

REGULAR MEETING – March 12, 2019

President Hackl called the meeting of the Muscoda Village Board to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Miller, and Wiederholt. Also present: Engineer Bart Nies, Schramm, Wardell, and Johnson.

PROOF OF PUBLICATION: **Motion** Anderson, second Blood to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: **Motion** Bindl, second Anderson to accept the minutes as presented. **Motion carried.**

DISCUSSION WITH SCOT INDUSTRIES ON GENERATION OPTIONS AND RATE REVIEW: Scot Industries cancelled.

APPEARANCES:

Virgil Bomkamp: Detaching a small strip of land from the Village on Sportsman Drive-action if necessary: Virgil Bomkamp, Ken Cerney and Rich Rut were present to discuss the small strip of land on the west side of Sportsman Drive that became part of the Village after surveys were completed for Township residents adjacent to said property. Bomkamp questioned if the survey is accurate as there were other surveys done also. It was explained that a certified surveyor presented the Certified Survey Map (CSM) to the Village a year or so ago and Engineer Nies commented that the Board would have no reason to question a survey map. The men present would like advise on how to detach from the Village. Attorney Wood gave a brief explanation on what would need to be completed. In summary the Village has two options: 1) hire an unbiased surveyor to review the documents; 2) presume that the CSM that the Village was given was correct and other people would need to do the research. It was decided to have Attorney Wood review the CSM and the tax statements that were affected. Johnson will provide that information.

Muscoda Snow Sports, Tim Schneider – parking along Sportsman Drive: Representatives from the Snow Sports were present to ask if the Village would consider having no parking along Sportsman Drive, specifically on the snow mobile route. Once a snow mobile turns to go around a vehicle parked on the designated route, the snowmobile skis cannot be turned on payment resulting in the snowmobile going the wrong direction. The DNR has spoken to snowmobilers on the wrong side of the street. Virgil Bomkamp, property owner on Sportsman Drive, had comments regarding the “no parking” especially if someone had a gathering at their home. **Motion** Bartlett second Anderson to recommend preparing an ordinance to have no parking on Sportsman Drive when the snowmobile trail is declared “open”. **Roll call vote: Yes:** Miller, Anderson, Bartlett, Blood and Hackl. **No:** Bindl and Wiederholt. **Motion carried.**

Ken Buening – snow/ice on public sidewalks: Ken Buening was present and voiced his concern about the sidewalks along Wisconsin Avenue. He walks them regularly and most need to be shoveled and have ice removed; he asked why the Village does not see that it is done. Hackl stated that the Village will need to start doing a better job at seeing sidewalks are cleared.

PLAN COMMISSION REPORT: CERTIFIED SURVEY MAP

Johnson gave the report on the Plan Commission meeting that was held prior to the Board meeting. The Commission reviewed the proposed Certified Survey Map (CSM) for the proposed

new street that would allow access off County P into the landfill area/industrial park area. The new street will be named "Morel Lane". The Commission accepted the CSM and Outlot 1, which is the area dedicated for street purposes.

ACTION ON CERTIFIED SURVEY MAP FOR DEDICATION OF MOREL LANE (new street access to County P)

Motion Wiederholt second Anderson to accept the Plan Commission report and accept the Certified Survey Map for Outlot 1 which is the area dedicated for street purposes off County P.

Motion Carried.

Motion Anderson second Miller to accept "Morel Lane" as name of the new street and also to retain a permanent easement for utilities going north/south from Morel Lane to Highway 133.

Motion carried.

