

REGULAR MEETING – August 11, 2020

President Hackl called the meeting of the Muscoda Village Board to order at 7:00pm in the Meal Site Room of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Miller and Wiederholt. Also present: Schramm, and Johnson.

PROOF OF PUBLICATION: **Motion** Anderson, second Bartlett to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: **Motion** Bartlett, second Blood to accept the Regular and Special minutes as presented. **Motion carried.**

APPEARANCE: Nikolaus Vaughan-Eagle Scout project, action if necessary: Boy Scout Nikolaus Vaughan appeared before the Board to present his proposed Eagle Scout project. He would like to install two life rings in the area by the life jacket kiosk at the boat landing at a cost of approximately \$500 each. Nikolaus is also looking at building bat houses. **Motion** Bartlett, second Wiederholt to approve Nikolaus Vaughan's Eagle Scout project to erect two life rings by the life jacket kiosk at the Riverside Park boat landing. **Motion carried.**

APPEARANCE: Muscoda Fire Dept-closing streets for annual Chicken BBQ: Fire Chief Jeff Hackl was present to inform the Board that the Fire Department will be holding its annual Chicken BBQ on September 13th. Chicken will be available by drive up only and the Department is asking that Iowa Street from Grove to Greentree and a portion of Greentree be closed from 11am until 4pm. The exact route for pickup is still being worked on. **Motion** Blood, second Bartlett to grant closing the streets for the annual Firemen's Chicken BBQ on September 13, 2020 from 11am – 4pm. **Motion carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. **Contract #1-Badger Environmental & Earthworks Pay Application #3:** **Motion** Bartlett, second Anderson to approve pay request #3 from Badger Environmental-Contract #1 in the amount of \$171,775 for Maple Street project. **Roll call vote: Yes**-Miller, Anderson, Bindl, Bartlett, Blood, Wiederholt and Hackl. **No**-none. **Motion carried.** Payment will be made once funds are received from CDBG.
- b. **Contract #2-Municipal Well & Pump Pay Application #3:** **Motion** Anderson, second Miller to approve pay request #3 from Municipal Well & Pump in the amount of \$35,302 for Well #4 project. **Roll call vote: Yes**-Wiederholt, Blood, Bartlett, Bindl, Anderson, Miller and Hackl. **No**-none. **Motion carried.** Payment will be made once funds are received from CDBG.
- c. **Sanitary sewer rate increase options:** Examples were distributed on rate increase based off information from the July meeting. Spreading the increase over five years would still result in the sewer fund operating in the red for another three to four years. Johnson obtained information from Clare Bank on refinancing the sewer loan now while interest rates are low. Clare Bank has offered to refinance the loan at 1.69%. Johnson was instructed to work with Delta 3 on new examples using the refinancing numbers.
- d. **Providing garbage/recycling service for commercial business:** Johnson worked with Town and County Sanitation (T&C) to determine which commercial properties had dumpster or tote contracts with T&C, or if they are under the Village's contract. The spreadsheet was included in packets. **Motion** Bartlett, second Blood to offer Commercial Buildings that have a residence in them one set of totes for the business and one set of totes for the residence no

matter how many apartments there are. These totes will be under the Village's contract.

Motion carried.

