

## **REGULAR MEETING – March 10, 2020**

President Hackl called the meeting of the Muscoda Village Board to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, and Miller. Also present: Schramm, Wardell and Johnson.

**PROOF OF PUBLICATION:** **Motion** Miller, second Anderson to accept the Proof of Publication. **Motion carried.**

**PLEDGE OF ALLEGIANCE.**

**APPROVAL OF MINUTES:** **Motion** Anderson, second Miller to accept the minutes as presented. **Motion carried.**

EMT Gary Shilling and Ashley Wirtz thanked the Board for their time spent on working out the policy for when an employee goes on a fire call or rescue squad call.

### **DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:**

- a. *Widen easement for access to substation expansion:* Changes still need to be made to the easement by ATC.
- b. *Disallowance of claim for slip and fall:* **Motion** Bartlett, second Anderson to disallow the slip and fall claim from Marsha Parker. **Motion carried.**
- c. *Rates for monthly use of seasonal sites:* A request was received to see if the Village would consider renting the seasonal sites on a month to month basis. Johnson reviewed the rates for seasonal use. A question was also asked about an LP tank on the seasonal site space. **Motion** Bartlett, second Anderson to approve a cost of \$275 per month with a two month minimum stay for a seasonal site including utilities with same application process, and not to allow LP tanks on sites. **Motion carried.**
- d. *Insurance coverage for Library:* Johnson explained the insurance coverage for the Library which is held with the Municipal Property Insurance Company. This information has also been provided to the Library Board and Librarian.
- e. *Layout of cremation area and monument:* Trustee Bartlett distributed examples of monuments and benches for the cremation area. Trustee Bindl said he didn't believe that would work as the family that donated the land requested that nothing be placed in front of their family stones. The Board reviewed the information that Bartlett had obtained. No decision was made on the area.

### **FESTIVAL COMMITTEE REPORT:**

The February meeting was cancelled. The next meeting is set for March 16<sup>th</sup> at 5:30pm.

**LIBRARY BOARD REPORT:** No report.

**CHAMBER OF COMMERCE REPORT:** No report.

**GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:** Hackl & Bindl attended the February meeting.

**GRANT COUNTY TOURISM COUNCIL REPORT:** No report.

**REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:**

**Motion** Anderson, second Miller to approve Hackl and Bindl to attend the March 25<sup>th</sup> GCED meeting in Cuba City. **Motion carried.**

**POLICE REPORT:** Chief Schramm submitted his monthly report. Issues remain with radio transmissions and the Sheriff's Department continues to try and find a solution. **Motion** Bindl, second Anderson to approve the Police report. **Motion carried.**

**SUPERINTENDENT REPORT:** Wardell submitted his monthly report. Discussed walk-in cooler at Jaycee Ballpark and repairs that are needed almost every year; it was decided not to repair the unit and just have people use the cooling units that are in there. Wardell said he will be attending the water conference next week. Hackl announced that the Utilities received the APPA Safety Award and she congratulated the employees. She also thanked Wardell, Wanek, Faga and Johnson in their work on locating a plot at the Cemetery. **Motion** Miller, second Anderson to approve the Superintendent Report. **Motion carried.**

**ADMINISTRATOR CLERK-TREASURER REPORT:** Johnson submitted her monthly report. **Motion** Miller, second Anderson to approve the Administrator Clerk report, cash in CD's as they come due and deposit into Clare Bank MMDA accounts, and hold a Special Meeting on Wednesday, April 1<sup>st</sup> with Engineer Bart Nies and Grant County Economic Development Director Ron Brisbois to discuss plans for the Village owned land on Old County P. **Motion carried.**

**DISCUSSION AND ACTION ON REVOLVING LOAN FUND MANUAL:**

A draft manual was distributed. The title "Program Administrator" was changed to Village Administrator Clerk. **Motion** Anderson, second Bartlett to approve the Muscoda Revolving Loan Fund Manual with the changes. **Roll call vote: Yes:** Miller, Anderson, Bindl, Bartlett and Hackl. **No:** none. **Motion carried.**

**ACTION ON LICENSES:** **Motion** Bindl, second Anderson to approve two Special Class B licenses to the Muscoda Fire Department, one for May 16 & 17, the other for September 13; and Operator licenses to Bailey Kincade, and Paige Gilberg. **Motion carried.**

**PAYMENT OF INVOICES:** **Motion** Miller, second Bartlett to approve the invoices as presented. **Roll call vote: Yes:** Miller, Anderson, Bindl, Bartlett, and Hackl. **No:** none. **Motion carried.**

**The following items were discussed in closed session under 19.85(1)(f):**

- a. Update on Revolving Loan payments.

**Motion** Bartlett, second Miller to adjourn into closed session to discuss update on Revolving Loan payments pursuant to Wis. SS 19.85(1)(f). **Roll call vote: Yes:** Miller, Anderson, Bindl, Bartlett, and Hackl. **No:** none. **Motion carried.**

Schramm and Wardell left at this time.

**Update on Revolving Loan Fund payment:** Johnson reported that made a payment in February and March.

**RETURN TO AND RECONVENING IN OPEN SESSION: Motion** Miller, second Bartlett to reconvene into open session. **Roll call vote: Yes:** Miller, Anderson, Bindl, Bartlett, and Hackl. **No:** none. **Motion carried.**

**ADJOURNMENT: Motion** Bindl, second Anderson to adjourn the meeting. **Motion carried.**

*Cinda Johnson*

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Cinda Johnson, Village Administrator Clerk