

## REGULAR VILLAGE BOARD MEETING

**November 13, 2018** – President Hackl called the meeting of the Muscoda Village Board to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Miller, and Wiederholt. Also present: Schramm, Wardell and Johnson.

**PROOF OF PUBLICATION:** **Motion** Anderson, second Bindl to accept the Proof of Publication. **Motion carried.**

**PLEDGE OF ALLEGIANCE.**

**APPROVAL OF MINUTES:** **Motion** Wiederholt, second Anderson to accept the minutes as presented. **Motion carried.**

**APPEARANCE: Virgil Bomkamp – consider 4-way stop at the intersection of Sportsman Drive and Pine Street – action if necessary:**

Mr. Bomkamp had a petition signed by residents near the Sportsman Drive and Pine Street intersection requesting to have it changed to a 4-way stop. Chief Schramm had no issues with this. **Motion** Miller, second Bartlett to add a 4-way stop at the intersection of Sportsman Drive and Pine Street. **Motion carried.**

**DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:**

***Update on proposed street access to County P:*** Delta 3 Engineer Bart Nies was present and explained that the Iowa County Highway Commission has approved the variance for an entrance onto County (Cty) P between Hwy 133 and Old Highway 80. The variance is valid for one year and if the Village decides not to proceed prior to the one year time; the filing fee will be reimbursed. Due to the high traffic volume on Cty P; a passing lane will be required on the west side of Cty P, acceleration and deceleration lanes. Estimated project cost is \$146,250. Nies also reminded the Board that the Middle Street going into the landfill is not a DOT permitted street. Trustee Anderson noted that the Village should proceed as the project will not get any cheaper.

Nies also mentioned that the funds that were allocated from Grant County Local Roads Improvement Project need to be used during 2019. The Village has already asked for one 2-year extension. These funds were allocated for reconstruction of 2<sup>nd</sup> Street from Warehouse to Catherine.

**Motion** Bindl, second Anderson to proceed with a new street with entrance onto County P between Hwy 133 and Old Highway 80 with a bypass lane on the west side of County P, acceleration and deceleration lanes, and to do this project in conjunction with reconstruction of South 2<sup>nd</sup> Street between Warehouse and Catherine. **Roll call vote: Yes:** Miller, Anderson, Bindl, Bartlett, Wiederholt and Hackl. **No:** none. **Motion carried.**

***Results from test well and Pay application #1 from Municipal Well & Pump for test well #4:*** Engineer Nies explained the test results from test well #4. All levels are within the standards except the iron level is a little high. **Motion** Miller, second Bindl to approve pay request #1 to Municipal Well & Pump for test well #4 in the amount of \$40,888. **Motion carried.**

***Sanitary sewer rates analysis process:*** Engineer Nies explained the two different types of increases. The first one is considered a simply percentage increase by where you take how much money is needed to operator the sewer department and divide by the number of users. The second

one is the Residential Equivalent User (REU) Method. This method will look at the debt, operation and maintenance expenses, and replacement fund. Once these numbers are established, then you run an analysis of users – residential, commercial and industrial. **Motion** Wiederholt, second Bindl to work with Delta 3 Engineering on a sewer rate study as the last one was completed in 1999 and use the detailed Residential Equivalent User Method. **Motion carried.**

**Proposed boat landing plan revision/update:** Engineer Nies presented information for possible adjustments to the boat landing plans that were bid out a few months ago. Nies also explained that the Contractor that bid on the job never contacted the manufacturer of the floating dock and he feels that would have been a \$20,000 reduction. Discussed the following for possible adjustments in estimated cost:

- Use existing rip-rap and then add new on top
- No excavation of concrete rip-rap
- Adjust for manufacturer's supply cost for floating dock and pivot ramp
- Eliminate handicap fishing pier, ramp, steps and railing

Nies discussed other grant options, however a Federal Grant could increase the cost due to Federal Wage Rates. **Motion** Bartlett, second Bindl to proceed with bidding out the boat launch improvements in February of 2019 with the adjustments as explained and look into additional grants if feasible. **Motion carried.**

**Cemetery cremation area:** Johnson explained that she met with James and Sally Goodwiler regarding location of the cremation area. They would like to have a “walk way” in front of their plots and the “stone/marker” for the cremation area be closer to the roadway than their stones. Bindl noted that he had Delta 3 plot this area off and they are 2’ x 2’ plots.

**Santa Day expenses:** **Motion** Bartlett, second Anderson to approve up to \$500 for Santa Day expenses. **Motion carried.**

**Increase in 2019 levy limit for unused 2018 levy limit:** Johnson presented information relating to the completion of the Municipal Levy Worksheet form. If the Board authorizes, Muscoda can use an additional \$1,880 from 2017 unused levy towards 2018 levy limit. **Motion** Bartlett, second Anderson to use \$1,880 from 2017 unused levy for the 2018 Village of Muscoda levy limit. **Motion carried.**

**2019 proposed budget and set date for public hearing:** After discussion the Board decided that there was no need for a special budget meeting and chose to have the public hearing at 6:30pm prior to the regular board meeting.

