

REGULAR MEETING – May 14, 2019

President Hackl called the meeting of the Muscoda Village Board to order at 6:30 pm in the Meal Site Room of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Miller and Wiederholt. Also present: Schramm, Wardell, and Johnson.

PROOF OF PUBLICATION: Motion Bartlett, second Blood to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: Motion Anderson, second Miller to accept the minutes as presented. **Motion carried.**

PLAN COMMISSION REPORT AND RECOMMENDATIONS:

The Plan Commission met this evening to review a petition to rezone from Commercial to Residential at 103 E Division Street. The property has been used as residential for many years. The current owner wants to make improvements to the home but cannot under the current zoning district as it is a non-conforming use. The Commission recommends changing the zoning from Commercial to Residential at 103 E Division Street.

The second matter discussed was review of a Certified Survey Map for property abutting Warehouse Street and property on Catherine Street (Hwy 133). Tom Rummmler, Surveyor for the two property owners, was present and explained the survey that he completed. The property at 555 East Warehouse Street, currently owned by EZ Trails, spans over several blocks and vacated streets, resulting in numerous tax statements. The proposed survey would make the property one parcel and eliminate the inner property lines. The second survey completed splits property at 422 East Catherine. The “new” parcel will use the existing driveway as the Dept of Transportation will not allow another entrance onto the State Highway. The Commission recommends accepting the survey maps.

PUBLIC HEARING ON AMENDING ZONING CODE AND MAP, COMPREHENSIVE PLAN AND MAPS FROM COMMERCIAL TO RESIDENTIAL AT 103 E DIVISION:

Motion Anderson, second Bartlett to open the public hearing on the petition to rezone 103 E Division Street. Johnson announced that she notified all property owners within 300’ of this said property and the notice of hearing was published as a Class 2 notice in the newspaper. No one was present to discuss the rezoning application. **Motion** Anderson, second Miller to close the Public Hearing on the petition to rezone. **Motion carried.**

ACTION ON AMENDING ZONING CODE AND MAP, COMPREHENSIVE PLAN AND MAPS FOR REQUESTED ZONING CHANGE FROM COMMERCIAL TO RESIDENTIAL AT 103 E DIVISION STREET:

Motion Anderson, second Wiederholt to approve Amending Zoning Code and Map, Comprehensive Plan and Map for Lots 1 & 2, Block 54 (103 E Division Street) from Commercial to Residential. **Motion Carried.**

ACTION ON CERTIFIED SURVEY MAP FOR COMBINING CERTAIN LOTS IN BLOCK 166, 167 & 168:

Surveyor Tom Rummmler explained the proposed combining of lots in eastern portion of Block 166, 167 and 168 which front East Warehouse Street including vacated streets in said area. The CSM also splits lots 7 – 14, Block 167 into two parcels. **Motion** Wiederholt, second Anderson to

approve the Certified Survey Map combining Lot 1 in Block 166, Lots 1-6 in Block 167 and Lots 1-6 Block 168 and splitting Lots 7-14 in Block 167 into two parcels. **Motion carried.**

APPEARANCE: Virgil Bomkamp-detaching a small strip of land from the Village on Sportsman Dr.:

No appearance at this time.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. ***Creating ordinance to add no parking on Sportsman Drive when the snowmobile route is open:*** Patrick Neff, President of Muscoda Snow Sports Club, was present and reported that Tim Schneider (member of Snow Sports) and Virgil Bomkamp (resident on Sportsman Drive) have spoken and resolved the issue of parking on Sportsman Drive so at this time no ordinance is necessary.
- b. ***Locating south corporate limit line east of County P:*** Wardell reported that when he is showing Village property that is for sale, there are no lot stakes south of the landfill area and it cannot be determined where the corporate line is at. The Board said to have Delta 3 locate the corporate boundary south of the landfill.
- c. ***Number of concrete pads in newly developed permanent campground area:*** Wardell asked how many concrete pads they want poured this year? **Motion** Anderson, second Bartlett to have eight concrete pads poured this summer at the permanent sites. **Motion carried.**
- d. ***Use of new pickup truck:*** Trustees discussed use of new pickup truck or any truck by employees and/or board members to attend meetings. After hearing opinions of members it was decided that if a Village truck is available and employee wants to use it they can, if not employee/board member uses their own vehicle.
- e. ***Broadband Communications:*** Information was included in packets from a meeting that Bindl attended. Bindl stated that from the meeting, “we are down the road” for broadband and we just need to be aware of it at this time. Attorney Wood also noted that the information he found was lengthy and difficult to understand.
- f. ***Cost share of sidewalk replacement at 124 N Wisconsin Avenue:*** An application for sidewalk replacement has been submitted. **Motion** Miller, second Blood to approve the cost share on sidewalk replacement at 124 N Wisconsin Avenue. **Motion carried.**
- g. ***Amend ordinance to add Stop Signs at 3rd & River and 4th & River for north/south bound traffic:*** Trustee Anderson noticed with the traffic at the campground and with the additional sixteen permanent sites he recommends stop signs at 3rd & River and 4th & River for north and south bound traffic. Chief Schramm also noted that the speed limit on River Road is 15mph. Additional speed signs will be posted. **Motion** Wiederholt, second Bartlett to add stop signs for the north and south bound traffic at 3rd & River and 4th & River. **Motion carried.**

