

SPECIAL MEETING – VILLAGE BOARD

October 23, 2018 – President Hackl called the Special Meeting of the Muscoda Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Miller, and Wiederholt. Also present: Schramm, Wardell and Johnson.

PROOF OF PUBLICATION: **Motion** Anderson, second Miller to accept the Proof of Publication. **Motion carried.**

PLEDGE OF ALLEGIANCE.

REVIEW OF TEST WELL #4 RESULTS AND NEXT STEPS:

Wardell reported that only eight results have been completed. There is approximately another 20 to 25 more tests that are being ran.

PARK IMPROVEMENTS COMMITTEE REPORT:

Chair Bartlett reported on a meeting that was held this evening. A sales representative from Minnesota Wisconsin Playground was present to discuss the possible grant opportunity for purchasing playground equipment with a due date of October 31, 2018. After his presentation and questions/answers it was decided to not pursue the grant option this year as the deadline is in one week. The Committee will continue to look into additional/new playground equipment. The Committee also reviewed current advertising and decided to hold monthly meetings at 5:30pm on the second Tuesday of each month before the monthly Village Board meetings.

WORK ON 2019 BUDGET AND CAPITAL PROJECTS:

- 2018 Pool Report: Pool Director Cheryl Miller submitted her yearly report of pool activities, cost, inventory and items needed for 2019. This list of items needed for next year was previously given to Wardell. After reviewing the report it was decided to increase lessons to \$20 for members and \$30 for non-members.
- Cost obtained from last meeting:
 1. Park improvements – installation of water and sewer to 16 campsites on the south side of River Road - \$6,600 plus trenching (yes for water and sewer installation)
 2. Parks mower - \$6,900 with trade in of 2011 Kubota (yes)
 3. 4-door pickup truck - \$32,000 for a 2019 Chevy from Jones. The cost would be split between the funds. (yes)
 4. Sewer jetter - \$52,800 with trade in (no)
 5. Access road off County P - \$25,000 for gravel road and \$5,000 for fencing. (yes)
 6. Permanent structure at pool - \$5,000 for 20 x 30 pad of concrete and \$25,000 for structure with no walls. (no)
 7. Storm sewer on Iowa & Warehouse - \$6,000 to \$8,000 per Engineer Nies. (yes)
 8. Concrete floor in utility shed - \$14,900 (no)
- Park improvements: discussed the addition of water and sewer but also adding a concrete pad for each new permanent site. Based off the estimate for the pool structure, it could cost \$3,000 per site or more. Sixteen sites at \$3,000 is \$48,000. The Board decided to put funds in the budget for water and sewer and get more information on the concrete pad.
- Johnson presented information on election booths that fold up at a discounted price of \$50 each. The Board put \$200 in the budget for four new election booths.
- Johnson presented the invoice from Town and County Sanitation for the annual spring clean-up and asked if the Board would like to consider charging a nominal price as the cost this year was

\$17,442. Discussed charging by the item, by the truck load, truck and trailer load; no decision was made.

- Vehicle report: a list of vehicles with miles and/or hours was presented with a comparison to last fall. It was decided to put a new 4-door pickup in the proposed budget. Wardell noted that the existing jetter is working and due to the cost would recommend not pursuing a new one.
- Johnson went through each section of the budget in detail and the current balances in the capital improvement accounts. The Board made some changes to capital accounts and general expenses. It was decided to place funds in the proposed budget for:
 - o the parks mower
 - o \$25,000 access road to County P and \$5,000 for fencing at the landfill
 - o \$24,000 storm sewers to include renovating drain at Iowa and Warehouse
 - o \$60,000 boat landing improvements
 - o Additional funds in gravel account and alleys – proposed to cut alleys down and relay gravel
 - o Increase capital to \$15,000 for Riverside Park improvements
 - o Remove capital amount in Jaycee Ballpark as that balance is at \$32,000
 - o Increase promotional ads to \$2,500
- Johnson reviewed the 2018 Levy Limit Worksheet. The net new construction for the Village is 2.009% plus an adjustment for previous year's unused levy. The allowable levy for 2019 is \$778,198; an increase of \$14,504 over 2018.
- Johnson also prepared proposed budgets for the electric, water and sewer departments.

DISCUSSION AND ACTION ON 2019 BENEFITS AND WAGES: closed session 19.85(1)(c)

Johnson distributed the current wage sheet and health insurance breakdown (same handouts as in September). Village share of life insurance is \$1,329 per year for all eligible employees. Village share of dental insurance is \$3,126 per year for the employees who have elected to take the coverage. Per the agent, there may be a 4% increase, but we should know dental dollar amount within the next week or so.

CONDUCT EVALUATIONS OF SUPERVISORS: closed session 19.85(1)(c)

DISCUSSION ON INJURY OF EMPLOYEE, WORKERS COMPENSATION AND POSSIBLE LIGHT DUTY: closed session 19.85(1)(c)

DISCUSSION ON ELECTRIC UTILITY IMPROVEMENTS (ATC SWITCHING STATION) AND LOCATION FOR SAME: closed session 19.85(1)(e)

CONSIDERATION OF ADJOURNING INTO CLOSED SESSION:

MOTION Anderson, second Wiederholt to adjourn into closed session to conduct evaluations of supervisors, discussion on 2019 benefits and wages, discussion on injury of employee, workers compensation, and possible light duty pursuant to State Statute 19.85(1)(c), and discussion of electric utility improvements (ATC switching station) and location for same pursuant to State Statute 19.85(1)(e): **Roll call vote: Yes:** Wiederholt, Bartlett, Bindl, Blood, Anderson, Miller, and Hackl. **No:** none. **Motion carried.**

Troy stated that ATC has accepted the new plan and that he is waiting on Krause Engineering for updated drawings.

Supervisors left the meeting while the Board conducted evaluations. Johnson, Wardell and Schramm were called in individually to discuss evaluation. The Board and Schramm also discussed his light duty hours since his surgery on October 16, 2018.

Motion Wiederholt, second Miller to reconvene to open session. **Roll call vote: Yes:** Wiederholt, Bartlett, Bindl, Blood, Anderson, Miller, and Hackl. **No:** none. **Motion carried.**

ACTION, IF ANY, AND IF REQUIRED BY LAW TO BE TAKEN IN OPEN SESSION ON CLOSED SESSION MATTERS:

Motion Anderson, second Bartlett to authorize Chief Schramm for light duty (20 hours per week) while he is recovering from work related injury. **Motion carried.** Attorney Wood will be drafting a light duty letter to Chief Schramm. Board discussed coverage while Chief is on light duty.

ADJOURNMENT:

Motion Wiederholt, second Miller to adjourn. **Motion carried.**

Cinda Johnson, Village Administrator Clerk