

REGULAR MEETING – June 11, 2019

President Hackl called the meeting of the Muscoda Village Board to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Miller and Wiederholt. Also present: Schramm, Wardell, and Johnson.

PROOF OF PUBLICATION: **Motion** Wiederholt, second Anderson to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: **Motion** Anderson, second Miller to accept the minutes as presented. **Motion carried.**

APPEARANCE: Virgil Bomkamp-detaching a small strip of land from the Village on Sportsman Dr.:

Attorney Wood explained that the 60-day time frame has expired for any action on the petition.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. ***JI Construction pay application #1-2nd Street and Morel Lane construction:*** **Motion** Anderson, second Bartlett to approve pay application #1 from JI Construction in the amount of \$156,675.67 for work completed on 2nd Street between Warehouse and Catherine and Morel Lane. **Motion carried.**
- b. ***Charges for swim team participants:*** Pool Director Cheryl Miller was present to ask the Board if they wanted to charge swim team participants. The swim team is comprised of members from Muscoda, Boscobel and Fennimore and we are the only one that does not charge the participant. There are currently 22 swimmers in Muscoda. It was decided to leave as is and review at budget time.
- c. ***Annual compliance maintenance sanitary report and resolution:*** **Motion** Bartlett, second Anderson to approve the Compliance Maintenance Annual Resolution for the sanitary sewer. **Resolution adopted.**
- d. ***Establishing Village of Muscoda Facebook page:*** President Hackl explained that other municipalities have Facebook and she wants the Village to get one established. Johnson has been working on this. Chief Schramm will assist so it is set up like the Police Departments.
- e. ***Purchase new mower for Cemetery use:*** Wardell explained that the cemetery mower is having issues: back rear seals are leaking, belt will not stay on and blades are very dull. Phetteplace and the Street employees have tried to fix it, but still not working well. The price for a 38” Simplicity is \$2,200. Bindl suggested getting a price on a zero turn mower.
- f. ***Cemetery decorations-cleanup, moving of urns, and disposal of non-compliant items:*** Bindl explained that there are still decorations, especially urns, that are in the wrong location of the monument. Urns are to be located on the short side of the monument. He also wanted to know what should be done with the decorations that were removed from grave sites last year as the Village is still housing those items. It was decided that if it can be determined which monument the urn belongs to, the Village will relocate them to the proper location. **Motion** Bartlett, second Anderson to follow the rules and regulations that have been adopted and to destroy non-compliant items after 30 days. This information should be published in the Progressive. **Roll call vote: yes:** Wiederholt, Blood, Bartlett, Anderson, Miller and Hackl. Bindl abstained. **No:** none. **Motion carried.**
- g. ***Establishing cremation area:*** Trustee Bartlett wanted to know the status of the cremation area and statistics show that more people are going in that direction. Bindl said that Delta 3 was

unable to establish the stakes when they were here last fall and that Delta should come back to get the area staked. Once that is done, Attorney Wood said he will need a legal description and then the Goodwiler's can sign off on the area.

- h. Amendment to ordinance 11-5-5/"nicotine products": prohibiting the use or possession of vaping devices by juveniles:** Chief Schramm said this ordinance is for all tobacco and nicotine products including vaping devices. **Motion** Miller, second Bartlett to approve the Ordinance Prohibiting the Use or Possession of all tobacco and nicotine products by Juveniles. **Ordinance adopted.**
- i. Cost share of sidewalk replacement at 101 N Wisconsin Avenue:** A request was submitted by Community 1st Bank for cost share on replacement sidewalk. Wardell has inspected it and stated that it was in poor shape. **Motion** Bindl, second Anderson to approve the cost share of sidewalk replacement at 101 N Wisconsin Avenue in the amount of \$3,800. The Village will contribute \$1,900. **Motion carried.**
- j. Planning for vacant land on Old County P:** Trustee Bartlett asked what the next steps are for the property that the Village purchased last year on Old County P. His vision is for affordable housing for first time home owners, elderly housing and/or duplexes. The first step would be annexation. Attorney Wood will work on the documents for direct annexation.
- k. Appointments to Committees and Commissions:** President Hackl asked that the appointments be postponed.

