second St. (Maple St. – Beech St.): Sanitary sewer and water system replacement and full street reconstruction
- Project Construction Progress Timeline:
 - Construction Commenced = June 3, 2020
 - Contract Substantial Completion Date = October 30, 2020
 - Actual Substantial Completion Date = December 4, 2020
- The Village has approved a Citizen Participation Plan for the Community Development Block Grant for Public Facilities (CDBG-PF)
- Goals and objectives of the CDBG program=> provide grant funding for important Projects for LMI communities
- Estimated Project Cost = \$1,527,385 as of January 14, 2020
- Final Project Cost = \$1,373,330 as of March 1, 2021
- The total amount of CDBG funds (\$876,000) awarded for Project and amount of funds to be used to benefit low – and moderate – income persons
- Project helped solve community development needs
- No persons were displaced as a result of the proposed activities

Nies also advised the attendees of other housing, public facility and economic development activities that can be assisted with a CDBG Grant.

Motion Anderson, second Miller to close the Second Citizen Participation Public Hearing.
Motion carried.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Proposed Municipal Well #4-Badger Environmental & Earthworks pay application #4 and change order #1: Engineer Nies explained the final pay request for \$38,211.00, change order #1 in the amount of \$12,475.00 which was for a change in floor plans in the well house as required by the DNR, and the Certificate of Substantial Completion. He also noted if approved, the payment will be held until all lien waivers are received. **Motion** Miller, second Anderson to accept Change Order #1 from Badger Environmental & Earthworks in the amount of \$12,475.00. **Roll call vote: Yes-**Wiederholt, Blood, Bartlett, Anderson, Miller and Hackl. **No-**none. **Motion carried.** **Motion** Wiederholt, second Blood to accept the final pay application from Badger Environmental & Earthworks in the amount of \$38,211.00 and to be disbursed once all lien waivers are received. **Roll call vote: Yes-**Miller, Anderson, Bartlett, Blood, Wiederholt and Hackl. **No-**none. **Motion carried.**

b. Future Capital Improvement Projects: Nies explained that he and Wardell have been reviewing the existing Capital Improvements Plan; it needs to be updated as to reflect completed projects, prioritize projects and add any new ones. The Board has discussed the construction of the water tower and storm water issue on Iowa and Elm. Construction of the water tower is a two year process and the Board decided that it is the highest priority. If a CDBG is going to be submitted in 2021, the application is due by May 13th. Prior to that date, the following needs to be completed: Citizen Participation Public Hearing, updating the Capital Improvement Plans, writing of the application including engineering, holding a Special Meeting, and closing out the current CDBG for the Well #4 project. **Motion** Anderson, second Bartlett to proceed with a CDBG grant for the construction of a water tower and hold a Special Meeting on April 22nd at 6:00pm to conduct business for the new application. **Roll call vote: Yes-**Miller, Anderson, Bartlett, Blood, Wiederholt and Hackl. **No-**none. **Motion carried.**

c. Upgrades to basketball court by the pool: Wardell explained that he has been approached by the Muscoda Lions to upgrade the basketball court by the tennis courts and dedicate it in memory of Tracy Krueger. The estimated cost is approximately \$8,000 and would be split with the Lions as part of the area is used as a back stop for tennis players. There is over \$30,000 in the tennis courts improvement fund. **Motion** Wiederholt, second Blood to proceed with improvements to the basketball court area by the pool, split the cost with the Lions, and allow them to dedicate the area to Tracy Krueger. **Motion carried.**

d. New Load Market Pricing Tariff: WPPI Energy Senior Energy Services Representative James Schwingle was present to explain the proposed change to this existing tariff or rate. Current existing tariff is used as an incentive for existing or new business with a load of 500 kW or more. It also has a “but for” clause stating that the improvement or locating to Muscoda was only taking place because of this tariff. With the proposed new tariff, the load is reduced to 400kW and removing the “but for” clause. **Motion** Bartlett, second Anderson to approved WPPI Energy to apply to the PSC for changes to the New Load Market Pricing Tariff. **Motion Carried.**

