

## REGULAR MEETING – September 8, 2020

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Miller and Wiederholt. Also present: Schramm, Wardell, and Johnson.

**PROOF OF PUBLICATION:** Motion Bartlett, second Wiederholt to accept the Proof of Publication. **Motion carried.**

**PLEDGE OF ALLEGIANCE.**

**APPROVAL OF MINUTES:** Motion Bartlett, second Anderson to accept the Regular and Special minutes as presented. **Motion carried.**

### DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. **Contract #1-Badger Environmental & Earthworks Pay Application #4:** Motion Anderson, second Bartlett to approve pay request #4 from Badger Environmental-Contract #1(utilities and street work) in the amount of \$116,784.00 with a retainer of \$27,075.62 for Maple Street project. **Roll call vote: Yes-Miller, Anderson, Bartlett, Wiederholt and Hackl. No-none. Motion carried.** Payment will be made once funds are received from CDBG.
- b. **Contract #3-Badger Environmental & Earthworks Pay Application #1:** Motion Wiederholt, second Miller to approve pay request #1 from Badger Environmental & Earthworks-Contract #3(well house construction) in the amount of \$55,385.00. **Roll call vote: Yes-Wiederholt, Bartlett, Anderson, Miller and Hackl. No-none. Motion carried.** Payment will be made once funds are received from CDBG.
- c. **Sanitary sewer rate increase options:** Based on previous discussions, Johnson prepared a sewer rate structure for the next five (5) years. With the proposed new rates, and no large expenses, the sewer department would be out of the red going into 2023. A public hearing will be held at the October 13<sup>th</sup> Board meeting and Johnson will publish the proposed new rate structure.
- d. **American Legion project-picnic tables and concrete pads at Railroad Park:** Hackl stated Legion Commander Tom Nondorf has contacted her about the Legion donating four picnic tables for the Railroad Park and having concrete under them. This would help with the Village moving picnic tables back and forth for the Burgers in the Park. For maintenance reasons and for erection of tents during Mushroom Festival it was suggested not to have concrete under the tables. **Motion** Wiederholt, second Miller to accept the donation of four (4) picnic tables from the American Legion for the Railroad Park without concrete pads. **Motion carried.**
- e. **Fund balance designation:** This will be worked on during budget time.
- f. **Short term seasonal site refund:** An individual who rented a seasonal site for two months will be leaving before the two months are up and asked for a refund of fees. The Board determined that there is no refund on sites.
- g. **Private well permit application for 330 Deer Run Road and 430 W Beech St:** Safe water samples have been received from 330 Deer Run Road, but the cross connection inspection needs to be completed. **Motion** Miller, second Anderson to approve the private well permit for 330 Deer Run Road contingent upon the cross connection inspection. **Motion carried.** Water samples have not been received from 430 Beech Street-no action.
- h. **Keeping of chickens application:** A couple of residents have taken packets, none have been returned.

- i. Allocation of Covid-19 Recharge funds through WPPI:* The Board needs to make a decision soon. There is \$4,200 from WPPI to be spent on Covid related items.
- j. Allocation of Community Contributions funds through WPPI:* There is \$1,500 in this fund and it needs to be allocated prior to the end of the year.
- k. Hold or cancel Trick or Treating:* No decision made, will discuss at the October meeting and see where numbers are at.
- l. Annual Wisconsin Avenue pole decorating:* Hackl reported that the Leading Ladies will not be heading up this project. Johnson was instructed to advertise for people to decorate.
- m. Hovercraft rallies:* Hackl stated that the Board needs to be kept informed when events happen in the Village. Johnson reported that the hovercrafts are here twice a year and it is on the calendar for the next several years.
- n. Part-time Police Officer pay:* Chief Schramm informed the Board that it is getting difficult to find part time officers and the pay scale needs to be discussed.

**LIBRARY BOARD REPORT:** none

**CHAMBER OF COMMERCE REPORT:** No meeting, the Chamber's time/temperature sign no longer works.

**GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:** Virtual zoom meeting – no one participated.

**GRANT COUNTY TOURISM COUNCIL REPORT:** Virtual zoom meeting – no one participated.

**REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:** No meetings.

**POLICE REPORT and location of wood stand at Riverside Park:** Chief Schramm submitted his monthly report. A noise complaint was received regarding music at Sportsmen's Lounge, replaced garage door opener, and wood from the park wood stand is being stolen and requested to move location so it is visible by park cameras. There was an issue with campers on sites 5 and 6. One of the campers was parked east/west, overlapping the adjoining site, when asked to move he was not very cooperative. Wardell recommends that these two sites be used for smaller campers. **Motion** Anderson, second Bartlett to approve the Police report and move the location of the park wood stand. **Motion carried.**

**SUPERINTENDENT REPORT:** Wardell submitted his monthly report. Working on closing the pool, jetting sewers will start towards the end of September, and gravel from seal coating needs to be swept by the contractor. **Motion** Miller, second Anderson to approve the Superintendent Report. **Motion carried.**

**ADMINISTRATOR CLERK-TREASURER REPORT and set dates for budget meetings:** Johnson submitted her monthly. Explained the IRS deferral of social security tax and the Board unanimously decided not to do the deferral of tax. **Motion** Bartlett, second Miller to accept the report. **Motion carried.**

**ACTION ON LICENSES:** none

**PAYMENT OF INVOICES:** **Motion** Wiederholt, second Anderson to approve the invoices as presented. **Roll call vote:** Yes-Anderson, Bartlett, Miller, Wiederholt, and Hackl. **No**-none. **Motion carried.**

**CLOSED SESSION MATTERS:**

Revolving Loan fund payment updates: Wis. SS 19.85(1)(f)

Revolving Loan application #20-03: Wis. SS 19.85(1)(f)

Revolving Loan application #20-04: Wis. SS 19.85(1)(f)

Negotiating the purchase of property for future development: Wis. SS 19.85(1)(e)

**Motion** Anderson, second Miller to adjourn into closed session for discussion and action on Revolving Loan applications #20-03 and #20-04, update on Revolving Loan payments pursuant to SS 19.85(1)(f), and negotiating the purchase of property for future development SS 19.85(1)(e).

**Roll call vote:** Yes-Anderson, Bartlett, Miller, Wiederholt and Hackl. **No**-none. **Motion carried.**

Chief Schramm left at this time.

*Update on Revolving Loan payments:*

*Discussion on Revolving Loan application #20-03:*

*Discussion on Revolving Loan application #20-04:*

*Negotiating the purchase of property for future development:*

**RETURN TO AND RECONVENING IN OPEN SESSION:** **Motion** Miller, second Anderson to reconvene into open session. **Roll call vote:** Yes-Anderson, Bartlett, Miller, Wiederholt and Hackl. **No**-none. **Motion carried.**

**ADJOURNMENT:** **Motion** Wiederholt, second Anderson to adjourn the meeting. **Motion carried.**

  

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Cinda Johnson, Village Administrator