

## **REGULAR VILLAGE BOARD MEETING**

**August 7, 2018** – President Hackl called the Meeting of the Muscoda Village Board to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Miller, and Wiederholt. Also present: Schramm, Wardell and Johnson.

**PROOF OF PUBLICATION: MOTION** Anderson, second Wiederholt to accept the Proof of Publication. **MOTION CARRIED.**

**PLEDGE OF ALLEGIANCE.**

**APPROVAL OF MINUTES: MOTION** Bartlett, second Anderson to accept the minutes as presented. **MOTION CARRIED.**

### **PLAN COMMISSION REPORT (JULY 10<sup>th</sup>) PROPOSED STREET CLOSING:**

Johnson reported on the Plan Commission meeting held on July 10<sup>th</sup> regarding the proposed closing of portions of South 4<sup>th</sup> Street from Warehouse Street to Catherine Street, and 5<sup>th</sup> Street from Nebraska Street to Catherine Street. The Commission recommends closing the streets as discussed.

### **PUBLIC HEARING ON VACATING 4<sup>th</sup> STREET FROM WAREHOUSE STREET TO CATHERINE, AND 5<sup>th</sup> STREET FROM NEBRASKA STREET TO CATHERINE STREET:**

**MOTION** Anderson second Miller to open the public hearing to discuss vacating portions of South 4<sup>th</sup> Street from Warehouse Street to Catherine Street, and South 5<sup>th</sup> Street from Nebraska Street to Catherine Street. **MOTION CARRIED.**

The property owner of 422 Catherine Street asked if he was to sell a portion of his block for a new residence, would that new parcel be able to access Catherine Street directly should South 4<sup>th</sup> Street be vacated. Johnson will contact Grant County Highway Department to acquire information on accessing Catherine Street.

The property owner at the corner of South 5<sup>th</sup> & Nebraska Street asked about their address as it is 102 South 5<sup>th</sup> Street and if the street was vacated would she need a new house number. Johnson will contact the post office to see if there are any issues with using the existing address.

**MOTION** Wiederholt, second Anderson to close the Public Hearing. **MOTION CARRIED.**

**ACTION ON RESOLUTION TO VACATE 4<sup>th</sup> STREET FROM WAREHOUSE STREET TO CATHERINE, AND 5<sup>th</sup> STREET FROM NEBRASKA STREET TO CATHERINE STREET:** Action on this resolution will be tabled until the September 11<sup>th</sup> meeting to allow time for the Clerk to research access to Catherine Street between South 4<sup>th</sup> and South 5<sup>th</sup> Streets and to verify use of “house” number at 102 South 5<sup>th</sup> Street if the street is vacated.

### **APPEARANCE: SCOTT DALE – BED BUGS IN THE COMMUNITY:**

Scott Dale was present to inform the Board of a “bed bug” issue and to see if there is anything the Village can do under the ordinances. His home was infected by bed bugs from a neighboring home. He has done the “heat” treatment to exterminate the bed bugs. Attorney Wood reviewed ordinance 8-1-2; in his opinion the Village Board is not health officers and someone needs to

determine if this is a public health issue or a public nuisance. Attorney Wood will contact Grant County Health Department.

**DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:**

***Proposed boat landing improvements and possible handicap fishing pier-consider for approval Award of Construction Bids:***

Delta 3 Engineer Mark Digman was present to inform the Board on the results from the bid openings and distributed a cost of individual items from each bidder. Two bids were received 1) Meise Construction, base bid \$202,564 and handicap fishing pier \$53,000 for a total of \$255,564; 2) Janke General Contractors, base bid \$330,346 and handicap fishing pier \$93,000 for a total of \$423,346. The low bid is approximately 76% higher than the estimated construction budget amount of \$145,000. Delta 3's recommendation is to reject all bids, rebid first part of 2019 with construction during 2019. The DNR Grant that was approved for this project expires in June 2020.

Trustee Bindl explained that he had received the individual cost sheet earlier and compared prices to estimates, and compared to the Village of Avoca's boat launch bid; Avoca's also came in much higher than their estimates. Bindl is concerned that there may be an error in the Meise Construction bid and that a rebid may be even higher. One idea was to simplify the project to see if it would be more attractive.