e. Disconnection plan for delinquent utilities: Included in packets was the disconnection plan for utilities that was submitted to the PSC in February, 2021. Schwingle explained the process and that due to the pandemic meters have not been disconnected since the fall of 2019. The plan reads that the Utility shall offer deferred payment agreements (DPA) to residential accounts and may offer such agreements to other customers. The DPA requires a 50% down payment of the past due amount. The remaining balance is split into installments over the next three months and is due along with current monthly charges. If the DPA terms are not met the total delinquent

balance is due immediately. There are some instances where a DPA does not need to be offered. Johnson noted that this plan has been in place, but with the large amount of delinquent customers, she wanted to make sure the Board was aware of the policy that will be followed. The PSC will be meeting on March 18th to discuss the moratorium date.

LIBRARY BOARD REPORT: No report.

CHAMBER OF COMMERCE REPORT: No report.

FESTIVAL COMMITTEE REPORT:

Minutes were included in packets. Hackl also noted that if any Board member plans to attend a Festival Meeting to let Johnson know so that the proper notification is posted. **Motion** Wiederholt, second Bartlett to approve the Festival Committee Report. **Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS: President Hackl reported on a Grant County Economic Development Corporation zoom meeting that she participated in on February 24th.

POLICE REPORT:

Chief Schramm submitted his monthly report. Reminder that interviews are scheduled for March 10th at 6pm, also he completed the UW Extension Tourism Grant for social media Festival expenses. **Motion** Anderson, second Miller to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. Cemetery Maintenance employee William Phetteplace will start on April 1st, employees have been working in the parks to get ready for opening up in April. **Motion** Bartlett, second Miller to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Johnson also distributed information that was brought in by a resident on a catch net for the storm sewer discharge pipe by the boat landing. Wardell will check into this. **Motion** Anderson, second Blood to accept the Administrator report. **Motion carried.**

ACTION ON LICENSES:

Motion Blood, second Miller to accept the applications and grant operator licenses to: Cori Blank and Cheyanne Ubersox. **Motion carried.**

PAYMENT OF INVOICES:

Motion Bartlett, second Anderson to approve the invoices as presented. **Roll call vote: Yes-** Wiederholt, Blood, Bartlett, Anderson, Miller and Hackl. **No-none. Motion carried.**

CLOSED SESSION MATTERS:

- Revolving Loan fund payment updates: Wis. SS 19.85(1)(f)
- Negotiating the purchase of property for future development: Wis. SS 19.85(1)(e)

Motion Bartlett, second Anderson to adjourn into closed session to receive update on Revolving Loan payments pursuant to SS 19.85(1)(f); and negotiating the purchase of property for future development pursuant to SS 19.85(1)(e). **Roll call vote: Yes-** Miller, Anderson, Bartlett, Blood, Wiederholt and Hackl. **No-none. Motion carried.**

RETURN TO AND RECONVENING IN OPEN SESSION: **Motion** Wiederholt, second Anderson to reconvene into open session. **Roll call vote:** Yes-Blood, Bartlett, Anderson, Miller, Wiederholt and Hackl. No-none. **Motion carried.**

ACTION, IF ANY, AND IF REQUIRED BY LAW TO BE TAKEN IN OPEN SESSION ON CLOSED SESSION MATTER:

Motion Wiederholt, second Blood to authorize Attorney Wood to negotiate the purchase of approximately twenty eight (28) acres of vacant property from Robert and Janice Schmidt located in the Town of Muscoda between Old County P and Riverdale School farm for \$75,000 with the Village paying all closing costs. **Roll call vote:** Yes-Miller, Anderson, Bartlett, Blood, Wiederholt and Hackl. No-none. **Motion carried.**

ADJOURNMENT: **Motion** Anderson, second Wiederholt to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator