

## **REGULAR VILLAGE BOARD MEETING**

**September 11, 2018** – President Hackl called the meeting of the Muscoda Village Board to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood (7:05), Miller, and Wiederholt. Also present: Schramm, Wardell and Johnson.

**PROOF OF PUBLICATION:** **Motion** Bartlett, second Anderson, to accept the Proof of Publication. **Motion carried.**

**PLEDGE OF ALLEGIANCE.**

**APPROVAL OF MINUTES:** **Motion** Anderson, second Wiederholt to accept the minutes as presented. **Motion carried.**

**APPEARANCE – Vickie Myers – cemetery rules and regulations:** Mrs. Myers appeared before the Board to ask if Section E of the Cemetery Rules And Regulations regarding grave decorations could be changed from ten days before and ten days after for the Christmas Holiday to “ground decorations can be placed at the gravesite from November 1<sup>st</sup> through April 1<sup>st</sup>”. This time period would be between mowing seasons. Trustee Bindl noted that if approved, the winter ground decorations need to be secured to the ground. **Motion** Bartlett, second Bindl to approve adding language to Section E of the Cemetery Rules and Regulations allowing ground decorations, flowers or wreaths from November 1<sup>st</sup> to April 1<sup>st</sup> of the following year. Items must be secured to the ground. **Motion carried.**

**APPEARANCE – request to have “fire wood” stand at Riverside Park:** James and Wyatt Schramm were present to ask to have a fire wood stand at the Riverside Park during the “open” park season. They will be responsible for keeping the area neat and clean. **Motion** Bindl second Blood to approve the request of the Schramm brothers to have a fire wood stand at the Riverside Park. **Motion carried.** The boys will work with Wardell on a location.

### **DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:**

**Update on proposed street access to County P:** Johnson reviewed an email from Engineer Nies with the response from Iowa County Highway Commissioner. In summary, County P is designated at 55 mph speed limit; with a minimum distance of 600’ from an intersection. The Commissioner also explained that the Village may request a variance for the distance requirement, and normally the County tries to work with municipalities to promote growth. Wardell stated that if the variance is approved, a fence needs to be installed around the landfill area. **MOTION** Bartlett, second Miller to proceed with the variance request from the Iowa County Highway Department to have an entrance onto County P about half way between Hwy 133 and Old Hwy 80. **Motion carried.**

**Cemetery cremation area:** Working on ownership of the land and when it was transferred from the Goodwiler family to the Public Cemetery. The old Cemetery records have been researched and it cannot be determined when the transfer took place. Johnson will set up a meeting with the Goodwiler’s to see if ownership can be established. Trustee Bindl stated that he had contacted Delta 3 to mark out the proposed cremation area and that has been completed. **Motion** Bartlett, second Miller to proceed with the Cemetery cremation area, contingent on ownership of the land. **Motion carried.**

***Cemetery entrance sign:*** Trustee Anderson had information on a new entrance sign for the Cemetery. Since the sign is shared with St. John's Catholic Cemetery, Trustee Bindl volunteered to speak with them. Anderson will obtain pricing on a new informational Cemetery sign.

***Mileage reimbursement to mark cemetery grave site:*** Trustee Bindl was out of town when he was contacted to mark a grave site. As a Trustee, Bindl cannot be paid for Cemetery Sexton duties but he could be reimbursed for mileage. **Motion** Bartlett, second Anderson to reimburse Trustee Bindl \$167.86 in mileage for marking a grave site as he returned to Muscoda from being out of town. **Roll call vote: Yes:** Wiederholt, Blood, Bartlett, Anderson, Miller and Hackl. **No:** none. **Abstained:** Bindl. **Motion carried.**

***Cemetery Sexton position and ad for position:*** Currently Trustee Bindl is acting as Cemetery Sexton and as such, is the only person who knows how to mark out a grave site. **Motion** Blood, second Miller to advertise for a Cemetery Sexton to work with Trustee Bindl. **Motion carried.** **Abstained:** Bindl.