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. ***Proposed boat landing improvements-consideration of award for construction:*** Engineer Nies reported that four bids were received with the low bid at \$136,883. This is approximately \$65,000 lower than the lowest bid from August of 2018. The Village was awarded a grant in the amount of \$68,092.50 from the Wisconsin Department of Natural Resources Recreational Boating Facilities Program. **Motion** Bindl second Anderson to accept the low bid of G-Pro Excavating LLC for boat landing improvement projects in the amount of \$136,883. **Roll Call Vote: Yes:** Wiederholt, Bartlett, Bindl, Blood, Anderson, Miller, and Hackl. **No:** none **Motion carried.** Nies also explained that he has been in contact with the DNR regarding the grant funding and they have noted that the Village may be eligible for additional grant funding due to the higher construction costs. **Motion** Blood second Bindl to authorize Hackl and Johnson to sign recreational boating facilities application worksheets to request additional funding due to higher construction cost relating to the boat land improvements. **Motion carried.**
- b. ***Proposed 2019 street projects-reconstruction of 2nd Street from Warehouse to Catherine and construction of Morel Lane (access street to County P)-consideration of award for construction:*** Engineer Nies reported that there were six bids received for this proposed project ranging from \$294,630.25 to \$331,099.00 He has reviewed the bid documents and recommends the low bid of J.I. Construction. **Motion** Bindl second Miller to accept the low bid of J.I. Construction, LLC in the amount of \$294,630.25 for the proposed infrastructure improvements on 2nd Street between Warehouse and Catherine and construction of Morel Lane off County P. **Roll Call Vote: Yes:** Wiederholt, Bartlett, Bindl, Blood, Anderson, Miller, and Hackl. **No:** none **Motion carried.** Trustee Bindl noted that if the contractors used the Village landfill, we should be compensated.
- c. ***TIF #3 proposed project update:*** Scheduled a Special meeting for April 11, 2019 at 6:00p.m to work on and approve TID #3 proposed expenses.
- d. ***Consideration of purchasing new sewer sampler:*** Wardell received a quote from B & M Technical Services for a new ISCO sewer sampler for \$2,036 including installation. **Motion** Anderson, second Wiederholt to purchase the sewer sampler for \$2,036. **Roll Call Vote: Yes:** Wiederholt, Bartlett, Bindl, Blood, Anderson, Miller, and Hackl. **No:** none. **Motion carried.**
- e. ***Consideration of purchasing new public works lawn mower:*** Quotes have not been received. Tabled until April.
- f. ***Ordinance on Broadband communication:*** The Village needs to look at adopting an ordinance or policy relating to Broadband Communications.
- g. ***Amending ordinance on alternate side parking to possibly include the months of November and March:*** The Board decided to leave the alternate side parking as is (December 1 – February 28) since Wardell can call a snow emergency as he feels necessary.

- h. **Space Use Agreement with Grant County ADRC for the meal site:** **Motion** Miller, second Bartlett to approve the space use agreement with Grant County ADRC for the meal site at an annual fee of \$1,800 for 2019. **Motion carried.**
- i. **Use of pool by groups of people:** Village President Hackl stated that use of the pool should be referred to Pool Director Cheryl Miller to handle and that there will not be a discount given to groups using the pool. The Board agreed.
- j. **Appointment of Election Inspectors:** **Motion** Anderson, second Blood to appoint Susan Elder, Sandy Bomkamp, Emma Drone, and Cecelia Krueger as Election Inspectors. **Motion carried.**
- k. **GASB Statement 75 Compliance-health benefit analysis:** President Hackl noted that she had spoken with Village Auditor Bill Moilien regarding this new requirement and his company has worked with Key Benefit Concepts on the analysis that needs to be completed. He also informed Hackl that the employees are doing a good job on the accounting for the Village. **Motion** Miller, second Anderson to accept the proposal from Key Benefit Concepts to run the analysis for GASB 75 requirement. **Motion carried.**
- l. **Repeal and rewrite of Code of Ordinances:** Tabled until Attorney Wood and Administrator Johnson can meet, review and rewrite each title.
- Title 2 – Government and Administration
 - Title 3 – Finance and Public Records
 - Title 6 – Public Works
 - Title 15 – Building code

Morel Mushroom Festival Committee report: **Motion** Bartlett, second Blood to approve the Festival report. **Motion carried.**

