

REGULAR MEETING – February 11, 2020

President Hackl called the meeting of the Muscoda Village Board to order at 6:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Miller and Wiederholt. Also present: Wardell and Johnson.

PROOF OF PUBLICATION: **Motion** Anderson, second Wiederholt to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: **Motion** Anderson, second Bartlett to accept the minutes as presented. **Motion carried.**

PUBLIC INFORMATIONAL DISCUSSION ON WELL HOUSE #4 PROPOSED PROJECT:

Delta 3 Engineer Mark Digman was present and explained the proposed well house #4 project in detail to the residents of the area that were present. Digman also announced that the Village will be receiving an additional \$300,000 in CDBG funding which puts the total grant dollars at \$876,000. Digman reviewed the proposed plans for the water, sewer and storm sewer mains along with the removal of trees and removal / replacement of sidewalk. Residents will be notified 48 hours prior to a planned water outage. If there are any lead water services in the construction area, they need to be replaced in order to comply with funding requirements. During construction mailboxes will be moved to a central location, driveways will be open at night, concrete will take seven days to cure and it is recommended that if property owners have landscaping/plants that they relocate it themselves versus the contractor. After the detailed presentation, Digman met with residents in the Meal Site room to discuss the plans further.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. *Authorization for funding, either Revenue BANS or Revenue Bonds, for substation upgrade project:* **Motion** Miller, second Bartlett to authorize funding for substation upgrade project either by Revenue Bonds or Revenue BANS. **Motion carried.**
- b. *Authorization for funding, either Revenue Bonds or General Obligations, for well house project, street reconstruction, and utility replacement:* **Motion** Anderson, second Bartlett to authorize funding for well house #4 project including utilities and street construction. **Motion carried.**
- c. *Wisconsin Public Finance Professional contract as Municipal Advisors:* **Motion** Anderson, second Bartlett to contract with Wisconsin Public Finance Professionals for a flat fee of \$17,000 with the term end date of December 31, 2023. **Motion carried.**
- d. *Krause Engineering contract for expansion of existing Scot substation:* **Motion** Wiederholt, second Anderson to accept the contract with Krause Engineering for services relating to the expansion of the substation at a cost not to exceed \$250,000. **Motion carried.**
- e. *Authorization of additional charges for Attorney Wood – appeal case:* Attorney Wood explained that he is defending the Village on an ordinance violation of Library Rules. The defendant was found guilty and is now appealing the Judge's decision. Since this is above and beyond the scope of services in Wood's contract, the Village will be charged \$150 per hour to respond to the appeal. **Motion** Bartlett, second Miller to approve the additional charges to reply to the appeal of violating Library Rules at \$150 per hour. The expense will be charged to the Library Fund. **Motion carried.**

- f. Craig's Auto Sales deed agreement:** Due to unforeseen circumstances, Craig's do not have their building built as was agreed upon during sale of property. They are asking for an extension until April of 2021. **Motion** Anderson, second Bartlett to approve the request for an extension for construction from Chris and Janean Craig until April of 2021. **Motion carried.**
- g. Space Agreement with Grant County ADRC for Meal Site:** **Motion** Miller, second Bartlett to approve the 2020 ADRC Space Agreement with Grant County for the Meal Site at \$150.00 per month. **Motion carried.**
- h. Revolving Loan Fund manual:** First draft has been reviewed and some changes made. Ron Brisbois, Grant County Economic Development Director, will be working on the changes.
- i. Seasonal camper application:** **Motion** Anderson, second Wiederholt to approve the seasonal campsite application from Gerald Mavis. **Motion carried.**
- j. Appointment to Library Board:** **Motion** Miller, second Bartlett to appoint Dana Wilkie to the Public Library Board. **Motion carried.**
- k. Insurance coverage for Library:** Hackl reported that the Library Board had questions about the amount of coverage on the Library. Johnson was instructed to contact the Village's Insurance Agent to discuss coverage on the Library and its contents.

FESTIVAL COMMITTEE REPORT:

The Committee met on January 27th to work on 2020 Festival Activities. New to the 2020 schedule will be Magician Ryan Martin from the Wisconsin Dells area. **Motion** Bartlett, second Miller to approve the report. **Motion carried.**

LIBRARY BOARD REPORT: October minutes included in packets.

CHAMBER OF COMMERCE REPORT: Senior meal was well attended. Donations will be made to the Avoca, Blue River and Muscoda EMS squads. Bender's Foods has a "barn" that organizations may use for food stands. Painting light poles; Anderson will contact BL Signs to obtain a quote.

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT: Meeting was held in Muscoda with a tour of Meister Cheese Company. It was well attended.

GRANT COUNTY TOURISM COUNCIL REPORT: No report.

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS & ACTION ON ATTENDANCE AT VARIOUS MEETINGS:

No additional meetings were attended. **Motion** Anderson, second Miller to approve Bartlett and Administrator Johnson to attend housing meetings on February 19th and March 20th. **Motion carried.**

POLICE REPORT: Chief Schramm submitted his monthly report and was not in attendance. **Motion** Anderson, second Bartlett to approve the Police report. **Motion carried.**

SUPERINTENDENT REPORT: Wardell submitted his monthly report. On February 19th there will be a training at Meister Cheese to go over their wastewater discharge; Wardell, Hill and Wanek will be attending. **Motion** Wiederholt, second Miller to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT: Johnson submitted her monthly report. Cheryl Miller and William Phetteplace have accepted 2020 positions, received credit from Shopping News for error in Grant County Activity Guide, working on festival activities, collecting

taxes, and obtained gift certificates for the winner of the “Where’s the W” in Our Wisconsin Magazine. **Motion** Anderson, second Bartlett to approve the Administrator Clerk report. **Motion carried.**

ACTION ON LICENSES: **Motion** Anderson, second Bartlett to approve a Special Class B to the Ruffed Grouse Society, a Temporary Operator to Laura Peat, and 2020 Mobile Home Park licenses to Rodney & Bonnie Rux, and to Tim Clare. **Motion carried.**

PAYMENT OF INVOICES: **Motion** Bartlett, second Anderson to approve the invoices as presented. **Roll call vote: Yes:** Wiederholt, Bartlett, Anderson, Miller and Hackl. **No:** none. **Motion carried.**

The following items were discussed in closed session under 19.85(1)(f):

- a. Request from existing business for Revolving Loan funds.
- b. Update on Revolving Loan payments.

Motion Anderson, second Miller to adjourn into closed session to: discuss request for Revolving Loan Funds and update on Revolving Loan payments pursuant to Wis. SS 19.85(1)(f). **Roll call vote: Yes:** Wiederholt, Bartlett, Anderson, Miller and Hackl. **No:** none. **Motion carried.**

*Request from existing business for Revolving Loan Funds:
Update on Revolving Loan Fund payment:*

RETURN TO AND RECONVENING IN OPEN SESSION: **Motion** Wiederholt, second Bartlett to reconvene into open session. **Roll call vote: Yes:** Wiederholt, Bartlett, Anderson, Miller and Hackl. **No:** none. **Motion carried.**

Motion Anderson, second Wiederholt to approve Revolving Loan #20-01 for \$100,000 at 2% interest, payments deferred for six months, sign personal guarantees, and collateral will be the pallet cut off saw and the trailer. Johnson will confirm terms with applicant. **Roll call vote: Yes:** Wiederholt, Bartlett, Anderson, Miller and Hackl. **No:** none. **Motion carried.**

ADJOURNMENT: **Motion** Miller, second Wiederholt to adjourn the meeting. **Motion carried.**

Cinda Johnson, Village Administrator Clerk