

SPECIAL MEETING – May 7, 2019

President Hackl called the Special Meeting of the Muscoda Village Board to order at 6:30 pm in the Meal Site Room in the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Miller and Wiederholt. Also present: Engineer Bart Nies, Wardell, and Johnson.

PROOF OF PUBLICATION: **Motion** Bartlett, second Blood to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – PUBLIC FACILITIES (PF) – PROPOSED MUNICIPAL WELL #4 PROJECT:

A) Public Hearing – Citizen Participation Plan:

Engineer Bart Nies was present to conduct the Citizen Participation Plan Public Hearing for the Proposed Municipal Well #4 project. An attendance form was distributed for all attendees for sign.

The Public Hearing took place in the Meal Site Room of the Kratochwill Memorial Building at 6:30 p.m. Notices were posted at the Kratochwill Memorial Building, Muscoda Post Office and Clare Bank and published in the Muscoda Progressive.

Engineer Nies reviewed the following items:

- Proposed Municipal Well #4 Improvements – the proposed Well #4 would be located at the intersection of Maple and 2nd Streets just east of the Public Library.
- The Citizen Participation Plan for the Community Development Block Grant for Public Facilities (CDBG-PF)
- Based on the 2010 Census Muscoda has 58.11% Low to Moderate Income basis.
- Goals and objectives of the CDBG program
- The total amount of CDBG funds available
- Community development and housing needs
- Proposed activities for project: 1,050 gpm well; 22’x24’ well house; sanitary sewer main lining; and associated appurtenances. The sanitary sewer mains in this area need to be up to “water main class” and to achieve that, the mains can be lined.
- Amount to be requested for project (\$576,000) – Total project cost is \$865,400 which includes construction, engineering and lining of sewer mains on Maple Street to bring the main up to “water main class”
- The proposed amount of funds (\$576,000) to be used to benefit low-and moderate-income people
- No person will be displaced as a result of the proposed activities.

Attendees were advised that CDBG-PF Application Proposal can be changed in response to local demand or can apply for funding for other activities at a later date.

Attendees were also advised of other housing, public facility and economic development activities that can be assisted with a CDBG Grant.

Motion Anderson, second Miller to close the Public Hearing for the Citizen Participation Plan. **Motion carried.**

B) Approve Resolution adopting a Citizen Participation Plan:

Motion Blood, second Bartlett to approve Resolution #2019-01 to Adopt a Citizen Participation Plan. **Motion carried.**

C) Approve Capital Improvements Plan:

Motion Bindl, second Anderson to approve Capital Improvements Plan. **Motion carried.**

D) Approve Submittal of CDBG-PF Application-Proposed Municipal Well #4:

Motion Anderson, second Blood to approve Submittal of CDBG-PF Application-Proposed Municipal Well #4. **Motion carried.**

E) Authorizing Resolution – CDBG-PF Application:

Motion Anderson, second Wiederholt to approve the Authorizing Resolution #2019-02 for the Submission of a Community Development Block Grant (CDBG) Application. **Motion carried.**

F) Approval of Statement of Assurances:

Motion Bindl, second Miller to approve Statement of Assurances. **Motion carried.**

G) Approval of Lobbying Certification:

Motion Miller, second Anderson to approve Lobbying Certification. **Motion carried.**

H) Approval of Fair Housing Actions:

Motion Anderson, second Bartlett to approve Fair Housing Actions #1, #5, and #7. **Motion carried.**

I) Approve Fair Housing Ordinance Resolution:

Motion Blood, second Wiederholt to approve Resolution #2019-03 Adopting a Fair Housing Ordinance. **Motion carried.**

J) Residential Anti-Displacement and Relocation Assistance Plan:

Motion Bartlett, second Anderson to approve Residential Anti-Displacement and Relocation Assistance Plan and select the first and second items on the action list. **Motion carried.**

K) Acquisition/Relocation/Demolition Questionnaire:

Motion Miller, second Anderson to approve Acquisition/Relocation/Demolition Questionnaire. **Motion carried.**

L) Non-Violent Demonstration Policy: reviewed policy.

M) Resolution Adopting Excessive Use of Force Policy:

Motion Blood, second Bartlett to approve Resolution #2019-04 Adopting the Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstrations. **Motion carried.**

N) Matching Funds Commitment Letter from local bank: Nies explained that the local bank has made a commitment for the matching funds.

O) Matching Funds Resolution:

Motion Bartlett, second Bindl to approve Resolution #2019-05 Authorizing the Commitment of Matching Funds. **Motion carried.**

DISCUSSION AND ACTION ON PROPOSED SANITARY SEWER RATE INCREASE:

Engineer Nies submitted scenarios on the proposed sanitary sewer rate increase. The last increase was in March of 1999. There are numerous ways to approach a rate increase: meter charge, volume charge, variable volume charge, Residential Equivalent Unit. Discussion centered around the six water meters at Meister Cheese Company (MCC) and Muscoda Protein Products (MPP) and how they are billed for sanitary sewer. Of the six meters, one is a deduct meter for production use and the other five are billed at a flat rate of \$198 per month. Johnson and Faga have researched ordinances and cannot determine how the \$198 flat charge was arrived at. This rate was effective prior to 1995. Nies explained that until someone inspects each of these meters and determines where the waste is going - the Village's lagoon system, MCC seepage cell or Meister's wastewater plant, it is very difficult to set new rates. **Motion** Anderson, second Bartlett to postpone discussion until discharge of sanitary waste is determined from Meister Cheese and Muscoda Protein. **Motion carried.**

ADJOURNMENT: **Motion** Blood, second Bartlett to adjourn the meeting. **Motion carried.**

Cinda Johnson, Village Administrator Clerk