

REGULAR MEETING – April 9, 2019

President Hackl called the meeting of the Muscoda Village Board to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Blood, and Miller. Also present: Engineer Bart Nies, Schramm, Wardell, and Johnson.

PROOF OF PUBLICATION: Motion Bartlett, second Blood to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: Motion Anderson, second Blood to accept the minutes as presented. **Motion carried.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. ***Update on Certified Survey Map (CSM) on west side of Sportsman Drive south of Pine Street and possible detachment of a small strip of land from the Village limits:*** Attorney Wood informed the Board and members of the Sportsmen's Club (Virgil Bomkamp and Ken Cerney) that without having a Plat of Survey completed, the detachment from the Village cannot take place. Wood reviewed the State Statute procedure for detachment as it varies from the annexation procedure. Johnson announced that a petition was turned into the Village Office this afternoon, asking for detachment. Wood explained that the Village has 60 days to act on the petition. Wood explained that the CSM that was filed with the Grant County Register of Deeds does not provide for a legal description to allow the requested detachment even if the Village wanted to consider it. Bomkamp and Cerney were informed that if they wanted to proceed with detachment, that a new survey showing the proposed land to be detach needs to be completed and the proper procedure followed and that the Village is not paying for a survey.
- b. ***Creating ordinance to add no parking on Sportsman Drive when the snowmobile route is open:*** Virgil Bomkamp asked to speak and said that he has spoken with Tim Schneider and they have an arrangement; Virgil feels the Village does not need to enact another ordinance. Snow Sports President Patrick Neff was in the audience and said that he had no knowledge of the "arrangement" and that he would speak with Schneider. **Motion** Anderson, second Bartlett to postpone action until the May 14th Board meeting. **Motion carried.**
- c. ***Consideration of purchasing new public works lawn mower:*** Wardell presented two quotes for a new mower, both included trade-in of Kubota and both will do maintenance on site if needed. Homesteader's quote is \$6,715.50 and Ritchie's is \$6,900. **Motion** Miller, second Blood to purchase new public works lawn mower from Homesteader's in Richland Center for \$10,715.50 less \$4,000 trade-in of Kubota to a net price of \$6,715.50. **Motion carried.**
- d. ***Ordinance on Broadband Communications:*** Johnson explained the photos of how the equipment has evolved over the years. With 5G wireless coming, an ordinance should be in place to regulate equipment on Village towers and poles. Johnson will obtain the draft ordinance from the League and Attorney Wood will review for the May meeting.
- e. ***Repeal and rewrite of Code of Ordinance, Title 2:*** Johnson explained that she and Deputy Faga worked on drafts of this title and then met with Attorney Wood for clarification of each section. The final draft was included in packets. In section 2-2-5, relating to payment of a Special Meeting when requesting, the previous amount a person would be charged was \$250. That amount no longer covers expenses. **Motion** Bartlett, second Blood to charge \$400 if a person asks for a special meeting, fails to show, and requests a second meeting. **Motion carried.** **Motion** Blood, second Bartlett, to repeal and replace Title 2 with the draft as presented. **Motion carried.**

- f. ***Cemetery rules and regulations - decorating of headstones:*** Johnson explained that family members of deceased people in the “flat stone” area would like to put a permanent vase on the existing headstone. The Board reviewed the photos that Trustee Bindl had taken of the “flat stone” area that showed attached vases, shepherd hooks, urn, etc. After discussion, the Board decided that as long as the new vase was attached to the headstone and in line with others, there was no issue.
- g. ***Set meeting date for May board meeting:*** The back room will be occupied for buying of mushrooms at the next scheduled board meeting. It was decided to meet in the Meal Site Room. Johnson noted that there will need to be a Citizen Participation Public Hearing, so the meeting will start at 6:30pm.
- h. ***Payment of employee wages during fire or rescue squad calls:*** Past practice has been to allow employees to go on a fire call and still be paid by the Village for time away from work. There are currently two employees, in the same department, that are firemen. If injured while attending a fire, the Fire District’s workers compensation would be responsible. It was decided to leave “as is” – employees can attend fire calls, but at the discretion of the supervisor.
- i. ***Mowing Village owned property on Old County P:*** The approximate fourteen acres that the Village purchased last fall on Old County P is hay ground and was previously leased to Ron Studnicka. Mr. Studnicka would like to continue to harvest the hay ground. Wardell was instructed to contact Studnicka to obtain a price that he previously paid and place “Leasing of property” on the Special Agenda for April 11th. If approved, Studnicka also needs to show proof of insurance and Attorney Wood will prepare the Farm Lease.