***Location of burial and possible relocation:*** Attorney Dominic Anderson was present representing his client (Mrs. John Beran) and the location of the grave site. His client believes that the location of the grave is wrong and that it should be one more row to the west (same row as his sister Gwen Laufenberg). Village Attorney Wood spoke on this matter and from the information that the Village received from the previous Cemetery Association and from the "card system" that was used to determine the location of the grave, the Village believes that the grave is in the correct location. Attorney Anderson would like this matter taken care of prior to the winter season and without delay. **Motion** Miller, second Anderson to postpone any decision on moving the deceased until the Village Officials and Attorney Wood have more time to review the "card system", maps and any other pertinent information. This will be an agenda item for September 24<sup>th</sup> Special Meeting. **Motion Carried.**

***Resolution vacating a portion of South 4<sup>th</sup> Street from Warehouse to Catherine Street and South 5<sup>th</sup> Street from Nebraska to Catherine Street:*** Johnson explained that she contacted the Postal Service and closing 5<sup>th</sup> Street at Nebraska will not affect the street address for mailing purposes. She also contacted the Department of Transportation regarding access to Catherine Street/Hwy 133 and the State would propose closing the existing driveway at 422 E Catherine and relocating it westerly, to the proposed new property line so it could serve both parcels. **Motion** Anderson, second Wiederholt to approve the *Resolution vacating a portion of South 4<sup>th</sup> Street from Warehouse to Catherine Street and South 5<sup>th</sup> Street from Nebraska to Catherine Street.* **Roll call vote: Yes:** Wiederholt, Blood, Bartlett, Bindl, Anderson, Miller and Hackl. **No:** none. **Resolution adopted.**

***Repairs to 2010 Chevy pickup truck:*** Per the Board's request, Wardell obtained a quote from K & B Auto Body to do some body repairs to the 2010 Chevy pickup truck. The estimate is for \$2,620.64. Trustee Anderson will meet with the owner to discuss the estimate.

***Review and possible adoption of amended Chapter 10 Code of Ordinances-motor vehicles and traffic:*** Chief Schramm submitted the rewrite of Chapter 10 and made recommendations to remove violations for leaving keys in vehicles, leaving a parked car running, leaving keys in machinery/snowmobiles/tractors, and add disorderly conduct with an ATV/UTV. **Motion** Miller, second Blood to repeal and recreate Chapter 10 of the code of Ordinances relating to motor vehicles and traffic along with the recommendations from Chief Schramm. **Motion carried.**

**Update on “bed bugs” – nuisance or public health:** Johnson reported that Grant County Health Department has investigated the concern from last month. In speaking with the Health Officer he stated that “bed bugs” are considered a nuisance not public health. If there is an infestation of bed bugs, the Health Department will follow up on the situation.

**Appointment to Housing Authority:** President Hackl recommended appointing Debra Amdahl to the Muscoda Housing Authority. **Motion** Anderson, second Wiederholt to appoint Debra Amdahl to the Muscoda Housing Authority. **Motion carried.**

**Investing of public funds into Certificates of Deposit to gain higher yield:** Johnson submitted information on laddering Certificates of Deposit (CD) to double the interest amount that the Village is currently receiving. CD’s could range from 3months, 6months, 12months and 18months with interest from 2% to 2.5%. Johnson provided a scenario for investing funds in both Clare Bank and Edward Jones Investments. **Motion** Bindl, second Bartlett to authorize Administrator Johnson to invest public funds into Certificate of Deposit to gain a higher yield. **Roll call vote: Yes:** Wiederholt, Blood, Bartlett, Bindl, Anderson, Miller and Hackl. **No:** none. **Motion carried.**

**Update on State of Wisconsin Close Out program for Revolving Loan Fund:** Johnson reported that there is a Close Out meeting on the Revolving Loan Funds on September 20<sup>th</sup> in Dodgeville. **Motion** Anderson, second Miller to authorize Administrator Johnson and Trustee Bindl to attend the Revolving Loan Close Out Program meeting in Dodgeville on September 20, 2018. **Motion Carried.**

**Distribution of Community Contribution funds and Commitment to Community funds:** **Motion** Bindl, second Anderson to use the Community Contribution Funds and Commitment to Community Funds for LED lighting at the “Muscoda” billboard on Highway 60 and park improvements. **Roll call vote: Yes:** Wiederholt, Blood, Bartlett, Bindl, Anderson, Miller and Hackl. **No:** none. **Motion Carried.**

**Approval to send Dorothy Hackl to the WPPI Energy Annual Meeting on September 13<sup>th</sup> & 14<sup>th</sup>:** President Hackl announced that Wardell was approved to attend the annual meeting but he will not be able to attend and she would like approval to do so. **Motion** Miller, second Anderson to authorize President Hackl along with Trustee Bindl to attend the WPPI Energy Annual Meeting. **Motion carried.**