MOREL MUSHROOM FESTIVAL COMMITTEE REPORT: The Festival was successful even with the cold and rainy weather. President Hackl informed the Board that she authorized pizzas for the employees as a thank you for their extra work during the festival. The Board expressed thank you to all.

AD HOC PARK IMPROVEMENT COMMITTEE REPORT: The Committee met on June 4th and the first thing on the agenda was to thank Trustee Anderson on his dedication to ensure the installation of the recreational signs. There have been many compliments on them. Other items discussed:

- a. Playground equipment purchase strategy: Trustee Bartlett is working on a "press release" explaining proposed park improvements, funding requirements and request for donations. Trustee Bindl had a cost estimate for six various swings, a type of merry-go-round, teeter-totter, and a climbing apparatus. The quote does not include installation or ground cover. A determination on ground cover has not been decided.
- b. Permanent sites; occupy year round, decks, concrete pads, storage sheds: The Committee recommends the following which relate to permanent sites: \$200 charge for winter season, show proof of insurance, allowed to have removable deck, allow additional concrete pad, design plans required for decks and concrete pads, no fences, camper responsible for upkeep of property including mowing and weed eating, and must sign "rental agreement".
- c. Daily charge for fully developed sites: \$40 per night is recommended when campers use a fully developed site.

Other park items:

- d. Playground equipment at Railroad Park: The Chamber asked about playground equipment at the Railroad Park. It was felt that the Village should work on the Riverside Park first.
- e. Establishing boat launch dock fees: Per the DNR grant for the boat launch improvements, the State is asking what the Village will charge for dock fees. It suggested \$30 seasonal and \$5 daily. **Motion** Bartlett second Miller to enact dock fees when the boat launch improvements are completed of \$30 seasonal and \$5 daily. **Motion carried.**

Johnson informed the Board that there has been an inquiry to rent space on the new park sign by the bathhouse. **Motion** Bartlett, second Wiederholt to charge \$75 for rent for the season, the business works with BL Signs on their logo and costs. **Motion carried.**

Johnson asked how much to charge the permanent site camper since the area is under construction. **Motion** Bindl, second Bartlett to charge the permanent camper \$100 for the 2019 season, since the area is under construction. **Motion carried.**

Motion Miller, second Wiederholt to accept the Ad Hoc report; approve the regulations for the permanent sites which are: \$200 charge for winter season, show proof of insurance, allowed to have removable deck and/or an additional concrete pad, design plans required for decks and concrete pads, no fences, camper responsible for upkeep of property including mowing and weed eating, and must sign "rental agreement"; and approve \$40 per night stay on the fully developed sites. **Motion carried.**

DISCUSSION AND ACTION ON HOVERCLUB OF AMERICA VISIT TO MUSCODA:

Johnson reported that the Hover Club of America will be having their annual meeting in Muscoda, August 9-11, 2019. The Club President Ervy Greenwaldt anticipates 40 to 50 people and up to 30 hovercrafts. The attendees are responsible for their own reservations at the campground. Per Mr. Greenwaldt, this hoverin is larger than their June rally but smaller than the 2018 International Event.

LIBRARY BOARD REPORT AND LIBRARY BUILDING ROOF LEAK:

No Board report, however, Hackl reported that the roof is still leaking.

CHAMBER OF COMMERCE REPORT:

At the Chamber meeting on the 18th, they would like to view the posters of playgrounds. Bindl will provide the catalog from Commercial Recreational Specialists so copies of the equipment that the Ad Hoc Committee is looking at can be supplied to the Chamber.