**MOTION** Bindl, second Wiederholt, to reject the bids for the boat landing improvements and handicap fishing pier as the low bid was approximately 76% higher than the budget amount of \$145,000 and rebid in early 2019. **ROLL CALL VOTE: YES:** Miller, Anderson, Bartlett, Bindl, Blood, and Wiederholt. **NO:** Hackl. **MOTION CARRIED.**

***Proposed Test Well (Municipal Well #4 )- Consider for approval Award of Construction Bids:***

Engineer Digman explained that there was only one bid for the test well #4 project in the amount of \$44,460. This is the second time bidding this project and the current bid is \$150 less than the earlier bid this spring. **MOTION** Bindl, second Anderson to award the contract of \$44,460 to Municipal Well and Pump for the construction of test well#4.**ROLL CALL VOTE: YES:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **NO:** none. **MOTION CARRIED.**

***Update on proposed street access to County P:*** No response from Iowa County Highway Commission.

***Consideration of hiring consultant or engineer to assist in close out of Tax Incremental District and final expenditures for District #3:***

A meeting will be set up with Engineer Bart Nies to review possible TID projects.

***Discussion on procedures and types of annexation – action if necessary:***

Attorney Wood explained the different types of annexations:

- Direct: property owners are not contesting the possible annexation
- Referendum: Village does not want the annexation but the property owners want to be annexed
- Municipality owns the land and it is adjacent to the current corporate limits
- Ordinance: by 2/3 vote of Board – cannot create island and must be adjacent to corporate limits
- Court order

***Consider additional utility/public works pickup truck:*** Trustee Anderson spoke on purchasing a pickup truck versus using the small bucket truck for day to day operations. This was discussed previously but no decision was made. There are municipal discounts available when purchasing vehicles. It was decided to discuss pursuing this during the budget process.

***Identification (logos) on all municipal vehicles and employee work shirts:***

Johnson noted that there is no longer identification on one of the Village Public Works pickup truck and the Utility/Public Works employees no longer have any type of identification on them. Wardell noted that names/logs on work shirts need to be in flame retardant thread. Wardell will take care of this.

***Conditions of property at 807 & 817 North Wisconsin Avenue: - Comments from property owner Helene Bethke***

Chief Schramm explained that he has spoken with Helene Bethke and she is making some progress on cleaning up her property and getting the van in running order and licensed. The Chief explained that the inspection warrant was done due to the excessive trash that was visible from Wisconsin Avenue and in the inoperable and unlicensed vehicle. **MOTION** Bartlett, second Anderson to continue to work with the property owner unless the property becomes a public nuisance. **MOTION CARRIED.**

***Participation in 2019 Grant County Highway Aid Program:***

**MOTION** Bartlett, second Blood to participate in the 2019 Grant County Highway Aid Matching Fund program. **MOTION CARRIED.**

***Appointments to Finance Committee and Housing Authority:*** No appointments at this time.

***Approval of letter for website services:*** A thank you letter was presented to send to Steve Downs for his years of service keeping the website current. The Village will be changing to the WPPI system and will be able to manage the site in house. **MOTION** Blood, second Anderson to send the letter to Steve Downs thanking him for his years of service on working with the Village's website. **MOTION CARRIED.**

***Resolution adopting the Grant County Multi-Hazard Mitigation Plan Update:*** **MOTION** Anderson, second Wiederholt to approve the Resolution Adopting the Grant County Multi-Hazard Mitigation Plan Update. **RESOLUTION ADOPTED.**

***Authorizing the purchase of eight (8) Handbooks for Wisconsin Municipal Officials:***

President Hackl announced that she would like each Board member to have a Wisconsin Municipal Officials Handbook printed by the League of Wisconsin Municipalities at a cost of \$35 each. **MOTION** Bartlett, second Anderson to purchase eight Wisconsin Municipal Officials Handbooks at a cost of \$35 each. **YES:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **NO:** none. **MOTION CARRIED.**

***Investing of public funds into Certificates of Deposit:*** Johnson presented information relating to investing public funds into certificates of deposit that would double and triple the current interest rate of 1.01%. In the example, Johnson used the laddering approach to invest which means various amount of funds for various times going from 6 months to 36 months. With a current check book balance of approximately \$2.6 million, the example showed investing \$1.1 million into CD's. **MOTION** Bartlett, second Anderson to instruct Johnson to obtain more information on investing public funds to gain a better interest rate. **MOTION CARRIED.**

**LIBRARY BOARD REPORT:** no report

**CHAMBER OF COMMERCE REPORT:** The annual Fall Opener is September 29<sup>th</sup>.

**GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:** Hackl and Bindl attended the monthly meeting in Boscobel. The guest speaker was from DOT.