**Placement of memorial:** Relatives of John Beran have asked to place a tree by the Veteran’s Memorial in memory of John. **Motion** Wiederholt, second Bartlett to allow the planting of a memorial tree in honor of John “Jack” Beran in the Veteran’s Memorial Park and work with Wardell on a location. The relatives will purchase and maintain the tree until it is established. **Motion carried.**

**LIBRARY BOARD REPORT:** Minutes from April 4, 2018 were included in packets.

**CHAMBER OF COMMERCE REPORT:** Working on lights for the “Muscoda” billboard on Hwy 60 and a reminder that the Fall Opener is September 29<sup>th</sup>

**GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:** Bindl, Hackl and Miller attended the monthly meeting held in the Jamestown Township area.

**POLICE REPORT:** Chief Schramm submitted his monthly report. Considerable time has been spent at Parkside Assisted Living facility; Police Department has been awarded a \$4,000 traffic safety grant to purchase equipment to be used to enforce traffic violations; and reviewed August overtime/compensation. **Motion** Miller, second Anderson to accept the Police report. **Motion carried.**

**SUPERINTENDENT REPORT:** Wardell submitted his monthly report. Meister Cheese Company/Muscoda Protein Products will be holding an informational meeting on September 17<sup>th</sup> regarding hazardous chemicals that they use; test well project will be starting September 24<sup>th</sup>; several complaints regarding standing water on Iowa & Warehouse-this is a french drain system and the storm water just seeps away. **Motion** Anderson, second Wiederholt to approve the Superintendent's report. **Motion carried.**

**ADMINISTRATOR CLERK-TREASURER REPORT:** Johnson submitted her monthly report. Equalized values for the Village have increased approximately \$3,000,000; review several meeting notices; request for public rosary at the Railroad Park on October 6<sup>th</sup>; request from Midwest Black Locust to store items on Village property (the property that he has a signed offer on); update on Lion's shelter and proposed storage building; and reviewed August overtime/compensation for employees. **MOTION** Anderson, second Bartlett to authorize Hackl, Bindl and Wardell to attend the annual MEUW District meeting; authorize Hackl, Bindl and Miller to attend the monthly Economic Development meeting; authorize Board members to attend the Agribusiness Tour at Riverdale Ag Service; approval for the public rosary at Railroad Park Gazebo; deny request to store items on Village property by Midwest Black Locust; and approve monthly report. **Motion carried.**

**ACTION ON LICENSES:** **Motion** Anderson, second Wiederholt to approve the following: original Class A application from Javaid LLC (effective upon sale of property); Agent Khaula Akbar, operators – Manjit Dhaliwal, Jasverry Dhaliwal, Sumandeep Singh Handa, and Elijah Cannon. **Motion carried.**

**PAYMENT OF INVOICES:** **Motion** Wiederholt, second Anderson, to approve the invoices as presented. **Roll call vote: Yes:** Miller, Anderson, Bartlett, Blood, and Wiederholt. **No:** none. **Abstained:** Bindl and Hackl. **MOTION CARRIED.**

The following items were discussed in closed session:

- Land purchase for utility purposes – 19.85(1)(e)
- Land purchase for future development – 19.85(1)(e)
- Review evaluations of general employees and conduct evaluations of supervisors – 19.85(1)(c)

**Motion** Miller, second Wiederholt to adjourn into closed session to discuss land purchase for utility purposes and land purchase for future development pursuant to state statute 19.85(1)(e) and review evaluations of general employees and conduct evaluations of supervisors pursuant to state statute 19.85(1)(c). **Roll call vote: Yes:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **No:** none. **Motion carried.** Chief Schramm left at this time.

**Return to and reconvene in open session:** **Motion** Wiederholt, second Blood to reconvene in open session. **Roll call vote: Yes:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **No:** none. **Motion carried.**

**Motion** Wiederholt, second Bartlett to reject the counter offer of deed restrictions from Elayne Hatfield. **Roll call vote: Yes:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **No:** none. **Motion carried.**

**Motion** Anderson, second Bartlett to authorize Wardell to meet with Scot Meister to discuss placing the proposed ATC switching on Meister Cheese Company's property. **Roll call vote: Yes:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **No:** none. **Motion carried.**

**ADJOURNMENT: Motion** Wiederholt, second Anderson to adjourn. **Motion carried.**

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**Cinda Johnson, Village Administrator Clerk**