AD HOC PARK IMPROVEMENT COMMITTEE REPORT: The Committee has been meeting with playground equipment representatives to obtain concepts and costs. Worked on advertising budget; permanent sites will have individual electric meters; schedule meeting with Park Attendant to review statistics on usage and Anderson presented new recreational signs. **Motion** Bartlett, second Anderson, to suspend advertising in Tri-State Tourism. **Motion carried.** **Motion** Wiederholt, second Bindl to accept the Ad Hoc Park Improvement Committee report. **Motion carried.**

LIBRARY BOARD REPORT: none

CHAMBER OF COMMERCE REPORT: none

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT: Blood and Miller attended the February meeting in Cuba City. **Motion** Bartlett, second Anderson to approve Miller, Blood, Bindl, and Hackl to attend the March 27th meeting in Boscobel. **Motion carried.**

REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS: Bindl gave a report on the APPA Rally in Washington DC that he and Hackl attended; 61 people from Wisconsin attended, 27 were Chief Officials, he also stated that there is safety in sending a pair. **Motion** Anderson, second Wiederholt to approve the following meetings: March 6 Economic Development Summit in Belmont-Anderson & Bindl; March 18 WPPI Utility Manager's Round Table in Prairie du Sac-Bindl & Regina Nankee; April 4 Broadband Communications in Wisconsin Dells-Bindl & Hackl; and May 15 – 17 MEUW Conference in Delevan-Bindl & Hackl. **Motion carried.**

POLICE REPORT: Chief Schramm submitted his monthly report. He sold older body cameras to another municipality as they were not compatible with our system. He would like to use the proceeds to purchase another Axon body camera. **Motion** Miller, second Blood to approve the

Police Report and use proceeds from sale of old body cameras to purchase a new Axon body camera. **Motion carried.**

SUPERINTENDENT REPORT: Wardell submitted his monthly report. Muscoda Township used the blue dump truck to plow after the last snow fall as their equipment was not working. Hauled approximately 20 loads of standing water from drains by Walsh's, Copper Lounge, banks and Bender's. Wardell asked when the installation of electric, water and sewer for permanent campsites should take place. He was instructed after the festival due to all the campsites being rented. **Motion** Anderson, second Bindl to approve the Superintendent Report. **Motion carried.**

ADMINISTRATOR CLERK-TREASURER REPORT: Johnson submitted her monthly report which included information on CD rates. Clare Bank offered 2.3% on CD's for three and six month terms. Open book is scheduled for April 8th and Board of Review for May 2nd. **Motion** Bindl, second Anderson to renew the two CD's that are expiring at Clare Bank at 2.3%. **Roll call vote: Yes:** Wiederholt, Blood, Bartlett, Bindl, Anderson, Miller and Hackl. **Motion carried.** **Motion** Bindl, second Anderson to open a new CD from Village General Funds in the amount of \$1,000,000 for three months at 2.3% at Clare Bank. **Roll call vote: Yes:** Wiederholt, Blood, Bartlett, Bindl, Anderson, Miller and Hackl. **Motion carried.** **Motion** Miller, second Anderson to approve the Administrator Clerk report and authorize Administrator Johnson to attend the annual Liability and Worker's Compensation conference on May 8 & 9, 2019. **Motion carried.**

ACTION ON LICENSES: **Motion** Wiederholt, second Bartlett to approve a Temporary Class B to the Muscoda Area Lions, and an Operator License to Renee Rodgers. **Motion carried.** Attorney Wood also informed the Board that due to new legislation, it will be very difficult to deny an operator license based on any felony. The felony will need to be substantially related to the serving of alcohol – serving to minors, after hour consumption, etc.

PAYMENT OF INVOICES: **Motion** Bartlett, second Wiederholt to approve the invoices as presented. **Roll call vote: Yes:** Bartlett, Bindl, Blood, Wiederholt and Hackl. **No:** none. Anderson and Miller abstained. **Motion carried.**

ADJOURNMENT: **Motion** Anderson, second Wiederholt to adjourn the meeting. **Motion carried.**

Cinda Johnson, Village Administrator Clerk