**Report on street sign replacement:** Chief Schramm included in packets a list of signs (stop, yield and street names) that need to be replaced. During a previous budget meeting, funds were placed in 2019 budget to replace these signs. **Motion** Bindl second Wiederholt to repair stop, yield and street names signs as needed. **Motion carried.**

**LIBRARY BOARD REPORT:** no report

**PARK IMPROVEMENT AD HOC COMMITTEE REPORT:**

Chair Bartlett reported on a meeting held before the Board meeting. Reviewed advertising, current and future, ad layouts, the new Grant County Activity Guide, and Hidden Valleys ad proof. The Committee decided to take out two ads in the Grant County Activity Guide, ¼ page ads at \$440 each. The Village will pay for a Riverside Park Ad and the Chamber will pay for a

Morel Mushroom Ad. Johnson will check with WPPI CSR to see if there are funds available for advertising. The ad in Hidden Valleys was revised and Johnson will send that information out. A new fee structure for the camping and shelter rentals was reviewed and recommended for approval. Also recommended joining Passport America which gives discounts to members; the committee established a plan for these discounts and when they can be used. **Motion** Anderson, second Bartlett to accept the report, the new fee structure for camping and use of shelters, authorize to join Passport America, and new advertising. **Motion carried.**

**CHAMBER OF COMMERCE REPORT:** Annual Christmas Party and citizen of the year award will be on December 3<sup>rd</sup> at Sportsmen's and the Senior Citizen dinner is January 26, 2019.

**GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:** Hackl and Miller attended the monthly meeting held in Fennimore. The tour was at Smiles and the dinner was at SWTECH.

**REPORT ON MEETINGS ATTENDED BY BOARD MEMBERS:** Bindl and Hackl reported on the WPPI meeting they attended regarding the services WPPI offers to their members.

**FIRE DISTRICT REPORT AND PROPOSED 2019 BUDGET:** The Fire District adopted budget was in packets.

**POLICE REPORT:** Chief Schramm submitted his monthly report. He updated the Board on trainings, the flashing cross-walk sign is in, he distributed a detailed monthly report and explained all the different sections. **Motion** Bindl, second Miller to approve the Police Report. **Motion carried.**

**SUPERINTENDENT REPORT:** Wardell submitted his monthly report; leaf pickup will go until the first snow fall. **Motion** Anderson, second Miller to approve the Superintendent's Report. **Motion carried.**

**ADMINISTRATOR CLERK-TREASURER REPORT:** Johnson submitted her monthly report. Had a very busy month with absentee voting, the election process and budgeting. **Motion** Wiederholt, second Anderson to approve the Administrator Clerk report. **Motion carried.**

**ACTION ON LICENSES:** **Motion** Anderson, second Miller to approve operator licenses for Karmyn Koch, and Brenda Prestwood. **Motion carried.**

**PAYMENT OF INVOICES:** **Motion** Anderson, second Bartlett to approve the invoices as presented. **Roll call vote: Yes:** Miller, Anderson, Bartlett, Wiederholt, and Hackl. **No:** none. **Motion carried.** Bindl abstained.

**DISCUSSION AND ACTION ON 2019 VILLAGE ATTORNEY CONTRACT AND COMPENSATION** – closed session 19.85(1)(e):

**DISCUSSION ON 2019 EMPLOYEE WAGES** – closed session 19.85(1)(c):

**DISCUSSION ON LAND PURCHASE FOR UTILITY PURPOSES (ATC SWITCHING STATION) ACTION IF NECESSARY** – closed session 19.85(1)(e):

**Motion** Wiederholt, second Miller to adjourn into closed session to discuss 2019 employee wages pursuant to State Statute 19.85(1)(c), discussion on 2019 Village Attorney contract and compensation, and discussion on land purchase for utility purposes (ATC switching station)

pursuant to State Statute 19.85(1)(e). **Roll call vote: Yes:** Miller, Anderson, Bartlett, Bindl, Wiederholt, and Hackl. **No:** none. **Motion carried.**

Chief Schramm left at this time.

Attorney Wood announced that his contract and the amount would stay the same for 2019.

Wardell announced that there is nothing new to report on the ATC project.

President Hackl announced that Dustin Hach is resigning his position with the Village effective November 23, 2018. Johnson was instructed to place an ad in the paper for two weeks.

**RETURN TO AND RECONVENE IN OPEN SESSION: Motion** Wiederholt, second Miller to reconvene in open session. **Roll call vote: Yes:** Miller, Anderson, Bartlett, Bindl, Wiederholt, and Hackl. **No:** none. **Motion carried.**

**ACTION, IF ANY, AND IF REQUIRED BY LAW TO BE TAKEN IN OPEN SESSION ON CLOSED SESSION MATTER:**

**Motion** Anderson, second Bindl to contract with Attorney Wood for 2019 services at \$1,250 per month (same as 2018). **Motion carried.**

**Motion** Anderson, second Bartlett to increase Mike Hill's hourly wage 40 cents above other street laborers for 2019. **Motion carried.**

**Motion** Miller, second Wiederholt to accept Dustin Hach's resignation effective November 23, 2018. **Motion carried.**

**Motion** Bartlett, second Wiederholt to advertise for a street laborer/sewer operator. **Motion carried.**

**ADJOURNMENT: Motion** Miller, second Anderson. **Motion carried.**

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**Cinda Johnson, Village Administrator Clerk**