Morel Mushroom Festival Committee report: The Committee met on May 7th to finalize the 2019 festival activities. Johnson asked for permission to purchase a gas grill instead of borrowing one each year for the brat stand. **Motion** Bartlett, second Blood to approve the Festival report, close certain streets for festival activities and purchase a gas grill from Walsh’s Ace Hardware at \$100. **Motion carried.**

AD HOC PARK IMPROVEMENT COMMITTEE REPORT: The Committee met on April 30th with the majority of the time reviewing playground equipment and what the members would like to see in the park such as different types of swings, some type of merry-go-round, teeter totter maybe something to climb on. Prices will be obtained from three distributors and brought back to the next meeting. Reviewed funding for the equipment, advertising, improvements for the permanent sites and the recreational signs. **Motion** Anderson, second Bartlett to accept the Ad Hoc Park Improvement Committee report. **Motion carried.**

No Library report this month.

CHAMBER OF COMMERCE REPORT: Flower pots are out and the solar lights for the Hwy 60 sign have been installed.

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT: Bindl, Blood and Hackl attended the meeting in Fennimore. The tour was at SW Tech's Child Care area and IT department. **Motion** Anderson, second Miller to approve Blood and Hackl to attend the May 29th meeting in Cassville. **Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS: no reports this month.

POLICE REPORT: Chief Schramm submitted his monthly report. There was 56 pounds of unused medications collected for destruction. **Motion** Bartlett second Anderson to approve the Police Report. **Motion carried.**

SUPERINTENDENT REPORT: Wardell submitted his monthly report. He has had questions on permanent campsites: can the camper be left there year around, decks, additional concrete slabs, price for weekends. These will be discussed at the next Ad Hoc Park Meeting. Engineer Krause has staked out the area for the ATC switching station. The Board reviewed the General Worksite Observations completed by our Safety Director. There were two improvements listed: use of Class II High Vis Apparel and additional PPE. In reviewing the photos, the employees did not have Village issued High Vis t-shirts on. Wardell was instructed to remind the employees to wear Village issued High Vis t-shirts. **Motion** Miller, second Anderson to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT: Johnson submitted her monthly report. **Motion** Bartlett, second Anderson to approve the Administrator Clerk report. **Motion carried.**

ACTION ON LICENSES: **Motion** Anderson, second Bartlett to approve an operator license application and grant the license after safe server schooling for Kolton McCorkle, Kassandra Janisch, Kimberly Walski, and Tamara Johnson; temporary Class B Beer and Wine for the American Legion (Mushroom Festival); temporary Class B Beer for the Muscoda Fire Department for the steak feed and chicken bar-b-que; temporary operator licenses: Thomas Nondorf, Steve Kraak, Ruth Rut, Terity Welsh, Mark Cupp, David Nalepinski, Brent Stadele and Ed Kratcha. **Motion carried.**

PAYMENT OF INVOICES: **Motion** Bartlett, second Anderson to approve the invoices as presented including Mushroom Festival payments as necessary. **Roll call vote: Yes:** Anderson, Bartlett, Bindl, Blood, Miller and Wiederholt. **No:** none. **Abstained:** Hackl. **Motion carried.**

Review orientation period for Street Laborer/Sewer Operator-closed session 19.85(1)(c)

Review applications for 2019 utility scholarships-closed session 19.85(1)(f)

Motion Blood, second Bartlett to adjourn into closed session to review orientation period for Street Laborer/Sewer Operator pursuant to Wis SS 19.85(1)(c) and review applications for utility scholarships pursuant to Wis SS 19.85(1)(f). **Roll call vote: Yes:** Anderson, Bartlett, Bindl, Blood, Miller, Wiederholt and Hackl. **No:** none. **Motion carried.**

Wardell reported that he recommends approval of orientation period of Justin Tollefson. Per his contract he would receive a 50 cent per hour increase.

The Board reviewed twelve applications for scholarships and selected two.

Motion Bartlett, second Wiederholt to reconvene into open session. **Roll call vote: Yes:** Anderson, Bartlett, Bindl, Blood, Miller, Wiederholt and Hackl. **No:** none. **Motion carried.**

Motion Blood, second Wiederholt to approve orientation period of Justin Tollefson effective April 21, 2019. Tollefson will receive a 50 cent per hour increase. **Motion carried.**

Motion Bartlett, second Anderson to select Riley Conner and Luke Fry for the 2019 Utility Scholarships. Each will receive \$1,000. **Motion carried.**

ADJOURNMENT: Motion Anderson, second Miller to adjourn the meeting. **Motion carried.**

Cinda Johnson, Village Administrator Clerk