

SPECIAL MEETING – November 4, 2020

President Hackl called the Special meeting of the Muscoda Village Board to order at 6:30pm in the Council Chamber of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Blood, Miller and Wiederholt. Also present: Johnson, Schramm, and Wardell.

PROOF OF PUBLICATION: Motion Bartlett, Wiederholt, to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

PRESENTATIONS ON UPDATING PHONE SYSTEM IN THE VILLAGE HALL-action if necessary:

- a. Total Tech-My Pc LLC: Total Tech submitted a written proposal at \$5,946.35; no representative was present.
- b. Strang Telecom: Jim Luxton with Strang Telecom was present to explain his written proposal at \$4,612.50 for new phones and the latest technology this new system offers. To include Call Tracker 2 and Email Notification would be an additional \$2,241. Strang's detailed proposals are on file.

The Board discussed Strang's proposal and received input from Schramm and Johnson as to what is needed in their offices. Johnson did note that the current system was installed in 1995-1996 by Strang's and we have had very few issues with the hardware in 26 years. Johnson explained that if the Board decided to purchase a new phone system there are funds in the 2020 budget for building capital or it could be put it in the 2021 proposed budget. **Motion** Bartlett, second Blood to purchase a new phone system from Strang Telecom at \$4,612.50 with funds coming from the 2020 budget. **Roll call vote: Yes-**Wiederholt, Blood, Bartlett, Anderson, Miller and Hackl. **No-**none. **Motion carried.**

DISCUSSION/ACTION ON MEMORIAL BENCH AT RIVERSIDE PARK:

As requested, President Hackl received a drawing of the proposed memorial bench to be place by the playground equipment at Riverside Park. **Motion** Anderson, second Wiederholt to approve the memorial bench for Declan Barr to be placed by the playground equipment at Riverside Park. **Motion carried.**

DISCUSSION/ACTION ON TURNING WATER OFF TO SEASONAL SITES:

Johnson reported that a seasonal camper is upset that the water has been turned off and they were not notified. Wardell explained that on Monday morning, November 2nd, the pipe that attaches to the motor homes was frozen so the water was disconnected to the seasonal campers. Going forward, a date will be set when water will be disconnected.

DISCUSSION/ACTION ON PURCHASING NEW POLICE RADAR EQUIPEMENT:

Chief Schramm explained that the rear antenna for Squad #1 is not working and a new one is \$366. He also said the used laser radar is no longer accurately working and a replacement is \$2,200 with shipping. **Motion** Miller, second Bartlett to purchase a rear antenna for Squad #1 and a laser radar for a total of \$2,266 with expense coming from 2020 budget. **Roll call vote: Yes-**Wiederholt, Blood, Bartlett, Anderson, Miller and Hackl. **No-**none. **Motion carried.**

WORK ON 2021 BUDGETS, CAPITAL RESERVE DESIGNATION, LEVY LIMIT WORKSHEET, BUDGET RESTRAINT FUNDS:

Levy Limit Worksheet and Expenditure Restraint Program Payment: Johnson explained that the Village's allowable levy for 2020 taxes payable in 2021 is \$957,026 which is an increase of \$123,394 from this year's levy. However, in order to qualify for the Budget Restraint Program the growth limit is 3.4% of an increase of \$28,422. If the Village goes over the 3.4% growth limit, we do not receive restraint monies from the State which ranges between \$30,000 and \$33,000. After all proposed expenses are entered into the budget worksheets, the Board will need to determine what the levy would be.

Johnson explained each section of the detailed proposed budget and also noted that she met with Wardell to review the proposed budgets. A detail explaining major changes in a budget line item will be established.

Johnson distributed the estimated capital balances spreadsheet. The Board should be looking into making designation of capital balances; this will be done in the upcoming months.

CLOSED SESSION MATTERS: (discussion and possible action on the following)

- Conduct evaluations of supervisors: Wis. SS 19.85(1)(c)
- Police employee performance-Wis. SS 19.85(1)(c)
- Plan Commission Report-recommendation on purchase of property for future Village Development: Wis. SS 19.85(1)(e)
- Negotiating the purchase of property for future development-Wis. SS 19.85(1)(e)

Motion Wiederholt, second Miller, to adjourn into closed session for the following: Conduct evaluations of supervisors and discussion of Police employee performance pursuant to Wis. SS 19.85(1)(c), and Plan Commission Report on purchasing property for future development pursuant to Wis. SS 19.85(1)(e), **Roll call vote:** Yes-Anderson, Bartlett, Blood Miller, Wiederholt and Hackl. **No**-none. **Motion carried.**

Plan Commission Report:

Evaluations: The Board met with Johnson and Wardell individually for their 2020 evaluation.

Police performance: Chief Schramm returned for this item and Wardell and Johnson left the meeting.

RETURN TO AND RECONVENING IN OPEN SESSION: **Motion** Blood, second Bartlett to reconvene into open session. **Roll call vote:** Yes-Anderson, Bartlett, Blood, Miller, Wiederholt and Hackl. **No**-none. **Motion carried.**

ADJOURNMENT: **Motion** Anderson, second Miller to adjourn the meeting. **Motion carried.**

Cinda Johnson

Cinda Johnson, Village Administrator Clerk