**PARK IMPROVEMENTS AD HOC COMMITTEE REPORT:**

Bartlett was appointed Chairman of the Ad Hoc Committee. James Schneider with the UW Extension was present and had some very good ideas for the park ranging from advertising to higher usage.

**JOINT FIRE DISTRICT REPORT:** March, 2018 minutes will be on file.

**POLICE REPORT:** Chief Schramm submitted his monthly report. Chief reviewed the Police Department's compensatory and overtime hours. **MOTION** Anderson, second Blood to accept the Police report. **MOTION CARRIED.**

**SUPERINTENDENT REPORT:** Wardell submitted his monthly report. He asked for permission to give Patty Goplin some sort of "thank you" gift for her work maintaining the flower baskets; maybe a bouquet of flowers **MOTION** Bartlett, second Anderson to approve \$30 to purchase Patty Goplin flowers as a small thank you for caring for the flower containers in the downtown area. **ROLL CALL VOTE: YES:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **NO:** none. **MOTION CARRIED.** **MOTION** Anderson, second Blood to approve the Superintendent's report. **MOTION CARRIED.**

**ADMINISTRATOR CLERK-TREASURER REPORT:** Johnson submitted her monthly report. Completed the closing on two Revolving Loans; detail report on improvements to "Lion's" shelter; continue to work with WPPI on new template for Village's website; World Hovercraft week was very successful and participants enjoyed themselves; several thank you notes have been received from the Hovercrafters; and reviewed meetings/trainings. **MOTION** Anderson, second Bartlett to authorize Trustee Bindl and Clerk Johnson to attend the annual Town Workshop in Mineral Point. **MOTION CARRIED.** **MOTION** Miller, second Anderson to accept the Administrator Clerk's report. **MOTION CARRIED.**

**ACTION ON LICENSES:** **MOTION** Bartlett, second Blood to approve Operator licenses for Tracy Bremmer, and Taryne Reynolds. **MOTION CARRIED.**

**PAYMENT OF INVOICES:** **MOTION** Anderson, second Wiederholt to approve the invoices as presented. **ROLL CALL VOTE: YES:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **NO:** none. **MOTION CARRIED.**

The following items were discussed in closed session:

- Land purchase for utility purposes – 19.85(1)(e)
- Land purchase for future development – 19.85(1)(e)
- Discussion with Village Attorney – 19.85(1)(g)

**MOTION** Wiederholt, second Miller to adjourn into closed session to discuss land purchase for utility purposes and land purchase for future development pursuant to state statute 19.85(1)(e) and discussion with Village Attorney pursuant to state statute 19.85(1)(g). **ROLL CALL VOTE:**

**YES:** Miller, Anderson, Bartlett, Bindl, Blood, Wiederholt, and Hackl. **NO:** none. **MOTION CARRIED.** Chief Schramm left at this time.

**RETURN TO AND RECONVENE IN OPEN SESSION:** **MOTION** Wiederholt, second Anderson to reconvene in open session. **ROLL CALL VOTE: YES:** Wiederholt, Bartlett, Bindl, Blood, Anderson, Miller and Hackl. **NO:** none. **MOTION CARRIED.**

**ACTION, IF ANY, AND IF REQUIRED BY LAW TO BE TAKEN IN OPEN SESSION ON CLOSED SESSION MATTERS:**

**MOTION** Anderson second Blood to have Bartlett and Johnson work on a letter to Scot Industries regarding possible land for an ATC switching station. **MOTION CARRIED.**

**ADJOURNMENT: MOTION** Bartlett, second Miller to adjourn. **MOTION CARRIED.**

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**Cinda Johnson, Village Administrator Clerk**