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT: Blood attended the meeting in Cassville. Tour was at Hardware Hanks. Main topic of conversation was the idea of a bridge spanning from the Wisconsin side to Iowa in Cassville. **Motion** Bartlett, second Wiederholt to approve sending Miller to the June meeting in Platteville. **Motion carried.** Trustee Blood asked for permission to attend the Grant County Tourism Committee on June 20th in Kieler. **Motion** Bartlett, second Wiederholt to approve sending Blood to the Grant County Tourism meeting in Kieler on June 20th. **Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS:

Trustee Anderson submitted a written report on the annual MEUW Conference in Lake Delevan. Trustee Bindl also attended the MEUW Conference and he spoke on a session regarding open meetings, agendas and quorums of the Board. On behalf of the Village, Bindl accepted the MEUW Gold Safety Award.

POLICE REPORT: Chief Schramm submitted his monthly report. Schramm asked about an event fee for the boat landing, such as hovercraft events, Boy Scouts, etc. He also reported that the Police Department has been awarded a \$4,000 traffic grant. These funds can only be used for traffic equipment. With the quotes he has received, he is over the grant funds by approximately \$400 and would like the additional funds to come out of capital. **Motion** Bindl, second Blood to approve the Police Report and use approximately \$400 from capital funds to cover new equipment. **Motion carried.**

SUPERINTENDENT REPORT: Wardell submitted his monthly report. Community First Bank would like to donate a baby changing station for the women's restroom at the Jaycee Ballpark. Hackl asked about the "time" for showers at the Riverside bathhouse – Wardell will increase the time. **Motion** Bartlett, second Wiederholt to approve the Superintendent Report and accept the donation from Community First Bank for a baby changing station at the women's restroom in the Jaycee Ballpark. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT: Johnson submitted her monthly report. Included in packets was the detail of the spring cleanup charges and the quantities of items received. This will be discussed at budget time with the possibility of charging some type of fee for disposal. Sewer replacement and water fund have two CD's coming due. They can be renewed at 2.15% for six months. **Motion** Anderson, second Miller to approve the Administrator Clerk report and renew two certificate of deposits at 2.15% for six months. **Motion carried.**

ACTION ON LICENSES: renewal of Class A and Class B licenses, Combination A-B licenses, Cigarette license applications and operator license applications: **Motion** Anderson, second Wiederholt to accept the applications and grant licenses for the July 1, 2019 through June 30, 2020 year for Class A Combination, Class B Combination, Cigarette, and operator licenses-a full list is on file in the Clerk's office; two temporary Class B licenses to the American Legion Post 85. **Motion carried.** NOTE: Johnson informed the Board that she hand delivered the application for cigarette license to the Manager at Family Dollar in early May, made personal contact several times, and as of today, the application has not been turned in.

PAYMENT OF INVOICES: **Motion** Bartlett, second Wiederholt to approve the invoices as presented. **Roll call vote: Yes:** Bartlett, Miller, Wiederholt, and Hackl. **No:** none. **Abstained:** Anderson, Bindl, and Blood. **Motion carried.**

DISCUSSION ON LAND PURCHASE/AGREEMENT FOR ATC SWITCHING STATION-closed session Wis SS 19.85(1)(e): discussed in closed session.

CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO DISCUSS LAND PURCHASE/AGREEMENT FOR ATC SWITCHING STATION PURSUANT TO WIS SS 19.85(1)(e): **Motion** Bindl, second Miller to adjourn into closed session. **Roll call vote: Yes:** Anderson, Bartlett, Bindl, Blood, Miller, Wiederholt and Hackl. **No:** none. **Motion carried.**

Wardell reported that he has provided Scott Meister with the map of the proposed land needed for the ATC switching station. Scott has forwarded that to their engineer to make sure it will not encroach with their further expansions.

RETURN TO AND RECONVENING IN OPEN SESSION: **Motion** Bindl, second Wiederholt to reconvene into open session. **Roll call vote: Yes:** Anderson, Bartlett, Bindl, Blood, Miller, Wiederholt and Hackl. **No:** none. **Motion carried.**

ADJOURNMENT: **Motion** Blood, second Bartlett to adjourn the meeting. **Motion carried.**

Cinda Johnson, Village Administrator Clerk