Morel Mushroom Festival Committee report: The Committee met on April 2nd to work on final plans for the festival. **Motion** Bartlett, second Blood to approve the Festival report. **Motion carried.**

AD HOC PARK IMPROVEMENT COMMITTEE REPORT: The Committee has been meeting with playground equipment representatives to obtain concepts and costs. Trustee Bindl will contact the sales reps for prices on specific pieces of equipment so it is available for the April 11th Special meeting on TID financing. Trustee Anderson continues to work on the recreational signs – current estimate is \$9,100. James Schneider presented a spreadsheet on the camping usage. Johnson development new spreadsheets for the Park Attendant to use for reservations and to track campground usage. **Motion** Miller, second Bartlett to accept the Ad Hoc Park Improvement Committee report. **Motion carried.**

LIBRARY BOARD REPORT: Minutes were included in packets.

CHAMBER OF COMMERCE REPORT: Fall opener is September 28th.

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT: Bindl, Blood and Miller attended and Miller gave a report on the meeting in Boscobel. The tour was at Bemis and both Blood and Miller commented on how interesting it was. The next meeting is in Fennimore and the tour starts at 4:30pm. **Motion** Miller second Anderson to approve Bindl, Blood and Hack to attend the April 24th meeting in Fennimore. **Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS: Bindl attended the 5G on broadband communications and the WPPI roundtable with Regina Nankee.

POLICE REPORT: Chief Schramm submitted his monthly report. Drug round-up is April 27th. **Motion** Bartlett second Anderson to approve the Police Report. **Motion carried.**

SUPERINTENDENT REPORT: Wardell submitted his monthly report. He explained the CCR annual report and that the results are from both wells and there are no high levels. The Librarian has contacted him regarding a “patron counter” and he is researching that. **Motion** Anderson, second Miller to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT: Johnson submitted her monthly report, asked for permission to attend the Clerk, Treasurer Finance Officers training from June 5-7 and announced the KJ Cold Storage’s open house. **Motion** Bartlett, second Anderson to approve the Administrator Clerk report and authorize Administrator Johnson to attend the annual Clerk, Treasurer Finance Officers Conference on June 5, 6, & 7, 2019. **Motion carried.**

ACTION ON LICENSES: **Motion** Anderson, second Bartlett to approve an operator license application and grant the license after safe serve schooling for Prabhdeep Singh Dhaliwal. **Motion carried.**

PAYMENT OF INVOICES: **Motion** Bartlett, second Anderson to approve the invoices as presented including Mushroom Festival payments as necessary. **Roll call vote: Yes:** Blood, Bartlett, Anderson and Miller. **No:** none. Hackl abstained. **Motion carried.**

2019 Pool Staff and Compensation: closed session

Motion Blood, second Miller to adjourn into closed session to review 2019 Pool Staff applications and set compensation for same pursuant to Wis SS 19.85(1)(c). **Roll call vote: Yes:** Blood, Bartlett, Anderson, Miller and Hackl. **No:** none. **Motion carried.**

The Board reviewed the letter of recommendation from Pool Director Cheryl Miller and accepted her recommendations.

Motion Anderson, second Miller to reconvene into open session. **Roll call vote: Yes:** Blood, Bartlett, Anderson, Miller and Hackl. **No:** none. **Motion carried.**

Motion Miller, second Bartlett to accept the recommendations of Pool Director Cheryl Miller that all lifeguard applicants that applied on time be hired for the 2019 pool season; Headguard-Lauree Vande Hey \$12./hour; Co-Assistant Headguards- Stacie Pliner and Augusta Vande Hey at \$10./hour; new lifeguards \$8./hour; returning guards will receive 25 cent per hour increase; hire three cashiers at \$7.25/hour with hours not to exceed previous years.

ADJOURNMENT: **Motion** Anderson, second Blood to adjourn the meeting. **Motion carried.**

Cinda Johnson, Village Administrator Clerk