- e. **Change machine at park:** As requested, Johnson provided information on a new change machine for the park bathhouse. It was decided to postpone any action at this time.
- f. **Layout of cremation area and monuments:** Bartlett informed the Board that he, Hackl and Johnson met with the land donors for the cremation area, Jim & Sally Goodwiler, to provide them a proposed overview of the area. Goodwiler's are in favor of the monuments for the cremains. Also, spoke with the American Legion on a specific monument for the Veterans in the area of the American Flag and they are in favor. The Board gave Bartlett permission to move forward with obtaining plans for the cremation area.
- g. **Reinvesting of Cemetery funds:** Johnson explained that four out of the five Cemetery investments at Edward Jones Investments are not allowed by State Statutes as explained by our Auditors. **Motion** Bartlett, second Miller to withdraw unallowable Cemetery funds from Edward Jones Investments and place in money market account at Clare Bank. **Motion carried.**
- h. **Fund balance designation:** Designation of fund balance was postponed.
- i. **Authorization to transfer funds from TID #3 to sewer fund:** **Motion** Wiederholt, second Blood, to accept the Auditor's plan to transfer funds from TID #3 to the sewer fund. **Motion carried.**
- j. **2020 Seal Coating quotes:** Two quotes were received. Scott Construction at \$1.89/SY and Fahrner Asphalt at \$2.093/SY. **Motion** Miller, second Anderson to award the 2020 seal coating project to Scott Construction at \$1.89 per square yard. **Roll call vote: Yes-** Wiederholt, Blood, Bartlett, Bindl, Anderson, Miller and Hackl. **No-none. Motion carried.**
- k. **Seasonal campsite applications:** No applications have been received however Johnson explained that someone called interested in renting the last open site for the next two or three months. **Motion** Blood, second Bartlett to approve the short term stay at \$275 per month contingent on meeting all conditions of the application process. **Motion carried.**
- l. **Seasonal campsite price for 2021:** Johnson asked if the season for the seasonal sites should be the same as the regular campground, April 1st through November 30th; and if approved should the fee be increased with the two additional months. **Motion** Bartlett, second Anderson to approve the seasonal sites season from April 1st through November 30th, weather permitting, at \$1,200 for the season, and winter storage remain the same at \$200 per season. **Motion carried.**
- m. **Private well permit application for 330 Deer Run Road:** Postpone until water samples are received.
- n. **Keeping of chickens application:** An application has been received from Lowell Ewing to house chickens. The coop complies with the ordinance. **Motion** Wiederholt, second Miller to approve the keeping of chickens application from Lowell Ewing and issue the permit once the permit from the State is received. **Motion carried.**
- o. **Allocation of Covid-19 Recharge funds through WPPI:** Hackl announced that she is looking into a couple of projects and asked for this to be postponed.
- p. **Allocation of Community Contributions funds through WPPI:** Postponed at this time.
- q. **Appointments:** **Motion** Bartlett, second Anderson to approve the appointment of William Hinkle to the Board of Appeals, John Meister to Plan Commission, Dave Wiederholt to Plan Commission, and Brent Stadele to Police Committee. **Motion carried.**
- r. **2021 Highway Aid request:** **Motion** Bartlett, second Miller to approve the Petition for Grant County Highway Aid in the amount of \$2,000. **Motion carried.**

LIBRARY BOARD REPORT: none

CHAMBER OF COMMERCE REPORT: Looking at another form of a fund raiser since the Fall Opener will not be taking place due to Covid-19.

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT: Meeting was held by “zoom” and no one from the Village participated.

GRANT COUNTY TOURISM COUNCIL REPORT: Meeting was held by “zoom” and no one from the Village participated.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS: No meetings.

POLICE REPORT and action on Microsoft Office update for Police computers: Chief Schramm submitted his monthly report. A redacted version of the patrol log is now part of the monthly report. The new report gives a better idea of Police calls and call times. To update the Microsoft Office version on the Police computers is approximately \$150 each for a total of \$600. **Motion** Wiederholt, second Bartlett to approve the Police report and update the Police computers. **Motion carried.**

SUPERINTENDENT REPORT: Wardell was not present but had submitted his monthly report. **Motion** Anderson, second Bartlett to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT: Johnson submitted her monthly report and asked for permission to attend the League’s Chief Executive Workshop (virtual) at a cost of \$50 which includes a \$10 certificate for lunch. **Motion** Bartlett, second Miller to accept the report and approve Johnson to attend the League workshop. **Motion carried.**

ACTION ON LICENSES: **Motion** Anderson, second Blood to accept the application and grant an operator license to Amanda Van Allen. **Motion carried.**

PAYMENT OF INVOICES: **Motion** Bartlett, second Wiederholt to approve the invoices as presented. **Roll call vote:** Yes-Anderson, Bartlett, Bindl, Blood, Miller, Wiederholt, and Hackl. No-none. **Motion carried.**

CLOSED SESSION MATTERS:

Revolving Loan fund payment updates: Wis. SS 19.85(1)(f)

Revolving Loan application #20-03: Wis. SS 19.85(1)(f)

Negotiating the purchase of property for future development: Wis. SS 19.85(1)(e)

Motion Anderson, second Miller to adjourn into closed session for discussion and action on Revolving Loan application #20-03, receive update on Revolving Loan payments pursuant to SS 19.85(1)(f), and negotiating the purchase of property for future development SS 19.85(1)(e). **Roll call vote:** Yes-Anderson, Bartlett, Bindl, Blood, Miller, Wiederholt and Hackl. No-none. **Motion carried.**

Chief Schramm left at this time.

Update on Revolving Loan payments:

Discussion on Revolving Loan application #20-03:

Negotiating the purchase of property for future development:

RETURN TO AND RECONVENING IN OPEN SESSION: **Motion** Bartlett, second Anderson to reconvene into open session. **Roll call vote:** Yes-Anderson, Bartlett, Bindl, Blood, Miller, Wiederholt and Hackl. No-none. **Motion carried.**

ADJOURNMENT: **Motion** Anderson, second Miller to adjourn the meeting. **Motion carried.**

Cinda Johnson
Cinda Johnson, Village Administrator